



GAYDON COMMUNITY LIAISON MEETING

Notes of meeting held on **10th April 2017**
British Motor Museum, Gaydon

PRESENT	Initials	REPRESENTING
Jeff Coope	JC	British Motor Museum
Adrian Claxton	AC	Gaydon Parish Council
April Wickens	AW	JLR
Bryan Davy	BD	JLR
Clive Dorney	CD	JLR
Nigel Frawley	NF	JLR
Tom Podd	Tpo	JLR
Sarah Hepburn	SH	Laing O'Rourke
Tim Pugh	Tpu	Laing O'Rourke
Zoe Dandridge-Brown	ZD	Lighthorne Heath Parish Council
Alan Archer	AA	Lighthorne Parish Council
Laura Humphries	LH	Pegasus Group
Chris Kettle	CK	SDC Bishops Itchington Ward, Bishops Itchington Parish Council
Neil Hempstead	NH	Stratford-on-Avon District Council
Chris Williams	CW	Warwickshire County Council
Ian Flynn (Chair)	IF	Warwickshire County Council
Catherine Morgan	CMo	Warwickshire Police

Apologies	Initials	Representing
Jamil Ahmed	JA	Aston Martin
Andy Turner	AT	Chesterton and Kingston Parish Council
John Brine	JB	Gaydon Parish Council
Ian Campbell	IC	Lighthorne Heath
Jacqui Harris	JH	Stratford-on Avon District Council (Harbury)
Chris Mills	CMi	Stratford-on-Avon District Council (Kineton)
Peter Rouse	PRo	Warwickshire Police

1. Introductions & Apologies

As above

2. Minutes of last meeting

Chris Kettle (SDC Bishops Itchington) was present at the last meeting in January, but his name was missed in the attendance record in the last minutes. Apologies to Chris. (IF)

3. Matters Arising

None

4. Site Developments Update

1. British Motor Museum

- i) Erection of a Sign. (JC)
Road side 'totem pole' 4m sign to be put in place ready for Summer season. Amended in planning in response to local residents concerns about the height.

Feedback from those present however was that the reduced-size proposal may now be too small. An effective sign is required to make the turning clear.

CK queried timings of lighting on sign.

BMM is now working with council on revisions, revised consultation to follow.

- ii) New Archive Building
BMM is working on a new archive building onsite, designed to highest standards, environmental and also in terms of preservation of archive materials, e.g. flood, fire, quarantine. Will be the largest UK auto archive, housed in a 2700sqm building, located behind recent new building.

Archive is paper and digital, including archive of 000s metres of factory film. Plan to digitise these, and could take 30-40 years.

Height and colour of building queried. To be same as building next door, but raised so won't flood. Colour will be similar to existing.

Plans due to be submitted this week, for 12th July planning meeting. Replaces existing plans for this site.

- iii) Other
Science week half term Shaun the Sheep and Lego cars proved popular with young visitors.

2. JLR

- i) Various Applications
Revisions made to car park based on objections to lighting. Now reviewing design to offset concerns on lighting.

Three to four smaller applications coming forward this week. Small buildings and road realignment. Also G Deck further extension.

Ecology scheme and temporary Leopold mentioned as well. (LH)

Separate meeting suggested for Car Park (CK). Meeting offered before plan submitted. (LH)

Kingsway entrance enhancements were finished at end of February. No fully operational, two lanes in and out, and new gatehouse. Should further aid traffic flow at peak times.

NVH building enabling works started in February with small structures taken down. Service diversion works under way, and site set up in early July. (CD)

- ii) Environmental Enhancement Area (EEA)

Routes for spoil to use old B4100. Thus two planning conditions need to be applied for. These are new access from old B4100 required and temporary road traffic order from May-Sept. All spoil will be moved by then. Full completion of the scheme by January 2018.

Construction will operate between normal construction hours, 8am – 6pm, with security 24hr per day. Temporary lighting and timings.

Concerns that access to this route be maintained for residents, as it is a popular route for commuters, cyclists and youngsters.

ii) Laing O'Rourke Introduction and Update on Triangle

- Cranes 3 gone up one to go.
- 35,000 cubic metres of earth moved
- Piling work underway.

3. Aston Martin

JA sent apologies. Chair promised to send next four dates as calendar invites to BMM/ JLR/AM.

5. Parish Council Items

Gaydon

Thanks passed on for maintaining ditches. This is part of contract with tenant farmer.

Gaydon B4100 improvements queried (from notes delivered passed to AC, as CK had left meeting at this point due to another appointment) Asked if JLR are happy with GLH junction, new roundabouts and pedestrian controlled lights. And queried if vehicle numbers were accurate.

CD for JLR confirmed that fully engaged in consultation. Working with parties to find solution. Comfortable with process.

NH advised that application came in to day. Consultation process to start, with invitations to comment.

8. Any Other Business

JLR supported activity: (AW)

- 450 questionnaires sent out with JLR support
 - Leaflets to promote of village hall printed by JLR
 - Lighthorne drama group prize provided.
 - JLR sponsored Pride of Warmington village prizes. Driving vouchers
 - Cleaning of Gaydon Milestone by Estates team. April to follow this work up as some questions raised.
 - Hedge cutting done (mentioned earlier)
 - Complaint about test car using Pimple Lane. April responded and this activity was stopped immediately.
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6. Activities Log – Matters Arising

Updated - see below.

7. Dates for future meetings (including 2018)

10th July 2017

9th October 2017

15th January 2018 (*proposed and accepted*)

9th April 2018 (*proposed and accepted*)

9th July 2018 (*proposed and accepted*)

Next Meeting:

10th July 2017 BMM at 6.30pm

Gaydon Community Liaison Meeting Action Log

Item Title	Description	Originator	Action to be taken	Lead Name	Date Entered	Review Date	Date Completed
Reinstatement of Trees – partially completed.	Replacement of trees removed during construction process.		New scheme(s) to be brought to group – work ongoing	Clive Dorney/ Jeff Coope	2016.01.11	2017.10.09	
Gaydon 'Fence'	Gaydon asked for help with cost for creating a 'mound' or 'fence' at entrance to village		JLR to take away from meeting for consideration.	Clive Dorney	2016.01.11	2017.07.10	
Lighting Strategy	Strategy for JLR Gaydon site.	Adrian Claxton	JLR to report back.	Clive Dorney	2017.04.10	2017.07.10	
Create Log	Log of activities carried over from meetings		Draft to be created and circulated	Ian Flynn	2016.10.12	2016.01.11	2016.01.11
JLR Traffic Survey	Group requested to see results of JLR twice yearly traffic survey.		Summary of results and trends to be prepared.	Pete Richings	2016.01.11	2016.07.11	2016.07.11

Scoping Map	Questions raised about map version and where red line runs		Check map version and line	Laura Humphries	2016.01.11	2016.10.10	2016.10.10
Drains	Gaydon PC concerned that local drains on JLR roads are being properly maintained.		Confirm what roads in JLR ownership and that they are being maintained.	Laura Humphries/ Nigel Frawley	2016.01.11	2017.04.10	2017.04.10
Ecological Site – Covenant	JLR to check if there will be an ongoing covenant on ecological site	John Brine	JLR to check.	Clive Dorney	2017.01.16	2017.04.10	2017.04.10
Hedges on Kineton Road and Warwick Road – Query about who cuts	JLR to check on roles and responsibilities.	Gaydon Parish/ JB	JLR to check	Clive Dorney	2017.01.16	2017.04.10	2017.04.10