

# LIGHTHORNE PARISH COUNCIL

**Clerk to Lighthorne Parish Council: Mr Ian Wilson**  
Oakley, 2 School Hill, Mollington, Oxfordshire, OX17 1BL  
07725 071616 lighthornepc@gmail.com

3<sup>rd</sup> September 2020

Dear Councillor

You are hereby summoned to attend an **Ordinary Meeting** of the Parish Council. This will be a virtual meeting using Zoom at 8.00pm on **Tuesday 8<sup>th</sup> September 2020**, please contact the clerk for details should you wish to attend.

*Ian M Wilson*

Mr Ian Wilson  
Clerk to Lighthorne Parish Council

## **AGENDA**

1. Apologies:
  - a. To receive apologies for absence.
  - b. To consider acceptance of apologies.
2. Declarations of interests and consideration of dispensation requests: Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance of the meeting.
3. Acceptance of the minutes of the previous meetings: Parish Council OGM 14<sup>th</sup> July 2020
4. Matters Arising from the minutes and previous meetings: Matters arising from the minutes, including those which have been carried over from past meetings:
  - (i) Safe Path to Sportsground
  - (ii) Extending 30mph speed limit beyond Oberry Fields
  - (iii) Village hall future funding requirements
5. Public participation: The **public are asked to submit their questions in advance** by email to [lighthornepc@gmail.com](mailto:lighthornepc@gmail.com) as this is a virtual meeting and responses will be included in the published minutes.
6. Planning
  - (a) Applications for comment since last meeting:

<u>Reference</u>	<u>Consultation Expiry Date</u>	<u>Address</u>	<u>Proposal</u>
<a href="#">20/01719/FUL</a>	26/08/2020	14 Mountford Rise Lighthorne CV35 0AY	installation of disabled access platform lift (partially retrospective)
<a href="#">20/02138/TREE</a>	28/08/2020	Lowbrook Lighthorne Warwick CV35 0AR	-T1 Leyland cypress - Fell. -T2 Leyland cypress - Fell. -T3 ash - Fell. -T4 blue Atlas cedar - Fell. -T5 Leyland cypress - Fell.
<a href="#">20/01851/VLBC</a>	06/08/2020	Bishops Farm Old School Lane Lighthorne CV35 0AU	Variation of condition 2 (approved plans) to change the floor material of Listed Building Consent 19/02328/LBC (date of decision 1/11/2019). Original description of development 'Repairs to existing Barn; Removal of cement pointing from Farmhouse facades & repoint with hydraulic lime mortar; Repairs & repointing with hydraulic lime mortar to external wall that runs from North to South along the eastern courtyard. Remove existing asbestos covered timber store workshop.

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<u>Reference</u>	<u>Consultation Expiry Date</u>	<u>Address</u>	<u>Proposal</u>
<a href="#"><u>20/02282/LDP</u></a>		Lighthorne Rough Lighthorne Rough Road Lighthorne CV35 9DB	Proposed outbuilding, comprising garage, gym, studio, office and games room incidental with the use of the property Lighthorne Rough

(b) Decisions to note since last meeting:

<u>Reference</u>	<u>Decision Date</u>	<u>Status</u>	<u>Address</u>	<u>Proposal</u>
<a href="#"><u>20/01619/FUL</u></a>	28/08/2020	Permission with conditions	Bishops Farm Old School Lane Lighthorne CV35 0AU	replacement of oak gates
<a href="#"><u>20/01375/LDP</u></a>	11/08/2020	Application Withdrawn	Listecorne House Lighthorne Rough Moreton Morrell Warwick CV35 9DB	Proposed outbuilding, comprising garage, gym, studio, office and games room incidental with the use of the property
<a href="#"><u>20/01730/TREE</u></a>	10/08/2020	Tree Works Approved	Apple Tree Cottage Lighthorne Warwick CV35 0AR	T1 - elder - Remove (Dead) T2 - unspecified - Remove (Dead)
<a href="#"><u>20/01711/TREE</u></a>	04/08/2020	Tree Works Approved	Southview The Bank Lighthorne Warwick CV35 0AT	-T1 ash - Crown thin 20% to clear telephone lines and remove one limb to west, overhanging roadside. -T2 conifer - Remove.

Also for noting 16/03128/VARY – Variation to condition for temporary workshop at JLR granted noticed received 14/8/2020

7. Parish Council reports: To receive reports on

- (i) COVID-19 – update
- (ii) Playground - regular update
- (iii) Lighthorne Pavilion - update
- (iv) Broadwell - update

Streetlights - regular upd

8. Reports from Ward Representatives of Warwickshire County Council (WCC) and Stratford District Council (SDC) - For information.

9. Financial Administration

- (i) See attached payments and balances
- (ii) Budget report - consider latest budget report

10. Correspondence - See attached list

11. Other reports and items for future agenda:

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *Councillors are respectfully reminded that this is not an opportunity for debate or decision-making*

12. Date of Next Meeting: Tuesday 13<sup>th</sup> October 2020 at 8:00 pm by Zoom unless otherwise stated

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**MEETING CLOSES**

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## Appendix to Agenda for Meeting 8<sup>th</sup> September 2020

### Correspondence and Consultations:

The following are highlighted for information and/or discussion

CLLR MILLS – SDC statement Re: Local Government Review  
Resident's Planning Statement – 20/01719/FUL (14 Mountford Rise)  
Proludic Ltd – Playground Order Confirmation  
Neighbourhood Watch – Lighthorne Administrator Resignation  
WCC - Temporary Closure of D63636 Kineton & Lighthorne Rd  
VH Donation – Correspondence re: 2020/21 donation  
SDC – Request for CIL projects information  
SDC – Confirmation of receipt of LPC letter Re: 20/01654/REM  
SDC – Site Allocation Plan Informal Built Up Area Boundary (BUAB) Methodology Consultation

*Councillors are respectfully requested to forward any relevant correspondence to the clerk for inclusion on the agenda, prior to the next meeting.*

### Financial Administration

a. Lighthorne cash book balances:	
Current Account (see attached bank reconciliation)	£20513.95
Reserves (see attached bank reconciliation)	£11133.34
<b>Total</b>	<b>£31647.29</b>
b. Agreeing accounts for payment:	
Clerk I Wilson Salary and Expenses (August 2020)	£340.00
Nick Jenvey (Grass Cutting – 1328)	£345.00
Paul Tait (Broadwell Painting)	£ 56.61
<b>Total</b>	<b>£30905.68</b>
<b>Total PC Balance to be c/fd 8<sup>th</sup> September 2020</b>	<b>£30905.68</b>

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## Clerk's Salary & Expenses

August 30 hrs @ £11.00 = £330.00

Expenses:

Office = £ 10.00

**Total = £340.00**

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## Bank Reconciliations at 8/2020

Latest Current A/C Bank Statement (available at the meeting) £20368.95

Less:

Add: Allotment rent £145

**Cash book – Current Account £20513.95**

Latest Reserve A/C Bank Statement at (available at the meeting) £11133.34

Less:

Nil

Add:

Nil

**Cash book - Business Money Manager Account (Reserves) £11133.34**