

LIGHTHORNE PARISH COUNCIL

Clerk to Lighthorne Parish Council: Laura Newberry
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Dear Councillor,

You are hereby summoned to attend **The Annual Parish Council Meeting** of Lighthorne Parish Council. This will be a virtual meeting using Zoom at 7:30pm on Tuesday 4th May 2021, details to be provided on request and via the Parish Council e-mail list.

Laura Newberry, Clerk to Lighthorne Parish Council

AGENDA

1. Apologies

- a. To receive apologies for absence
- b. To consider acceptance of apologies

2. Declarations of interests and consideration of dispensation requests

Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance.

3. Acceptance of minutes from March.

4. Informal acceptance of the minutes from the Annual Parish Assembly of 10th April.

5. Public participation – The public are asked to submit their questions in advance by email to lighthornepc@gmail.com as this is a virtual meeting and responses will be included in the published minutes.

6. To elect a new Chairman and Vice Chairman.

7. To review the delegation arrangements.

8. To review the standing orders and financial regulations.

9. To review representation on external bodies.

10. To confirm insurance arrangements.

11. To review annual subscriptions.

12. To set the meetings schedule for the year.

13. To consider adopting the Assets register.

14. To consider the Allotments Society agreement.

15. To consider strategically placed rocks on the grass verge outside the Pavilion car park entrance.

16. To consider cancelling the Parish Council Meeting for June 2021.

17. Allotment Association £500 grant.

18. National Garden Scheme.

19. Outdoor gym at the Pavilion Field.

20. To consider restoration of the Bakers Well.

- 21. To arrange clearing of a blocked drainage pipe at the Broadwell.**
- 22. To consider traffic calming measures to counteract GLH traffic.**
- 23. To consider creating a new residents ‘welcome’ information pack.**
- 24. To consider requesting a curb to run along Old School Lane at the junction with the main road.**
- 25. Deterring parking on the village greens.**
- 26. Agreeing the AGAR.**
- 27. Matters arising from the minutes and previous meetings**
- a. Safe path to the Sports Ground.
 - b. Extending the 30mph speed limit beyond Oberry Fields.
 - c. Update on Village Hall future spending requirements.
 - d. Update on replacement pump for The Broadwell.
 - e. Review of street lighting in the village, repairs and LED upgrades
 - f. Review of insurance broker and policy
 - g. Bus shelter repairs
 - h. Creation of steps in the playground
 - i. Assessment of overhanging tree boughs on Bishops Hill.
 - j. Working parties to assess pot holes, trees, verges, drains etc.
- 28. Planning**
- a. Applications for comment since last meeting

i. 21/01011/FUL	Stone House, Bishops Hill	Extension with balcony
ii. 21/00592/FUL	Pipers Bath Farm	Erection of boarding cattery
iii. 21/00948/FUL	Oberry Fields, Bishop Hill	Change of use to salon
iv. 21/00588/FUL	Hill Cottage, The Bank	First floor rear extension
v. 21/00858/COUR	Glebe Farm, Fosse Way	Change of use to a shop
 - b. Decisions to note since last meeting

i. 21/00476/TREE Bishops Farm, Old School Lane	Reduce & fell trees	Granted
ii. 21/00609/TREE Whitegates	Reduce trees	Granted
 - c. Enforcement
No issues to raise with SDC planners
- 29. Parish Council Reports - To receive reports on:**
- a. COVID 19
 - b. Playground
- 30. Reports from Ward Representatives of SDC and WCC – For information.**

31. Financial Administration

a. Lighthorne cash book balances as at 27 April	
i. Current account	£19,985.39
ii. Allocated reserves account	£17,500.22
iii. Total	£30,496.61
b. Income since last meeting	
i. April rent from Pavilion Café	£690
ii. May rent from Pavilion Café	£690 pending
iii. Allotments Society Annual Rent	£150.00
iv. Precept from SDC	£7,065.00
c. Expenditure since last meeting	
i. Clerks wages for February – 35 hours @ £13.78	£482.30
ii. Clerks wages for March – 30 hours @ £13.78	£413.40
iii. Clerks wages for April – 30 hours @ £13.78	£413.40 pending
iv. WALC for training	£18.00
v. Nick Jenvey Grass cutting – 10 March	£335.00
vi. Nick Jenvey Grass cutting – 3 April	£335.00
vii. Mid Fosse Parish Magazine Annual Fee	£200.00
viii. Acuto - Bakers Well Pump replacement	£125.00
ix. WALC & NALC annual subscription	£236.00
x. Paint for bakers Well – Paul Tait	£10.00
d. Agreeing accounts for payment	
i. Nick Jenvey Grass cutting 13/14 April	£335.00
ii. Ian Wilson final wages & expenses payment	£375.00

32. **Correspondence** – see attached list.

33. **Other reports and items for future agendas** – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

34. **Date of next meeting:** Tuesday 8th June 2021 at 7:30pm via Zoom unless otherwise stated.

MEETING CLOSES