

# LIGHTHORNE PARISH COUNCIL

**Temporary Acting Clerk to Lighthorne Parish Council: Cllr Andy Smith**

The Stables, Lighthorne Rough, Warwick, CV35 9DB  
07463 790948 andy.lighthornepc@gmail.com

4<sup>th</sup> December 2020

Dear Councillor

You are hereby summoned to attend an **Ordinary Meeting** of the Parish Council. This will be a virtual meeting using Zoom at 8.00pm on **Tuesday 8<sup>th</sup> December 2020**, please contact Cllr Smith for details should you wish to attend.

*Andy Smith*

Cllr Andy Smith  
Temporary Acting Clerk to Lighthorne Parish Council

## **AGENDA**

1. Apologies:
  - i. To receive apologies for absence.
  - ii. To consider acceptance of apologies.
2. Declarations of interests and consideration of dispensation requests: Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance of the meeting.
3. Acceptance of the minutes of the previous meetings: Parish Council OGM November 2020
4. To consider requesting 2 hours free HR consultancy from WALC.
5. To consider the appointment of an internal auditor to review our 2019-20 annual return.
6. To consider a date for our mandatory Parish Meeting required before the end of March.
7. Theft of Broadwell pump – to consider funding a replacement.
8. Tree maintenance adjacent to Village Hall – to consider quote from John McGowan.
9. Matters Arising from the minutes and previous meetings: Matters arising from the minutes, including those which have been carried over from past meetings:
  - i. Safe Path to Sportsground
  - ii. Extending 30mph speed limit beyond Oberry Fields
  - iii. Village hall future funding requirements
  - iv. Standing Orders
  - v. To consider correspondence received from a resident.
10. Public participation: The **public are asked to submit their questions in advance** by email to [lighthornepc@gmail.com](mailto:lighthornepc@gmail.com) as this is a virtual meeting and responses will be included in the published minutes.
11. Planning

(a) Applications for comment since last meeting:

<u>Reference</u>	<u>Consultation Expiry Date</u>	<u>Address</u>	<u>Proposal</u>
APP/J3720/W/ 20/3262048	11/01/2021	Hill Farm, Chesterton Road, Lighthorne	Appeal against refusal of 20/00897/ FUL

(b) Decisions to note since last meeting:

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20/02973/TREE – Village Hall, Bishops Hill, Lighthorne. CV35 0BA

Decision: Granted

(c) Enforcement:

Consider any issues to raise with SDC planners

**12. Parish Council reports:** To receive reports on

i. COVID-19 – update

**13. Reports from Ward Representatives of Warwickshire County Council (WCC) and Stratford District Council (SDC) -** For information.

**14. Financial Administration**

(i) Ratification of the disbursement of £500 compensation received from Lloyds.

(ii) See attached payments and balances

(iii) Budget report - consider latest budget report

**15. Correspondence** - See attached list

**16. Other reports and items for future agenda:**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

**17. Date of Next Meeting:** Tuesday 12<sup>th</sup> January 2021 at 8:00 pm by Zoom unless otherwise stated

**MEETING CLOSES**

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## Appendix to Agenda for Meeting 10<sup>th</sup> November 2020

### Correspondence and Consultations:

The following are highlighted for information and/or discussion

1. Various, from a resident.

*Councillors are respectfully requested to forward any relevant correspondence to the clerk for inclusion on the agenda, prior to the next meeting.*

### Financial Administration

a. Lighthorne cash book balances:	
Current Account (see attached bank reconciliation)	£21,977.11
Reserves (see attached bank reconciliation)	£11,133.61
<b>Total</b>	<b>£33,110.72</b>
b. Agreeing accounts for payment:	
E-ON (Streetlights)	£To set up direct debit
<b>Total PC Balance to be c/fd 8<sup>th</sup> December 2020</b>	<b>£33,110.72</b>

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## Bank Reconciliations at 11/2020

Latest Current A/C Bank Statement (available at the meeting) £21,977.11

Less:

Add: Allotment rent £145

**Cash book – Current Account £21598.85**

Latest Reserve A/C Bank Statement at (available at the meeting) £11,133.61

Less:

Nil

Add:

Nil

**Cash book - Business Money Manager Account (Reserves) £11,133.61**