

LIGHTHORNE PARISH COUNCIL

Clerk to Lighthorne Parish Council: Mr Ian Wilson
Oakley, 2 School Hill, Mollington, Oxfordshire, OX17 1BL
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6th April 2020

Dear Councillor

You are hereby summoned to attend an **Ordinary Meeting** of the Parish Council. This will be a virtual meeting using Zoom at 8.00pm on **Tuesday 14th April 2020**.

Join Zoom Meeting:

<https://us04web.zoom.us/j/913100922?pwd=c0hVdWZ6WGlrTTRyK1dSOHc0aWNDUT09>

Meeting ID: 913 100 922

Password: 086768

Ian M Wilson

Mr Ian Wilson
Clerk to Lighthorne Parish Council

AGENDA

1. **Apologies:**
 - a. To receive apologies for absence.
 - b. To consider acceptance of apologies.
2. **Declarations of interests and consideration of dispensation requests:** Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance of the meeting.
3. **Acceptance of the minutes of the previous meetings:** Parish Council OGM 10th March 2020
4. **Matters Arising from the minutes and previous meetings:** Matters arising from the minutes, including those which have been carried over from past meetings:
 - (i) Safe Path to Sportsground
 - (ii) Extending 30mph speed limit beyond Oberry Fields
5. **Public participation:** The **public are asked to submit their questions in advance** by email to lighthornepc@gmail.com as this is a virtual meeting and responses will be included in the published minutes.
6. **Planning**
 - (a) Applications for comment since last meeting:

<u>Reference</u>	<u>Comments by:</u>	<u>Address</u>	<u>Proposal</u>
20/00744/FUL	16/04/2020	The Paddock 26 Mountford Rise Lighthorne CV35 0AY	Single storey side extension and terrace
20/00665/LBC	21/04/2020	1 Church Hill Court Lighthorne Warwick CV35 0AR	Proposed canopy style porch
20/00664/FUL	16/04/2020	1 Church Hill Court Lighthorne Warwick CV35 0AR	Proposed canopy style porch
20/00428/FUL	16/04/2020	Red Brick Building Pipers Bath Moreton Morrell	Demolition of existing building and erection of a new building for agricultural and equestrian purposes.

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(b) Decisions to note since last meeting:

Decision Issued 11/03/2020:20/00137/VARY - Land North Of Moreton Morrell Lane Lighthorne View. Variation of conditions 6 and 21 of planning permission reference 17/03344/OUT (dated 8 March 2018), to vary the approved plans to reduce the west visibility splay of the access from 140 to 59m and to re-locate the access to the site approximately 5m west. Variation permitted with conditions

7. Parish Council reports: To receive reports on

- (i) COVID-19 – Volunteers
- (ii) COVID-19 – Parish Council Meetings and Scheme of Delegation (circulated separately)
- (iii) Pavilion Rent – update on rent holiday agreed
- (iv) Playground - regular update
- (v) Streetlights – regular update

Streetlights - regular upd

8. Reports from Ward Representatives of Warwickshire County Council (WCC) and Stratford District Council (SDC) - For information.

9. Financial Administration

- (i) See attached payments and balances
- (ii) Bank mandate – note request submitted to bank allow electronic payments
- (iii) Consider latest budget report – particularly consider impact of reduced income from pavilion rent (circulated separately)
- (iv) Tennis Club – Request for PC to facilitate maintenance to allow VAT reclaim

(v) Other reports and items for future agenda:

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

(vi) Date of Next Meeting: TBA

MEETING CLOSES

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Appendix To Agenda for Meeting 14th April 2020

Correspondence and Consultations:

SDC – COVID-19 Updates
WCC – COVID-19 Updates
WALC – COVID-19 Updates

Councillors are respectfully requested to forward any relevant correspondence to the clerk for inclusion on the agenda, prior to the next meeting.

Financial Administration

a. Lighthorne cash book balances:	
Current Account (see attached bank reconciliation)	£17459.59*
Reserves (see attached bank reconciliation)	£11131.09
Total	£28590.68
b. Passing of accounts for payment:	
Clerk I Wilson Salary and Expenses (March 2020)	£340.00
Nick Jenvey (Grass Cutting)	£290.00
Paul Tait (Notice Board)	£ 13.00
E-On (streetlighting)	awaiting invoice
Waterplus	awaiting invoice
Total	£ 643.00
Total PC Balance to be c/fd 14th April 2020	£27947.68

*Includes £690 March Pavilion Rent

Clerk's Salary & Expenses

March 30 hrs @ £11.00 =	£330.00
Expenses:	
Office	= £ 10.00
Total	= £340.00

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Bank Reconciliations at 3/2020

Latest Current A/C Bank Statement (available at the meeting) £18314.59

Less:

Cheques issued to be presented: WCC (30mph Consultation) £1000

Add: Allotment rent £145

Cash book – Current Account £17459.59

Latest Reserve A/C Bank Statement at (available at the meeting) £11131.09

Less:

Nil

Add:

Nil

Cash book - Business Money Manager Account (Reserves) £11131.09