

Lighthorne Parish Council

Draft minutes of an Ordinary Meeting of the Parish Council held in Lighthorne Village Hall on Tuesday, 14th June 2016 at 8pm

Present: Cllrs. A. Archer (Chairman), P. Daniel, M. Ryan, L. Steele, District Cllr. C. Mills.

1 member of the public.

1. Apologies for absence

County Cllr. Williams (holiday).

2. To take any questions from the floor

No questions.

3. Declarations of interest

Cllr. Steele declared a pecuniary interest in item 11(viii) as a recipient. Cllr. Ryan said that he has not been involved in item 5(iii) but has worked for the applicant before and so will not take part in the discussion.

4. Acceptance of the minutes of the previous meeting

Cllr. Steele proposed that the minutes be agreed, seconded Cllr. Daniel and carried unanimously. The Chairman signed the minutes.

5. To consider the following planning applications

(i) 16/01324/FUL - Hill View, 3 Old School Lane - 2 storey side extension
Councillors agreed to raise no comments or objections.

ACTION: The Clerk to respond to the Planning Department.

(ii) 16/01573/FUL - Jobes Barn, Glebe Farm, Fosse Way - conversion of existing barn to stables. Demolition of existing stables.

Councillors agreed to raise no comments or objections.

ACTION: The Clerk to respond to the Planning Department.

Cllr. Ryan did not take part in this discussion. The Chairman said that the applicant is a near neighbour but does not live on this site so he declared a personal interest.

(iii) 16/01612/FUL - land off Bishop's Hill, Wellesbourne Road - erection of 5 two storey detached dwellings and associated garages

This application was discussed and councillors agreed to object for the following reasons: although the previous application for 4 dwellings has been approved councillors still believe that the access is dangerous and that this should be drawn to the District Council's attention again, 5 properties is an overdevelopment of the site, this application is not in keeping with the street scene and with 5 properties this would create privacy issues for Bishop's Hill House.

ACTION: The Clerk to respond to the Planning Department.

(iv) 16/00912/FUL - Glebe Farm, Fosse Way - first floor extension, garage plus change of use of land to domestic

Councillors agreed to raise no comments or objections.

ACTION: The Clerk to respond to the Planning Department.

GLH Planning Committee Meeting update

Cllr. Steele updated the meeting. Councillors agreed unanimously that the process adopted by the District Council at this meeting should be challenged. The Committee should have received a copy of at least one of the 3 JLR letters prior to the meeting. They are a major business and should be considered. The District Council Officer should have read the letter out as it was written and not merely said that the paragraph where JLR request a meeting for the third time is a summary. The Highways Officer should have been aware of the JLR letters and the request for a meeting prior to the planning meeting since 2 were sent to the County Council. There was also a question as to whether he was qualified as he quoted TRICS data which only covers 150 dwellings and should not have been quoted for this site. There is also a question as to whether this application should have been discussed prior to the inspector's report being received. This Parish Council would work with other parish councils to ensure that the District Council addresses these concerns.

Stepping Stones planning update

Councillors agreed that a Land Registry search should be approved to try and determine the boundary.

ACTION: The Clerk to action.

Planning notice no. 16/00836/FUL - Bank Cottage, The Bank; granted.

Planning notice no. 16/00625/FUL - Far Westfields Farm, Moreton Morrell; refused.

Planning notice no. 16/00858/FUL - Jaguar Land Rover; granted.

Planning notice no. 16/01129/TREE - Whitegates; no objection.

6. To consider suspending the invitation to the County Councillor until May 2017 and to consider amending the standing orders accordingly

This was discussed and councillors agreed unanimously that County Cllr. Chris Williams does not support this Parish Council. In the last 6 months residents have complained about emails not being responded to and no support with regard to traffic issues, The Bank closure or signage. The County Council Code of Conduct clearly states that he should be assisting us and our residents. It was further agreed that a letter should be written to the Leader of the County Council, copy Mr. I. Marriott, who we understand is already aware of the issues with residents and signage, bringing these issues to their attention and requesting alternative representation at our meetings. If this is not possible then a report would be acceptable until a new councillor is elected in May 2017. Cllr. Steele proposed that we amend the standing orders to reflect this decision, seconded and carried unanimously. District Cllr. Mills said that he was truly concerned and upset about this situation.

