

Lighthorne Parish Council

PARISH CLERK: Corinne Hill

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2nd May, 2018

Dear Sir/Madam,

I hereby give you notice that the **ANNUAL MEETING** of the Parish Council will be held on **Tuesday, 8th May 2018** in the Village Hall, Lighthorne commencing **7.30pm**

AGENDA

- 1. Election of Chairman**
- 2. Apologies for absence**
- 3. To take any questions from the floor**
- 4. Declarations of interest**
- 5. Appointment of Vice Chairman, Financial Officer and councillors to committees**
- 6. Acceptance of the minutes of the previous meeting**
- 7. To consider the following planning applications**
 - (i) 18/01025/FUL - Lighthorne Rough, The Beeches
 - (ii) 18/01163/TREE - Ashburn, Moreton Morrell Lane
 - (iii) 18/00506/FUL - Heath Farm House, Heath Farm Lane

Planning notice 18/00549/FUL - Home Farm, Old School Lane; refused
Planning notice 18/00653/VARY - The Beeches, Lighthorne rough; granted
Planning notice 18/00872/TREE - Willowbrook; no objection
Planning notice 18/00307/FUL - Tylers Barn, Chesterton Road; granted
Planning notice 17/03370/FUL - Garages, Verney Close; granted
- 6. District Council Matters**
 - (i) To receive report
 - (ii) Planning enforcement investigation update - Home Farm (17/00558/CRIT)
 - (iii) Enforcement issues; Hill Farm update

7. County Council Matters

- (i) To receive report

8. Matters arising from previous meetings

- (i) Defibrillator
- (ii) Western Power box; plants
- (iii) Allotments; to consider a request for signage
- (iv) Gaydon Liaison Committee update

9. Parish maintenance

- (i) Sports Pavilion/Sports Ground; to consider the quote received for £10,000 for replacing the septic tank plus associated work

10. Contracts and Finance

- (i) Bank balance
- (ii) To consider the draft 2017/18 accounts
- (iii) Café lease; update and report
- (iv) Cricket Club; to consider additional dates
- (v) Grass maintenance contract map
- (vi) To review the annual insurance
- (vii) To consider the recommended pay increase
- (viii) Data Protection Act update
- (ix) To review 2018/19 meeting dates
- (x) End of year tax form submitted
- (xi) To review bank mandate signatories
- (xii) To appoint an internal auditor
- (xiii) To review the asset register
- (xiv) To authorise the signing of orders for payment

Payee	Amount
Mrs. C. Hill - salary (April)	£189.85
Zurich Municipal - annual insurance	£646.60
Rainbow Garden Services - grass maintenance	£648.00
Mr. I. Spann - Café report and valuation	£250.00
e.on - street lighting	await invoice
Mr. J. Newberry - reimbursement for plaque	£94.99

11. Correspondence

- (i) Community Forum (7th June); attendees

12. Date of next meeting

Tuesday, 12th June 2018