



Gaydon Community Liaison Meeting

Notes of meeting held on 16th April 2018
British Motor Museum, Gaydon

PRESENT	Initials	REPRESENTING
Jeff Coope	Jco	British Motor Museum
Andy Turner	AT	Chesterton and Kingston Parish Council
John Hutcheson	Jhu	Chesterton and Kingston Parish Council
Adrian Claxton	AC	Gaydon Parish Council
Paul Fowle	PF	Gaydon Parish Council
April Wickens	AW	JLR
Bryan Davy	BD	JLR
Clive Dorney	CD	JLR
Nigel Frawley	NF	JLR
Tom Podd	TP	JLR
JFV Campbell	Jca	Lighthorne Heath Parish Council
Zoe Dandridge-Brown	ZD	Lighthorne Heath Parish Council
Alan Archer	AA	Lighthorne Parish Council
Hermione Archer	HA	Lighthorne Parish Council
Chris Kettle	CK	SDC (Bishops Itchington), Bishops Itchington Parish Council
Neil Hempstead	NH	Stratford-on-Avon District Council
Chris Mills	Cmi	Stratford-on-Avon District Council (Kineton)
Chris Williams	CW	Warwickshire County Council
Ian Flynn	IF	Warwickshire County Council

PC Catherine Morgan	CMo	Warwickshire Police
PC Craig Purcell	CP	Warwickshire Police

Apologies	Initials	Representing
Bishops Itchington Parish		
Jacqui Harris	Jha	Stratford-on-Avon District Council (Harbury)
Laura Humphries	LH	Pegasus Planning

2. **Previous Minutes**

Accepted as a true record of the previous meeting

3. **Matters Arising**

4. **Site Developments Update** (AM, BMM, JLR)

4.1 **Aston Martin**

No update

4.2 **British Motor Museum**

General

Over Easter museum doubled footfall.

The ongoing refit and changing exhibitions is helping get BMM on the map, attracting new clientele.

Exciting exhibitions planned. Lots of science in Easter holidays for young people and families, with practical demos, all well received.

New Archive Site - 38,000tonnes of earth dug out of site.

New Road Traffic Island – site of new roundabout undr way. New road will join up, scheduled for an end of July finish. Should be easier to get in and out of site.

Realigning of security fencing, anti-climb fence just below island towards the lake. New gate house then further down.

This all then frees up hotel site, which will be fenced in to keep secure going forwards.

Conference Centre Refurbishment - All 28 rooms, including restrooms and public spaces, on a 12 month rolling programme.

New Summer Exhibition - Car SOS, tie up with National Geographic, likely to bring in new audience. Showing 7 cars they restored. Press day 25th May then open from 26th to public.

Planned Hotel - Current planning some years old. Hotel industry has moved on. New, more compact design would allow both Construction Compound and hotel build to take place. Planning change to follow via material change to existing permissions.

Plan to self-generate some power via a gas turbine.

Hotel is accompanying a visitor attraction, so needs to look attractive. Will have some features, gardens. Not the five spread out buildings as originally envisaged. Will include a restaurant.

Business travel is important to BMM. A small amount of income is from visitor income, the majority is from conference activity.

Will come back to group with more details.

c. JLR

Triangle Building - façade and glazing installed, building almost watertight. Next step to install plant inside and fit out.

NVH Building – groundworks now done. Big blocks in. with cushioning. Power going in. On schedule.

Southern Boundry Car Park - much soil removed, progressing to plan

Car park end of July/ Aug. taking cars off highway. 1450 early off this entrance. Take load from front of site. Of benefit to roads and network. And more cars spread across three exits.

Water tank – one in, one coming. Works on highway, updating pipework.

Good example of how to work with utilities. Plan cones for 6 weeks. Now taken out at rish hour. Severn Trent listoneing. 4-5 weeks.

Light Pillars - 3m not the higher design as originally specified.

EEA - now progressing, work to stop in 2 months, then landscaping to do. Major works will then be done.

5. Parish Council Items

5.1 Gaydon Parish Council

5.1.1 Community Speed Watch

<https://www.gaydonvillage.co.uk/gaydon-speedwatch>

a) How can JLR/AML and the Gaydon Community Speedwatch raise awareness of speeding in the local area?

b) What can be done to support the campaign and report offending company vehicles?

(from the website)

What is the Gaydon Community Speedwatch (CSW) Group?

The CSW Group is a team of volunteers from the village, who are working proactively towards improving the safety and quality of life for everyone in the village.

Paul Fowle of Gaydon Parish Council (now Chair) reported on the Gaydon Community Speedwatch, and asked for support from the BMM, JLR and Aston Martin to encourage motorists to exercise slower speeds when passing through the area. Speeding has been identified as an important concern of local residents.

