

# Lighthorne Parish Council

Draft minutes of an Ordinary Meeting of the Parish Council held in Lighthorne Village Hall on Tuesday, 12<sup>th</sup> April 2016 at 8pm

Present: Cllrs. G. Dick (Chairman), P. Daniel, M. Ryan, L. Steele, District Cllr. C. Mills and County Cllr. C. Williams  
8 members of the public.

## 1. Apologies for absence

Cllr. A. Archer (personal commitment).

## 2. To take any questions from the floor

A resident said that he would like to understand when The Bank highway is going to be repaired. He has read the County Council Service Standards which states 'defects/repair'; make safe within 24 hours and then repair within 28 days. There appears to be no information on the County website about this road closure or any information relating to when the road will be opened. He also said that the Stepping Stones planning application should have been determined on 8<sup>th</sup> March. Why hasn't this application been closed? There appears to be a lack of transparency and communication on the issues around the closure of The Bank highway. There has been no communication to residents from County Highways.

A resident explained that work has started on the retaining wall on The Bank. There is no threat to the planning application not going ahead. County Highways will be visiting the site shortly. The aim is to get the road open quickly but it depends on the Committee approving this application. The Chairman explained that the original planning consent has already been started and so this should not be an issue. The resident was asked when he thought the work would be finished on the retaining wall which would permit County Highways to repair and then open the road. The resident responded the middle of next month. He further explained that the original deeds he has are not a legal document and so boundary issues are still being looked at. It was agreed that the Chairman would talk to the Planning Officer to find out the latest situation.

**ACTION: The Chairman to liaise with the Planning Officer for Stepping Stones to find out the situation.**

County Cllr. Williams said that the road closure notice is on the District Council website. The resident asked for details as to where.

**ACTION: District Cllr. Mills said that he would find out.**

County Cllr. Williams explained that the County Council has no power to intervene in personal building work. The County Council can't repair the road until the wall has been secured. They do not issue updates. He further explained that they are transparent and open in this matter.

Cllr. Daniel reiterated that this is a public highway so surely the County Council must have some power to sort this. County Cllr. Williams said that they have no power to speed this matter up. He assured residents that the road will be repaired once the wall is fixed.

A resident asked about moving a bin. Cllr. Steele said that it is on the agenda.

The Parish Council was made aware of a new entrance to a small development which could serve 2 developments. It was agreed that the new entrance is an improvement but no amended planning application has been received yet.

The Cricket Club explained that they have lost storage space and so would like to put a container on the grounds. This would double the size of the storage they currently have. The container would need a firm base, possibly concrete. The Club would bear the cost. Councillors agreed that an on-site meeting with the Cricket Club and Ben Thornton should be arranged. It was further agreed that Cllr. Ryan would attend the meeting.

**ACTION: Cllr. Ryan to arrange an on-site meeting with the Cricket Club and Ben Thornton.**

The Cricket Club also requested some of the storage space used by the allotments. Cllr. Steele explained that this area is rented to the Allotment Club.

The Cricket Club asked if the mound and car park could be cleared by JLR. Councillors agreed that this might be possible. Cllr. Ryan said that he would look at the area and liaise with JLR.

**ACTION: The Clerk to pass the contact details for JLR to Cllr. Ryan. Cllr. Ryan to liaise with the Cricket Club and JLR.**

Representatives from the Cricket Club explained that they would like to improve the pitch. It needs drainage. There are grants available for this work but they require a lease agreement between the Club and the Parish Council. Cllr. Daniel suggested that the Club looks at the Tesco grant scheme. Councillors agreed that they could help with applying for grants. A resident said that he would be applying for planning permission for a small extension plus a drop kerb to allow parking next to his property.

### **3. Member's declaration of interest**

Cllr. Daniel declared a personal interest in item 11(i) as a nearby neighbour.

### **4. Acceptance of the minutes of the previous meeting**

Cllr. Steele proposed that the minutes be agreed, seconded Cllr. Daniel and carried unanimously. The Chairman signed the minutes.

### **5. To consider the following planning applications**

9.10pm Cllr. Ryan declared a pecuniary interest in this application and left the meeting.

(i) 16/00625/FUL - Far Westfields Farm - single storey extension  
Councillors agreed to raise no comments or objections.

**ACTION: The Clerk to respond to the Planning Department.**

9.12pm Cllr. Ryan returns to the meeting.

(ii) 16/00796/FUL - Jaguar Land Rover - erection of pedestrian bridge  
Councillors agreed to raise no comments or objections.

**ACTION: The Clerk to respond to the Planning Department.**

(iii) 16/00706/FUL - Windrush - cladding to front and back of existing extension. Extend balcony and new roof on sun lounge  
Councillors agreed to raise no comments or objections.

**ACTION: The Clerk to respond to the Planning Department.**

(iv) 16/00858/FUL - Jaguar Land Rover - part removal of a bund plus associated landscaping and works.

No comments or objections.

**ACTION: The Clerk to respond to the Planning Department.**

(v) 16/00836/FUL - Bank Cottage - 2 storey extension and alterations to cottage

No comments or objections.

**ACTION: The Clerk to respond to the Planning Department.**

Planning Committee Meeting; 23<sup>rd</sup> March update

Cllr. Ryan attended the meeting and spoke against the Pound Green application.

15/04389/FUL - The Beeches, Lighthorne Rough; withdrawn.

15/04359/FUL - Pound Green; granted.

**6. District Council Matters**

(i) To receive report from District Council

District Cllr. Mills reported that Paul Lankester has now left the Council. Dave Webb and David Buckland have taken over his duties.

Police Commissioner election is on 5<sup>th</sup> May.

