LIGHTHORNE PARISH COUNCIL

Clerk to Lighthorne Parish Council: Laura Newberry Forest Lodge, Bishops Hill, Lighthorne, CV35 0BA 07971 041563 lighthornepc@gmail.com

Dear Councillor,

You are hereby summoned to attend an Ordinary Meeting Of Lighthorne Parish Council. This will be a virtual meeting using Zoom at 7:30pm on Tuesday 9th March 2021, details to be provided on request and via the Parish Council e-mail list.

Laura Newberry, Clerk to Lighthorne Parish Council

AGENDA

1. Apologies

- a. To receive apologies for absence
- b. To consider acceptance of apologies
- 2. **Declarations of interests and consideration of dispensation requests**Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance.
- 3. Acceptance of minutes from February
- 4. Resignation of Councillor Hunter.
- 5. To consider co-opting Natalie Shedden.
- 6. **Public participation** The public are asked to submit their questions in advance by email to lighthornepc@gmail.com as this is a virtual meeting and responses will be included in the published minutes.
- 7. To consider adopting the Transparency Code and publishing LPC Transparency Code.
- 8. To consider adopting The Scheme of Delegation.
- 9. To consider adopting the Publications Scheme.
- 10. To consider placing a regular update in Parish Magazine and agree funding.
- 11. To consider a new date in May for the Annual Parish Council Meeting ideally before 6th May.

12. Matters arising from the minutes and previous meetings

- a. Safe path to the Sports Ground.
- b. Extending the 30mph speed limit beyond Oberry Fields.
- c. Update on Village Hall future spending requirements.
- d. Update on replacement pump for The Broadwell.
- e. Update on tree maintenance adjacent to Village Hall.
- f. Review of street lighting in the village, repairs and LED upgrades.
- g. To consider adopting the risk assessment.
- h. Review of insurance broker and policy.

- i. To consider publishing the list of Councillors assigned responsibilities.
- j. Census 2021.
- k. Standing water on Church Lane.
- 1. Bus shelter repairs.
- m. Creation of steps in the playground.

13. Planning

- a. Applications for comment since last meeting
 - i. 21/00476/TREE Bishops Farm prune/fell numerous trees
 - ii. 21/00609/TREE Whitegates prune/fell 2 trees
- b. Decisions to note since last meeting

None

c. Enforcement

No issues to raise with SDC planners

14. **Parish Council Reports** - To receive reports on:

- a. COVID 19
- b. Playground

15. Reports from Ward Representatives of SDC and WCC – For information.

16. Financial Administration

a. Lighthorne cash book balances

i. Current account	£13,545.09
ii. Allocated reserves account	£17,499.94
iii. Total	£31,045.03

b. Income since last meeting

i.	VAT reclaim	£2,068.75
ii.	WALC return of overpaid education fee	£36.00

c. Expenditure since last meeting

i. Previous clerk'	s wages – awaiting HMRC response	£TBC – pending
ii. Arnold Baker -	Local Council Administration	£127.00 – paid
iii. FMS Warwick	Ltd – Audit Fee	£200.00 – paid
iv. Village Green	Γree Surgeons, tree pruning	£465.00 – paid

d. Agreeing accounts for payment

i.	Clerk's wages 35 hours	@ £13.78	£482.30 – pending

17. **Correspondence** – see attached list.

- 18. Other reports and items for future agendas Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 19. **Date of next meeting**: Tuesday 13th April 2021 at 7:30pm via Zoom unless otherwise stated.

MEETING CLOSES