



Gaydon Community Liaison Meeting

Notes of meeting held on 22nd January 2018
British Motor Museum, Gaydon

PRESENT	Initials	REPRESENTING
Jamil Ahmed	JA	Aston Martin Lagonda
Jeff Coope	JC	British Motor Museum
Andy Turner	AT	Chesterton and Kingston Parish Council
Adrian Claxton	AC	Gaydon Parish Council
John Brine	JB	Gaydon Parish Council
Bryan Davy	BD	JLR
Clive Dorney	CD	JLR
Nigel Frawley	NF	JLR
Tom Podd	TP	JLR
Zoe Dandridge-Brown	ZD	Lighthorne Heath Parish Council
Peter Reynolds	PR	Lighthorne Parish Council
Laura Humphries	LH	Pegasus Planning
Chris Kettle	CK	SDC (Bishops Itchington), Bishops Itchington Parish Council
Neil Hempstead	NH	Stratford-on-Avon District Council
Jacqui Harris	JH	Stratford-on-Avon District Council (Harbury)
Chris Mills	Cmi	Stratford-on-Avon District Council (Kineton)
Chris Williams	CW	Warwickshire County Council
Ian Flynn	IF	Warwickshire County Council
Catherine Morgan	CMo	Warwickshire Police

Apologies	Initials	Representing
April Wickens	AW	JLR
Alan Archer	AA	Lighthorne Parish Council
Ian Campbell	IC	Lighthorne Heath Parish Council

2. **Previous Minutes**

Accepted as a true record of the previous meeting

3. **Matters Arising**

None.

4. **Site Developments Update** (AM, BMM, JLR)

4.1 **Aston Martin**

No update

4.2 **British Motor Museum**

Review of 2017

A really good year for BMM, with 270,000 visitors, representing a large increase, following the opening of the Collections Centre. This included 6500 from school visits.

There were 11,200 hrs of volunteer working from 150 volunteers.

Award-winning

The British Motor Museum won a couple more awards:

- its first Sandford Award for Heritage Education.
- 1st prize in regional volunteering awards.

London to Brighton Run

6 cars from the collection took part, driven by Damon Hill, Charlie Boorman and local Quentin Wilson. Included an 1896 Wolseley and 1904 Rover

Buildings Update

Archive Building site preparation ongoing including roads and bund removal. Application for a non-material change, relating to new archive building, in progress.

Kitchen refurb took place over Christmas in main building, part of ongoing improvements to food and drink offer.

4.3 Jaguar Land Rover

Planning Update

Slight planning change to original NVH application, section 73.

Construction Update

Triangle – roof now on, steel work mostly in place. Construction on schedule.

NVH – basement formed, second crane in place.

Laing O'Rourke common contractor.

Southern boundary car park, road going in, progressing well. Car park will further improve flow on highway.

Water tank installation progressing. First of two already in, being commissioned now.

Dropping light pillars, 6m down to 3m in response to feedback from the forum.

Landscaping to front of site – 'Gaydon Frontage'

The landscape architects for NVH and Triangle were asked to produce initial proposals for front of site, which the forum viewed and responded to. Just a concept at the moment, it was something to look at and discuss.

More screening and variety in the trees and plants, including a mix of evergreen and deciduous, was suggested by some of the group.

Fencing is a mixture of types with different owners. Some of frontage of site not in control of JLR or BMM, and there will be a need to engage with Highways Agency.

5. Parish Council Items

5.1 Traffic Congestion Incident

Issues on the transport network from the previous week were discussed. It seems that Western Power or one of their contractors put up temporary lights up and left them. Normally there is some prior communication and warning, but on this occasion there wasn't resulting in traffic issues.

It was also discussed that the first few weeks of January experience peak traffic flows, as everyone is returning to work, and these flows fall as annual leave starts.

