

Lighthorne Parish Council

Draft minutes of an Ordinary Meeting of the Parish Council held in Lighthorne Village Hall on Tuesday, 16th August 2016 at 8pm

Present: Cllrs. A. Archer (Chairman), P. Daniel, A. Smith, L. Steele, District Cllr. C. Mills

- 1. Apologies for absence**
Cllr. M. Ryan (holiday) and County Cllr. Williams (holiday).
- 2. To accept a councillor's resignation**
The Chairman reported that regrettably Cllr. Dick has resigned due to an increased workload. He thanked Cllr. Dick for his support and help.
ACTION: The Chairman to write to Cllr. Dick.
It was noted that Cllr. Dick was Vice Chair. Cllr. Daniel proposed that Cllr. Steele be appointed as Vice Chair, seconded the Chairman and carried unanimously.
- 3. To co-opt to the Parish Council**
Cllr. Steele proposed that Andy Smith be co-opted to the Parish Council, seconded Cllr. Daniel and carried unanimously. Cllr. Smith signed the declaration of office form.
- 4. To take any questions from the floor**
The Chairman said he had received an email from a resident regarding a road accident on the B4100. Councillors agreed that this should be reported to Tony Horton at the District Council. District Cllr. Mills said that he would mention this at the B4100 Steering Committee Meeting.
ACTION: The Clerk to inform Tony Horton of the accident details.
District Cllr. Mills to mention at the B4100 Steering Committee Meeting.
Councillors said that concern has been expressed about the condition of the garages.
ACTION: The Clerk to contact Orbit.
- 5. Declarations of interest**
Cllr. Daniel declared a pecuniary interest in item 7 as the applicant for planning notice no. 16/02144/TREE. Cllr. Smith declared a pecuniary interest in item 7(i) as the applicant.
- 6. Acceptance of the minutes of the previous meeting**
Cllr. Steele proposed that the minutes be agreed, seconded Cllr. Daniel and carried unanimously. The Chairman signed the minutes.
- 7. To consider the following planning applications**
7.45pm Cllr. Smith leaves the meeting.
(i) 16/02389/FUL - The Beeches, Lighthorne Rough

Councillors agreed unanimously to support this application as they believe this application will improve the site and allow for a small rural business to become viable.

ACTION: The Clerk to respond to the Planning Department.

7.50pm Cllr. Smith returns to the meeting.

(ii) 16/02468/VARY - Bank Cottage, The Bank

No objections or comments.

ACTION: The Clerk to respond to the Planning Department.

(iii) 16/09111/FUL - Chestnut Cottage

No objections or comments.

ACTION: The Clerk to respond to the Planning Department.

(iv) 16/01573/VARY - Jobes Barn, Glebe Farm

No objections or comments.

ACTION: The Clerk to respond to the Planning Department.

16/01094/FUL and 16/01089/FUL - Church Hill Farm; invalidated.

15/04396/FUL - Stepping Stones; refused.

It was noted that the Chairman had represented the Parish Council at the Planning Committee Meeting. District Cllr. Mills was thanked for requesting that a site visit take place.

16/02144/TREE - The Old Post Office; no objection.

16/00295/FUL - Jaguar Land Rover; granted.

16/00288/FUL - Jaguar Land Rover; granted.

16/00294/FUL - Jaguar Land Rover; granted.

16/00296/FUL - Jaguar Land Rover; granted.

16/00912/FUL - Glebe Farm, Fosse Way; granted.

16/02433/DDT - Stone House, Bishop's Hill; granted.

8. District Council Matters

(i) To receive report.

District Cllr. Mills reported that the first meeting of the steering committee to discuss the treatment of the B4100 has been held. Cllr. Steele asked if a parish representative would be invited to attend. Cllr. Mills said that he would request this. He said that he would also ask for the minutes to be circulated to the parishes. Cllr. Steele said that it was essential that all parties are involved including Jaguar Land Rover and Aston Martin.

ACTION: District Cllr. Mills to request that a representative from the parishes attends the Steering Committee for the treatment of the B4100 and also for the minutes to be circulated to the 4 parishes. The Clerk was asked to circulate the minutes to Jaguar Land Rover and Aston Martin.