ACTION: A letter to be drafted to Cllr. Seccombe, copy to Mr. Marriott.

7. District Council Matters

(i) To receive report.

District Cllr. Mills reported that Bancroft Gardens has been mentioned in the 2016 trip adviser. It has received a certificate of excellence and is visited a lot. The District is building a record number of affordable homes. The Aviva Cycle Race would be closing roads in the District. The Clerk said that details had been posted on the website. The Core Strategy is gathering pace.

(ii) Small business grant

The Clerk was asked to forward this to Ben Thornton at the Sports Club Café.

ACTION: The Clerk to forward to Ben Thornton.

(iii) Road Closure Notice for The Bank

The Clerk said that she spoke to a planning officer who said that this would not be reported on the District Council website as this is a County Highways matter.

8. County Council Matters

(i) Highways matters; signage, drains, removal of poles, grips, pot holes

The Clerk said that a resident had pointed out the new regulations relating to signage. She has liaised with County Highways who have assured her that Lighthorne has the minimum amount of signage. The Mountford Rise work should start shortly. 2 poles have been identified as no longer being required.

ACTION: Councillors to try and locate the poles and inform the Clerk and she will then liaise with County Highways.

A resident has asked for grips to be reinstated. 2 by the Sports Club and 2 somewhere in the village.

ACTION: Councillors to try and locate the 'old grips' and the Clerk will then ask County Highways if they can reinstate them.

The pot holes near the Sports Club need bringing to the attention of County Highways.

ACTION: The Clerk to contact County Highways.

(ii) Resident's request for information regarding funding for the Bank

The Clerk said that the resident had complained that County Cllr. Williams had not responded regarding who would be paying for this work. County Highways have responded to her and she has forwarded the response to the resident.

9. Matters arising from previous meetings

(i) Community Speed Watch update

It was reported that the speed gun has been repaired.

(ii) Events for the Queen's 90th birthday feedback

Councillors agreed that this was a very worthwhile event. The Chairman thanked Cllr. Steele for her hard work. Thanks also went to a number of residents. Cathy Stacey, Lucy Willcock, Natalie Shedden and Tracey Picken on the Organising Committee. Everyone who helped set up, run stalls and clear up in the pouring rain. Scott Harper for barbecuing all afternoon and Rachel Parker for fabulous face painting. Thanks to Lighthorne Church, Lighthorne Drama Group, Lighthorne Village Hall Committee, Lighthorne History Society and Lighthorne Social Events Committee for financial contributions.

(iii) Broadwell; update on repairs

ACTION: The Clerk to liaise with Cllr. Dick.

(iv) Stepping Stones; land ownership update

See item 5.

(v) Gaydon Liaison Committee Meeting agenda items

The next meeting is on 11th July. The Chairman said that he is unable to attend.

ACTION: Councillors to let the Clerk know if they are able to attend.

(vi) Village Hall Committee Meeting; 20th June

It was agreed that the Chairman, Cllrs. Daniel, Steele and Ryan would attend. Councillors agreed that the public consultation documents should be available to view at this meeting plus information relating to finance to ensure that the Village Hall Committee can finance the proposed works.

An agenda would be sent to the Committee.

ACTION: Councillors to send agenda items to the Clerk. The Clerk to send an agenda to the Village Hall Committee.

(vii) To review effectiveness of Community Forum Police Priorities

Councillors agreed that, whilst there are concerns regarding agenda items requested by parishes not featuring on the agenda, they do not believe that a letter should be sent regarding the Police priorities.

