

LIGHTHORNE PARISH COUNCIL

Clerk to Lighthorne Parish Council: Mr Ian Wilson
Oakley, 2 School Hill, Mollington, Oxfordshire, OX17 1BL
07725 071616 lighthornepc@gmail.com

29 August 2019

Dear Councillor

You are hereby summoned to attend an **Ordinary Meeting** of the Parish Council at the **Village Hall, Lighthorne** on **Wednesday 11th September 2019** commencing at **8.00pm**.

Ian M Wilson

Mr Ian Wilson
Clerk to Lighthorne Parish Council

AGENDA

1. Apologies:
 - a. To receive apologies for absence.
 - b. To consider acceptance of apologies.
2. Declarations of interests and consideration of dispensation requests: Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance of the meeting.
3. Casual Vacancy: Co-opt Parish Councillor to fill existing vacancy
4. Acceptance of the minutes of the previous meetings: Parish Council OGM 13th August 2019.
5. Matters Arising from the minutes and previous meetings: Matters arising from the minutes, including those which have been carried over from past meetings:
 - Tree works; and
 - Site allocations plan
6. Public participation: The public are invited to address the Council on any relevant matter for a maximum of 3 minutes each. Issues raised by the public may be added to the agenda of the next meeting.
7. Planning
 - (a) Applications for comment since last meeting:
 - 19/02412/TREE; Forest Lodge Bishops Hill Lighthorne CV35 0BA; Proposal -G1, Leyland cypress- remove. Application for tree felling in Conservation Area
 - (b) Decisions to note since last meeting: None
8. Parish Council reports: To receive reports on:
 - Sports Pavilion/Sports Ground; Update including water charges
 - Gas lines Installation; Latest update
 - Tree maintenance; Update on outstanding works
 - Highways; Update on traffic calming and gateway schemes
 - Footpaths/rights of way; update
 - Communications; website and parish council postal address updates

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9. Reports from Ward Representatives of Warwickshire County Council(WCC) and Stratford District Council(SDC) - For information.
10. Village Phone Box -Discuss future uses
11. Christmas Lights -Consider arrangements for 2019
12. Volunteering-Discuss future plans
13. Correspondence – See attached.
14. Financial Administration – See attached.
15. Other reports and items for future agenda:
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*
16. Date of Next Meeting: Tuesday October 8th 2019 at 7:30 pm at Lighthorne Village Hall

MEETING CLOSES

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Appendix To Agenda for Meeting 11th September 2019

Correspondence and Consultations:

Charles Barlow, Localities Partnership Manager – Joint Strategic Needs Assessment Presentation
SDC, Site Allocations Plan – Consultation and details of briefings

Councillors are respectfully requested to forward any relevant correspondence to the clerk for inclusion on the agenda, prior to the next meeting.

Financial Administration

a. Lighthorne cash book balances:	
Current Account (see attached bank reconciliation)	£ 8754.49
Reserves (see attached bank reconciliation)	£10682.00
Total	£ 19436.49
b. Passing of accounts for payment:	
Clerk I Wilson Salary and Expenses (August 2019)	£274.00
Nick Jenvey (Grass Cutting)	£290.00
Financial Management Services	£100.00
Total	(£664.00)
Total PC Balance to be c/fd 3rd September 2019	£18772.49

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Clerk's Salary & Expenses

August 24hrs @ £11.00 = £264.00

Expenses:

Office = £10.00

Total = £274.00

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Bank Reconciliations at 8/2019

Latest Current A/C Bank Statement (available at the meeting)		£11127.37
Less:		
Cheques issued to be presented:	£238.83	
	£ 70.73	
	£280.00	
	£280.00	
	£270.00	
	£270.00	
	£350.00	
	£100.00	
	£177.83	
	£395.99	
Add:	£520.00	
Cash book – Current Account		£8754.49
Latest Reserve A/C Bank Statement at (available at the meeting)		£10682.00
Less:		
Nil		
Add:		
Nil		
Cash book - Business Money Manager Account (Reserves)		£10682.00