

LIGHTHORNE PARISH COUNCIL

Clerk to Lighthorne Parish Council: Mr Ian Wilson
Oakley, 2 School Hill, Mollington, Oxfordshire, OX17 1BL
07725 071616 lighthornepc@gmail.com

4th November 2020

Dear Councillor

You are hereby summoned to attend the **Annual Meeting** of the Parish Council. This will be a virtual meeting using Zoom at 8.00pm on **Tuesday 10th November 2020**, please contact the clerk for details should you wish to attend.

Ian M Wilson

Mr Ian Wilson
Clerk to Lighthorne Parish Council

AGENDA

1. Election of Chair and Vice-Chair
2. Apologies:
 - a. To receive apologies for absence.
 - b. To consider acceptance of apologies.
3. Declarations of interests and consideration of dispensation requests: Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance of the meeting.
4. Acceptance of the minutes of the previous meetings: Parish Council OGM October 2020
5. Matters Arising from the minutes and previous meetings: Matters arising from the minutes, including those which have been carried over from past meetings:
 - (i) Safe Path to Sportsground
 - (ii) Extending 30mph speed limit beyond Oberry Fields
 - (iii) Village hall future funding requirements
6. Public participation: The **public are asked to submit their questions in advance** by email to lighthornepc@gmail.com as this is a virtual meeting and responses will be included in the published minutes.
7. Planning
 - (a) Applications for comment since last meeting:

<u>Reference</u>	<u>Consultation Expiry Date</u>	<u>Address</u>	<u>Proposal</u>
20/02973/TREE	13/11/2020	Village Hall Bishops Hill Lighthorne Warwick CV35 0BA	T1 - sycamore - Reduce crown by 2metres to clear property boundary
20/01654/REM	09/11/2020	Land North Of Moreton Morrell Lane Lighthorne	Reserved matters relating to layout, scale, appearance and landscaping linked to application 20/00137/VARY

- (b) Decisions to note since last meeting:

20/02282/LDP - Lighthorne Rough, Lighthorne Rough Road, Lighthorne. CV35 9DB

Proposed outbuilding, comprising of office and games room incidental with the use of the property Lighthorne Rough. Application Type: Certificate Lawful Development

Decision Lawful Dev. Cert. issued 15/10/2020

LIGHTHORNE PARISH COUNCIL

(c) Enforcement:

Consider any issues to raise with SDC planners

8. Parish Council reports: To receive reports on
 - (i) COVID-19 – update
 - (ii) Playground - regular update
 - (iii) Village Notice Board – future arrangements
 - (iv) SDC Site Allocations Plan – LPC response to consultation
 - (v) Standing Orders – annual update
 - (vi) Training – Reports from events attended and attendance at upcoming events
 - (vii) Streetlights - regular update

9. Reports from Ward Representatives of Warwickshire County Council (WCC) and Stratford District Council (SDC) - For information.

10. Financial Administration
 - (i) See attached payments and balances
 - (ii) Budget report - consider latest budget report

11. Correspondence - See attached list

12. Other reports and items for future agenda:

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *Councillors are respectfully reminded that this is not an opportunity for debate or decision-making*

13. Date of Next Meeting: Tuesday 8th December 2020 at 8:00 pm by Zoom unless otherwise stated

MEETING CLOSES

LIGHTHORNE PARISH COUNCIL

Appendix to Agenda for Meeting 10th November 2020

Correspondence and Consultations:

The following are highlighted for information and/or discussion

Lighthorne Allotment Association – Invoice for 2020/21

Western Power Distribution – Trees and power lines at Lighthorne Café

SDC – Statement of Community Involvement

SDC – Site Allocations Plan Preferred Options Consultation

WCC – Local Government Re-Organisation

SDC – Parish & Partner Briefing October

WALC – People, Plans & Precept Course Materials

WCC – Advice and Information on Remembrance Sunday Events

ICO – Data Protection Fee 2020/21

SDC – VASA Community Transport

WCC – UBUS Demand Responsive Services

Councillors are respectfully requested to forward any relevant correspondence to the clerk for inclusion on the agenda, prior to the next meeting.

Financial Administration

a. Lighthorne cash book balances:	
Current Account (see attached bank reconciliation)	£21598.85*
Reserves (see attached bank reconciliation)	£11133.52
Total	£32732.37
b. Agreeing accounts for payment:	
Clerk I Wilson Salary and Expenses (October 2020)	£ 355.00
Proludic (Playground Equipment)	£3468.00
Church (Grant)	£ 400.00
E-ON (Streetlights)	£ 121.76
WALC (3Ps Training)	£ 36.00

*Pavilion rent received £1396.00 5/10/2020

Total PC Balance to be c/fd 10th November 2020 **£28351.61**

LIGHTHORNE PARISH COUNCIL

Clerk's Salary & Expenses

October 30 hrs @ £11.50 = £345.00

Expenses:

Office = £ 10.00

Total = £355.00

LIGHTHORNE PARISH COUNCIL

Bank Reconciliations at 11/2020

Latest Current A/C Bank Statement (available at the meeting) £21453.85

Less:

Add: Allotment rent £145

Cash book – Current Account £21598.85

Latest Reserve A/C Bank Statement at (available at the meeting) £11133.52

Less:

Nil

Add:

Nil

Cash book - Business Money Manager Account (Reserves) £11133.52