ACTION: The Clerk to respond to the resident.

(viii) Wellesbourne/Kineton Community Forum (2nd June)

No attendees. It was agreed that if traffic calming measures had been listed on the agenda there might have been attendees.

10. Parish Maintenance

(i) Sports pavilion/sports ground; community work for JLR

Cllr. Ryan reported that he has made JLR aware of this work. We are on a list.

(ii) Playpark; Play Ground Tower ordered

Councillors agreed that this is an ideal piece of equipment for the playpark and should be ordered. It is good value and in keeping with the rest of the equipment. The cost will be refunded by the Tesco grant.

(iii) Horse Chestnut Tree; update

It was agreed that a full survey on the Horse Chestnut Tree and the Sycamore should take place. A tree specialist has been recommended and the cost would be approximately £375.

ACTION: The Chairman and Cllr. Steele to arrange.

11. Contracts and Finance

(i) Bank balance

The bank balances were reported as follows: £31,187.36 and £1.00.

(ii) Clerk's salary award

It was agreed that this should be approved as per NALC guidance.

(iii) To consider a risk assessment

A risk assessment had been circulated prior to the meeting. It was agreed that this should be approved. A copy is attached to these minutes.

(iv) To review the asset register

There were no changes to the asset register.

(v) To review the arrangements with the Cricket Club

Councillors agreed that an agreement needs to be drawn up between the Parish Council and the Cricket Club. Cllr. Steele said that she knows of a resident who might be willing to do this. She was asked to progress this.

ACTION: Cllr. Steele to arrange for a draft agreement to be produced.

It was agreed that there are a number of issues with the current informal arrangements; the Parish Council pays for the water and electricity which is used by the Cricket Club, there appears to be no control over the times and

days when the Club uses the pitch, the pavilion is not being maintained, there is an abandoned car in the car park, storage appears to be an issue. It has also been reported that the electric showers were left on all night. The Cricket Club maintains the pitch only and does not pay rent. Councillors agreed that this is a good facility for the parish but the conditions need to be formalised and a rent agreed.

ACTION: The Clerk to investigate the situation regarding the showers and try to ascertain the extra cost involved.

(vi) To review the website

Councillors agreed that the resident, who is kindly managing the website, is doing a great job. It needs to be our main area of communication.

(vii) Churchyard Maintenance Costs

The Clerk reported that £260 has been spent on the maintenance so far this year. The budget is £300 and so councillors agreed to pay for 1 more cut.

ACTION: The Clerk to inform Rainbow Garden Services to liaise with the PCC.

8.35pm Cllr. Steele leaves the meeting.

(viii) To authorise the signing of orders for payment

Cllr. Daniel proposed that the following accounts be approved for payment, seconded Cllr. Ryan and carried unanimously.

Payee	Amount
Mrs. C. Hill - Salary (May)	£182.46
Mr. C. Such - reimbursement for repairs to laser gun	£48.00
E.ON - street lighting	£70.53
Rainbow Garden Services Ltd. - grass maintenance	£648.00
Rainbow Garden Services Ltd. - churchyard maintenance	£156.00
Ms. L. Steele - reimbursement for expenses	£10.00
Mr. K. Brooks - electrical work at club	£1,130.00

8.38pm Cllr. Steele returns to the meeting.

12. To consider approving the annual governance statement

The questions were read out and councillors responded. It was agreed that the statement could be approved. It was signed by the Chairman and Clerk.

13. To consider approving the 2015/16 accounts and statement of accounts

Councillors agreed that the accounts and statement of accounts could be approved. They were signed by the Chairman and Clerk.

14. Correspondence

(i) Safer Neighbourhood Report
Circulated via email.

15. To consider any other matters which the Chair decides urgent

No matters were discussed.

16. Date of next meeting

Tuesday, 12th July 2016 at 8pm.

The Chairman closed the meeting at 10pm.