Plans for housing on Wellesbourne airfield could be shelved.

Crime prevention day; 9.30am on Friday at Lighthorne Village Hall.

**ACTION: The Clerk to contact Catherine Morgan for details for the website and noticeboard.**

(ii) Draft Core Strategy Main Modifications Consultation

It was agreed that Cllr. Steele would draft a response to this consultation, circulate to councillors for comments and approval and then submit by the deadline of 3<sup>rd</sup> May.

**ACTION: Cllr. Steele to draft a response, circulate to councillors for comments and approval and submit by 3<sup>rd</sup> May.**

**7. County Council Matters**

(i) To receive report

County Cllr. Williams said that the Gaydon roadworks are due to finish at the end of June. Once finished short cuts will no longer be taken. Councillors mentioned the pot holes at the entrance to the sports club. These were going to be addressed when the road is resurfaced but might now need addressing beforehand.

**ACTION: The Clerk to mention to County Highways.**

(ii) Highways issues; liaison between County Highways, Police and Parish Council

County Cllr. Williams said that the minimum repeater road signs were put in place in Lighthorne. The Clerk reported that County Highways has said that if the scheme was to be reviewed then some of the signs could be relocated.

(iii) Mountford Rise; possible water leak and drainage issues update

County Cllr. Williams said that a new county contractor starts on 1<sup>st</sup> April. He said that they will be digging up Mountford Rise on 12th May. The Clerk

asked if both water issues would be addressed. County Cllr. Williams said that County Highways would be looking at both.

**ACTION: The Clerk to relay this information to residents.**

(iv) The Bank update on works

See item 2. County Cllr. Williams said there is an officer at the County Council who is able to provide details regarding county and parish land ownership. It was agreed that the Clerk would request information regarding parish land.

**ACTION: The Clerk to request information regarding the parish land near Stepping Stones.**

## 8. Matters arising from previous meetings

(i) Community Speed Watch update and to consider request for use of speed gun

It was agreed that the gun could be loaned to other parties. A request for a contribution towards the calibration costs should be made.

**ACTION: The Clerk to inform the Community Speed Watch co-ordinator.**

(ii) Events for the Queen's 90<sup>th</sup> birthday

Cllr. Steele said that it is unlikely that we will be lighting a beacon. There is a community group organising the street party. A road closure notice has been applied for. The Antelope will be asked if it would like to be involved. There will be a barbeque and a bouncy castle. A short article will be written for the magazine.

(iii) Broadwell; update on repairs

**ACTION: The Chairman to liaise with the resident.**

(iv) Stepping Stones; land ownership update

See items 2 and 7(iv).

(v) Gaydon Liaison Committee Meeting update

**ACTION: June agenda item.**

## 9. Parish Maintenance

(i) Sports pavilion/sports ground - update on storage

See item 2.

(ii) Playpark

It was reported that we have been awarded £8,000 from Tesco's grant scheme for play equipment. The funding must be spent within 12 months.

(iii) Horse Chestnut Tree update

**ACTION: June agenda item.**

## 10. Contracts and Finance

(i) The Clerk confirmed the following bank balances:

Business Bank Instant Account - £27,080.98

Treasurers Account - £1.00

(ii) Footway lighting maintenance; await response

**ACTION: The Clerk to follow up on this.**

(iii) Electricity update

The Clerk reported that the meter at the Sports Club has been read by Ben Thornton and also E.ON. Our contract with E.ON has expired and we have been offered a new contract at the following rates; 1 year at 12.63p per kWh, 2 years at 12.68p per kWh or 3 years at 13.70p per kWh. Councillors agreed that the contract should be for 1 year since with the opening of the café

discussions will need to take place with the other parties who rent the club regarding this cost.

**ACTION: Cllr. Ryan said that he would discuss this with Ben Thornton, the Cricket Club and Cllr. Archer. The Clerk to renew the contract for 1 year.**

(iv) Contribution towards the churchyard update

The Clerk reported that we have received an invoice for £78.00 for grass cutting in the churchyard which is included in the grass maintenance figure for payment.

**ACTION: June agenda item.**

(v) Quotes for removing the Sycamore Tree

**ACTION: June agenda item.**

(vi) Quotes for playpark

Cllr. Steele reported that she has received one quote and another is on the way.

(vii) To authorise the signing of orders for payment

Cllr. Steele proposed that the following accounts be approved for payment, seconded Cllr. Daniel and carried unanimously.

<b>Payee</b>	<b>Amount</b>
Mrs. C. Hill - Salary (March)	£182.46
E.ON - street lighting	£132.23
Rainbow Garden Services Ltd. - grass maintenance	£726.00
E.ON - Sports Club electricity	£125.92
Stratford District Council - paid in error	£2338.05
Mr. B. Thornton - reimbursement for skip	£185.00
Mr. B. Thornton - reimbursement for replacement windows	£1149.93

## **11 Correspondence**

(i) Letter re. Village Hall planning application

**ACTION: The Clerk to arrange for the Village Hall Committee to meet with the Parish Council.**

(ii) Request for the litter bin to be moved from outside Tremelau to the bottom of Heath Lane

Councillors agreed that this could be arranged. Cllr. Steele to liaise with the resident.

**ACTION: Cllr. Steele to liaise with the resident.**

(iii) Wellesbourne Safer Neighbourhood Team Report

Circulated via email.

(iv) Speedwatch newsletter

Circulated via email.

## **12. To consider any other matters which the Chair decides urgent**

No matters were discussed.

## **13. Date of next meeting**

10<sup>th</sup> May 2016 at 7.30pm followed by the Annual Parish Assembly at 8.30pm. The Chairman closed the meeting at 10.05pm.