A fixed camera traffic survey was conducted between Wednesday 4 May 2016 and Friday 13 May 2016 and Paul reported on the data that was collected. Five cameras were located at Kinton Road, Banbury Road, Gaydon Road and Church Road.

A total of 16900 vehicles during the period were found to be speeding according to the ACPO definition, which is speed limit plus 10% plus 2. *Please note that the same vehicle may have been picked up by multiple cameras.*

The Speedwatch Group has six volunteers, which is expected will grow to ten. They are trained to carry out speed surveys, with high-vis wear.

From July to December 2017, during 22 hours of Speedwatch activity, 281 vehicles were recorded, of which 10 it is believed were registered to JLR.

BD – Can circulate internal info to staff that speed watch is taking place locally, via Employee communications. Can advise to heed message and drive within speed limits.

PF promised to make info available to BD.

IF promised to flag also with Aston Martin.

AC asked about company sanctions.

CD- Cannot take action against company commuters, but can take action with those on company business.

CP – Advised that local police can help with Speedwatch activities.

5.1.2 JLR Contact for Gaydon Neighbourhood Plan

NF to come back via minutes.

Update:

6. Activities Log – Matters Arising

Reinstatement of Trees - Agreed to review in 9-12months

7. Any Other Business

7.1 Gaydon laybys (CH)

Gaydon Parish Clerk reported that Monday 9th and Tuesday 10th mornings JLR cars were parked on double yellow lines on the 'stopped up' Warwick Road in Gaydon. These apparently are usually carried out in the Banbury Road layby but it was deemed too muddy.

Several complaints from residents were received and so a request was made to remind the test evaluation teams that the double yellow lines are there to stop the parking of vehicles.

AW was also contacted prior to the Forum.
If JLR are unhappy with the condition of the Banbury Road layby it was suggested that this could be a future agenda item.

7.2 Volunteering Projects

JLR volunteering projects are invited but need to be during working hours.

It was discussed as to whether Speedwatch could be hosted to match that requirement.

7.3 Safety of Ponds

AC - Ponds are being accessed by members of the public, including children. Safety concerns raised – should there be signage to 'Keep Out' and lifebelts or different fencing. Should they be fenced off - Open is good, but needs to be safe.

7.4 EEA

AC- There is run off from bunds into gulleys. Soil erosion filling the ditches

NF – Planting will stop.

7.3 and 7.4 – JLR to look into these matters and Tom will feed back

7.6 Policing Update

New officer takes over the Wellesbourne area tomorrow from PC Craig Purcell, Tuesday 17th.April. PC Catherine Morgan continues to cover Southam area.

Update: The new Beat Manager is PC 1209 Holly Stapleton

Dates for Future Meetings:

The follow dates were agreed:

15th October

21st January 2019

15th April 2019

Gaydon Community Liaison Meeting Action Log

Item Title	Description	Originator	Action to be taken	Lead Name	Date Entered	Review Date	Date Completed
Reinstatement of Trees – partially completed.	Replacement of trees removed during construction process.		New scheme(s) to be brought to group – work ongoing	Clive Dorney/ Jeff Coope	2016.01.11	Jan 2019	
Gaydon 'Fence'	Gaydon asked for help with cost for creating a 'mound' or 'fence' at entrance to village		JLR to take away from meeting for consideration.	Clive Dorney	2016.01.11	2017.10.09	2017.10.09
Create Log	Log of activities carried over from meetings		Draft to be created and criculated	Ian Flynn	2016.10.12	2016.01.11	2016.01.11
JLR Traffic Survey	Group requested to see results of JLR twice yearly traffic survey.		Summary of results and trends to be prepared.	Pete Richings	2016.01.11	2016.07.11	2016.07.11
Scoping Map	Questions raised about map version and where red		Check map version and line	Laura Humphries	2016.01.11	2016.10.10	2016.10.10

	line runs						
Drains	Gaydon PC concerned that local drains on JLR roads are being properly maintained.		Confirm what roads in JLR ownership and that they are being maintained.	Laura Humphries/ Nigel Frawley	2016.01.11	2017.04.16	2017.04.10
Litter Pick	JLR staff were asked to participate as volunteers in future litter pick events.		Parishes will need to contact April to make offer. Should be within working hours.	April Wickens	2016.04.11	2017.04.16	2017.01.11
Speedwatch	JLR staff were asked to participate as volunteers in future Speedwatch events.		Parishes need to contact April to make offer. Should be within working hours.	April Wickens	2016.04.11	2017.04.16	2017.01.11
Ecological Site – Covenant	JLR to check if there will be an ongoing covenant on ecological site	John Brine	JLR to check.	Clive Dorney	2017.01.16	2017.04.16	2017.04.10
Hedges on Kineton Road and Warwick Road – Query about who cuts	JLR to check on roles and responsibilities.	Gaydon Parish/ JB	JLR to check	Clive Dorney	2017.01.16	2017.04.16	2017.04.10