(ii) Parish and Partners special

Circulated via email.

(iii) Electoral Registration

Details have been placed on the website.

9. County Council Matters

(i) To receive report

No new report.

(ii) Community Grant

Cllr. Steele said that she has circulated this information to community groups. It is also on the website.

(iii) Voluntary Snow Warden

Details have been placed on the website requesting that any resident who is interested in this role should contact the Clerk. The Chairman said that the grit bin on the corner of Moreton Morrell land and Church Hill needed refilling. The Clerk to alert County Highways.

ACTION: The Clerk to contact County Highways.

10. Matters arising from previous meetings

(i) Mountford Rise water leaks update

The Clerk reported that the paperwork for one of the leaks has been lost and County Highways are resubmitting the request to their contractor. It has been pointed out by County Highways that this leak poses no safety issue. With regard to the second leak the Clerk is to liaise with the resident.

ACTION: September agenda item.

(ii) Highways maintenance issues; grips, pot holes

County Highways has said that they will look at clearing the grips. The request for a further grip will need to be looked at after or during a heavy downpour. Pot holes have been reported and are being looked at.

(iii) Village Hall Committee update

It was reported that there is a new committee. It was agreed that the Parish Council would contact the new committee.

ACTION: Cllr. Steele to contact the new committee.

11. Parish Maintenance

(i) Sports pavilion/sports ground

Cllr. Steele said that she met a representative from the District Council at the sports pavilion. She explained that we would like to expand this facility to cater for more sports.

(ii) Playpark; annual inspection requested

(iii) Horse Chestnut Tree update

ACTION: Cllr. Steele to follow up on this.

(iv) Broadwell; update on repairs

ACTION: The Clerk to liaise with the resident.

12. Contracts and Finance

(i) Bank balance

The bank balances were reported as follows: £25,735.83 and £1.00.

(ii) GLH Planning Committee Meeting process; update

The application has been approved and they will now be trying to satisfy the condition relating to the B4100 so as the full application can be submitted and approved.

(iii) Annual return; amendment to box 11 regarding the managing of trust funds

This amendment was discussed and approved.

(iv) To consider supporting an Awards for All Grant

This was agreed unanimously.

ACTION: Cllr. Steele to complete the paperwork.

(v) To consider adopting the Local Council Charter as recommended by WALC

This was discussed and councillors agreed unanimously to adopt this.

(vi) To consider the conditions outlined in the letter from Sarah Duxbury at the County Council

This was discussed and councillors agreed that advice should be sought from WALC. The Clerk was asked to forward this proposal to WALC for their advice and to also make Lighthorne Heath and Gaydon Parish Councils aware of this action.

ACTION: The Clerk to forward the proposal to WALC copying Gaydon Parish Council and Lighthorne Heath Parish Council.

(vii) To agree the draft contract for the leasing of the Cricket facilities

The draft lease had been circulated to councillors prior to the meeting. It was agreed that this lease should be forwarded to the Cricket Club.

ACTION: Draft lease to be forwarded to the Cricket Club.

(viii) To authorise the signing of orders for payment

Cllr. Daniel proposed that the following accounts be approved for payment, seconded Cllr. Steele and carried unanimously.

Payee	Amount
Mrs. C. Hill - Salary (July)	£191.60
Rainbow Garden Services Ltd. - grass maintenance	£972.00
Lighthorne Village Hall - hire of hall (July 2015-July 2016)	£137.00
WALC - annual subscription	£156.00
E.ON - street lighting	£68.32
FMS (Warwick) Ltd - internal audit fee	£100.00
Streetscape Ltd. - Play Equipment	£13,200.00

13. Correspondence

(i) Gaydon Community Liaison Forum; draft minutes
Circulated via email.

(ii) email re. Parish Council quorum; June's meeting
The Clerk said that she has responded to the resident.

(iii) email re. Stepping Stones

Circulated to councillors. Councillors agreed that there was no need to respond.

(iv) CPRE notice of AGM; 8th September 2016
Noted.

14. To consider any other matters which the Chair decides urgent

No matters were discussed.

15. Date of next meeting

Tuesday, 13th September at 8pm.

The Chairman closed the meeting at 9.30pm.