



GAYDON COMMUNITY LIAISON MEETING

Notes of meeting held on **10th July 2017**
British Motor Museum, Gaydon

PRESENT	Initials	REPRESENTING
Jamil Ahmed	JA	Aston Martin
Jeff Coope	JC	British Motor Museum
Andy Turner	AT	Chesterton and Kingston Parish Council
Adrian Claxton	AC	Gaydon Parish Council
Bryan Davy	BD	JLR
Clive Dorney	CD	JLR
Nigel Frawley	NF	JLR
Tom Podd	TP	JLR
Zoe Dandridge-Brown	ZD	Lighthorne Heath Parish Council
Alan Archer	AA	Lighthorne Parish Council
Laura Humphries	LH	Pegasus Group
Chris Kettle	CK	SDC Bishops Itchington Ward, Bishops Itchington Parish Council
Jacqui Harris	JH	Stratford-on Avon District Council (Harbury)
Neil Hempstead	NH	Stratford-on-Avon District Council
Chris Mills	CM	Stratford-on-Avon District Council (Kineton)
Chris Williams	CW	Warwickshire County Council
Ian Flynn (Chair)	IF	Warwickshire County Council

Apologies	Initials	Representing
John Hutchinson	JH	Chesterton and Kingston
Ian Campbell	IC	Gaydon Lighthorne Heath
John Brine	JB	Gaydon Parish Council
April Wickens	AW	JLR
Peter Rouse	PR	Warwickshire Police

2. **Previous Minutes**

Accepted as a true record of the previous meeting

3. **Matters Arising**

None

4. **Site Developments Update** (AM, BMM, JLR)

4.1 Aston Martin

No update

4.2 British Motor Museum

4.2.1 Appealing Planning Decision on sign for a more suitably sized one.

4.2.2 New Archive Building Application – Planning application for this new building to be submitted in July. To be constructed behind recent RICS award winning Collections Centre building. Taking design cues from this. Most modern of its type in UK for automotive.

BMM has status of archive as well as car museum since 2015. Millions of pictures, including the Jaguar Daimler archive, to be available to the public. This will be a Centre of excellence for automotive history. Build expected to start in June 2018 subject to planning and take one year to build.

Excavated materials will be reused in bund at entrance and none to go offsite.

BMM café to move into existing archive space in basement of main building.

CK pointed out there is not a lot of space left on BMM site for further development, and asked about the existence of a masterplan.

JC explained there is also a plan for a hotel at the entrance which is still planned to be brought forward. There is an application dating from 2011/2 for a 180 bed hotel for the local area, the museum and conferences and local employers. No existing large hotel within 6 miles.

4.3 Jaguar Land Rover

4.3.1 JLR Planning Applications.

LH updated on a number of planning applications on JLR's behalf.

CK Queried the impact of the weather on the ongoing construction and earthworks.

NF advised that the project was on time so confident that earthworks will be clear by this year.

4.3.2 Ecology Area

The status of the Ecology Area was raised, and if it is protected by covenant.

LH explained it is a controlled habitat covered by planning and any change sought in its status would be difficult to realise.

5. **Parish Council Items**

5.1 Gaydon Parish

5.1.1 Lighting

AC raised lighting on JLR site and requested that it should be absolute minimum and questioned if Southern Car park was over-lit..

Questions were asked about the Lighting Management Strategy.

LH advised that lighting governed by Health & Safety standards.

Southern Car Park is outside the secure site. It's a JLR car park but used as BMM overflow.

CD advised that lights are off between 11pm and 5am, in response to concerns from local residents.

CK asked if JLR lighting can be better shaded?

NF promised to take away and look again at lighting visible from the south.

5.1.2 Neighbourhood Plan

On agenda but not discussed.

6. **AOB**

CK asked about utilities supply and if there is need for further cabling. It was confirmed that JLR is working with Western power to bring further supply.

AC asked about footpaths and crossings at traffic lights but will take up with WCC highways directly.

7. **Activities Log – Updated**

8. **Date of Next Meeting:** 9th October 2017*

*(*a request was made to move the day of the month, but the consensus of the group was to keep to this day of the month).*

Future Dates:

15th January 2018

9th April 2018

9th July 2018

Gaydon Community Liaison Meeting Action Log

Item Title	Description	Originator	Action to be taken	Lead Name	Date Entered	Review Date	Date Completed
Reinstatement of Trees – partially completed.	Replacement of trees removed during construction process.		New scheme(s) to be brought to group – work ongoing	Clive Dorney/ Jeff Coope	2016.01.11	2017.10.09	
Gaydon 'Fence'	Gaydon asked for help with cost for creating a 'mound' or 'fence' at entrance to village		JLR to take away from meeting for consideration.	Clive Dorney	2016.01.11	2017.10.09	
Create Log	Log of activities carried over from meetings		Draft to be created and criculated	Ian Flynn	2016.10.12	2016.01.11	2016.01.11
JLR Traffic Survey	Group requested to see results of JLR twice yearly traffic survey.		Summary of results and trends to be prepared.	Pete Richings	2016.01.11	2016.07.11	2016.07.11
Scoping Map	Questions raised about map version and where red		Check map version and line	Laura Humphries	2016.01.11	2016.10.10	2016.10.10

	line runs						
Drains	Gaydon PC concerned that local drains on JLR roads are being properly maintained.		Confirm what roads in JLR ownership and that they are being maintained.	Laura Humphries/ Nigel Frawley	2016.01.11	2017.04.16	2017.04.10
Litter Pick	JLR staff were asked to participate as volunteers in future litter pick events.		Parishes will need to contact April to make offer. Should be within working hours.	April Wickens	2016.04.11	2017.04.16	2017.01.11
Speedwatch	JLR staff were asked to participate as volunteers in future Speedwatch events.		Parishes need to contact April to make offer. Should be within working hours.	April Wickens	2016.04.11	2017.04.16	2017.01.11
Ecological Site – Covenant	JLR to check if there will be an ongoing covenant on ecological site	John Brine	JLR to check.	Clive Dorney	2017.01.16	2017.04.16	2017.04.10
Hedges on Kineton Road and Warwick Road – Query about who cuts	JLR to check on roles and responsibilities.	Gaydon Parish/ JB	JLR to check	Clive Dorney	2017.01.16	2017.04.16	2017.04.10