5.2 Impact of House-building on JLR

JLR was asked to comment on the impact of local house building on highway network. It was agreed that this was something for the highway authority and Neil promised to speak to WCC

5.3 Staff Numbers on Site

Company turned over £5bn and employed 16,000, but has grown to a £26bn company employing 45,000. 82% export.

About 11,000 using site, but not all at Gaydon every day, and not all coming in by car, e.g. car share, cycling or shuttle bus.

Zoned parking at Gaydon, staff have allocated parking according to where on site they work. There is a green travel plan and other solutions.

5.4 Boundary Change

There is a proposed change of parish boundaries being considered, which would see whole of JLR as part of Gaydon and Aston Martin part of Lighthorne Heath.

JLR and AM invited to take part in consultation, to make sure all of each company's buildings are included in the relevant boundary.

5.5 Request for a Bin

There is a lot of litter at the bus stop outside the main entrance. JLR were asked if they could JLR pay for a bin? CD to take away to consider.

District council would charge an annual fee to empty £100, and the bin will cost £450 to buy.

5.6 Parking in Filter Lane

There have been incidents of parking in the filter lane. The potential to extend the clearway was discussed.

5.7 Parking in Gaydon Layby

Further incidents of lorries parking up. JLR and AML suggested registration numbers and pictures be taken to clarify if visiting their sites.

6. **Activities Log** – Matters Arising
None discussed.

7. **Any Other Business**

PC Catherine Morgan, Warwickshire Police

Catherine advised of a change in police beats. She is currently covering Southam, not Wellesbourne/ Kineton as before, which has been picked up by her colleague Craig Purcell. Craig also covers Shipston. This is a temporary arrangement and we will note here any further updates.

Catherine also informed the group of the sad news of the death of her colleague and regular forum attendee Pete Rouse.

Dates for Future Meetings:

16th April 2018

16th July 2018

Gaydon Community Liaison Meeting Action Log

Item Title	Description	Originator	Action to be taken	Lead Name	Date Entered	Review Date	Date Completed
Reinstatement of Trees – partially completed.	Replacement of trees removed during construction process.		New scheme(s) to be brought to group – work ongoing	Clive Dorney/ Jeff Coope	2016.01.11	2018.04.16	
Gaydon 'Fence'	Gaydon asked for help with cost for creating a 'mound' or 'fence' at entrance to village		JLR to take away from meeting for consideration.	Clive Dorney	2016.01.11	2017.10.09	2017.10.09
Create Log	Log of activities carried over from meetings		Draft to be created and criculated	Ian Flynn	2016.10.12	2016.01.11	2016.01.11
JLR Traffic Survey	Group requested to see results of JLR twice yearly traffic survey.		Summary of results and trends to be prepared.	Pete Richings	2016.01.11	2016.07.11	2016.07.11
Scoping Map	Questions raised about map version and where red		Check map version and line	Laura Humphries	2016.01.11	2016.10.10	2016.10.10

	line runs						
Drains	Gaydon PC concerned that local drains on JLR roads are being properly maintained.		Confirm what roads in JLR ownership and that they are being maintained.	Laura Humphries/ Nigel Frawley	2016.01.11	2017.04.16	2017.04.10
Litter Pick	JLR staff were asked to participate as volunteers in future litter pick events.		Parishes will need to contact April to make offer. Should be within working hours.	April Wickens	2016.04.11	2017.04.16	2017.01.11
Speedwatch	JLR staff were asked to participate as volunteers in future Speedwatch events.		Parishes need to contact April to make offer. Should be within working hours.	April Wickens	2016.04.11	2017.04.16	2017.01.11
Ecological Site – Covenant	JLR to check if there will be an ongoing covenant on ecological site	John Brine	JLR to check.	Clive Dorney	2017.01.16	2017.04.16	2017.04.10
Hedges on Kineton Road and Warwick Road – Query about who cuts	JLR to check on roles and responsibilities.	Gaydon Parish/ JB	JLR to check	Clive Dorney	2017.01.16	2017.04.16	2017.04.10