

# Lighthorne Parish Council

Minutes of an Ordinary Meeting of the Parish Council held in Lighthorne Village Hall on Tuesday, 11<sup>th</sup> April 2017 at 8pm

Present: Cllrs. A. Archer (Chairman), L. Steele, A. Smith and District Cllr. C. Mills (from 8.35pm)

4 members of the public

1. **Apologies for absence**  
County Cllr. Williams.
2. **To consider co-opting Mr. Peter Reynolds to the Parish Council**  
Cllr. Steele proposed that Mr. Peter Reynolds be co-opted to the Parish Council, seconded Cllr. Smith and carried unanimously. The Clerk to arrange for Mr. Reynolds to complete and sign the appropriate forms.  
**ACTION: The Clerk to arrange for Mr. Reynolds to complete and sign the appropriate forms.**
3. **To accept Cllr. Ryan's resignation**  
The Chairman reported that regrettably Cllr. Ryan has resigned from the Parish Council. He thanked him for his hard work.  
**ACTION: The Clerk to inform the District Council**
4. **To take any questions from the floor**  
2 residents showed the Parish Council plans for an extension on the side of the Village Hall. They explained that 8 community groups currently use the hall. The main groups have been consulted regarding this extension. The Committee has tried to address some of their concerns. The hall is crowded at times and extra space is required. The Committee is able to fund the phase 1 building project but funding would need to take place for phase 2. Nearby residents are concerned about the extension. The Committee has met with them twice to try and work with them. Cllr. Smith asked for a copy of the covenant. A resident said that he would arrange for a copy to be delivered to him. The Chairman thanked the residents for attending.  
**ACTION: A resident to arrange for a copy of the covenant to be passed to Cllr. Smith.**
5. **Declarations of interest**  
No interests were declared.
6. **Acceptance of the minutes of the previous meeting**  
The Chairman explained that County Cllr. Williams had suggested to him that the minutes were incorrect regarding item 7(ii) final sentence. Councillors reviewed the minutes and agreed that item 7(ii) had been recorded correctly. Cllr. Steele proposed that the minutes be agreed, seconded Cllr. Smith and carried unanimously. The Chairman signed the minutes.
7. **To consider the following planning applications**

(i) Planning application no. 17/04074FUL - Pound Green, Heath Farm Lane Councillors agreed to object to this application since it is outside the village boundary, highly elevated and visible, visible from most footpaths, over development of the site, agricultural land, highly visible from the conservation area, single track lane to properties, detrimental effect on nearby listed buildings, history of Japanese Knotweed nearby, elevated position imposes on the listed building, access and visibility splays a concern.

**ACTION: The Clerk to respond to the Planning Department.**

(ii) Planning application no. 17/00654/FUL - Home Farm, Old School Lane The application was discussed. A resident spoke against this application and asked if the developer would be attending. The Clerk explained that the Parish Council had not been contacted. Cllr. Steele proposed that we object to the application for the following reasons: the site is partly agricultural not all brownfield, over development of the site, lack of consultation, privacy issue with nearby neighbours, detrimental effect on the conservation area, significant alterations to the street scene, highly visible from footpaths. This was seconded and carried unanimously.

**ACTION: The Clerk to respond to the Planning Department.**

8.35pm District Cllr. Mills joins the meeting.

## **8. District Council Matters**

(i) To receive report.

District Cllr. Mills reported that the District Council is supporting a legal challenge to the changes to the Horton Hospital. Air quality is currently a concern in Stratford and arrangements have been made to install monitoring equipment. The District has had to write off outstanding debts for business rates and council tax. The licensing department has been reviewing the licences of several venues in Stratford.

(ii) GLH Treatment of the B4100; update from County Cllr. Williams  
District Cllr. Mills reported that this has now been agreed by the working party. Cllr. Smith said that he was concerned that the minutes from the working party suggest that the parishes had failed to engage positively in the consultation process, which is not true. He further explained that County Cllr. Williams said in our March meeting that there was a legal reason stating why a by-pass couldn't be considered. Whilst a number of documents have been forwarded to him, by our County Councillor, he is yet to find the legal reference supporting this claim. However, he has just received more documents from the Planning Officer to review.

**ACTION: Cllr. Smith to review the additional reports and prepare a draft response to this planning application.**

## **9. County Council Matters**

(i) To receive report

The Chairman reported that County Cllr. Williams has said that to extend the 30mph speed limit will cost £10,000. He also reported that the Police had expressed concerns regarding this. A suggestion had been made that we could have road markings instead and, if the parish was willing to contribute, then some funding could be provided from the county councillor delegated budget. The Clerk said that she understood that county council funding should not be discussed during purdah. Her advice was supported by District

Councillor Mills. Councillors asked the Clerk if she could please confirm the cost of signage plus road markings as £10,000 seemed rather high. It was also noted that the developer had attended a meeting earlier this year and offered to fund this work. The Chairman agreed to liaise with the developer. The Clerk was asked to contact the Police to find out their concerns.

**ACTION: The Clerk to confirm the cost of extending the 30mph speed limit with road markings. The Chairman to liaise with the developer regarding funding. The Police to be contacted to find out why they have concerns relating to this extension.**

#### 10. **Matters arising from previous meetings**

(i) Defibrillator update

**ACTION: May agenda item.**

(ii) Review of parish owned land boundary update

**ACTION: May agenda item.**

(iii) Mountford Rise (evens) parking

District Cllr. Mills said that he would discuss this with officers.

**ACTION: May agenda item.**

#### 11. **Parish Maintenance**

(i) Sports pavilion/sports ground update

Cllr. Smith reported that he has been working with the Café owner to assist with the energy bills. It appears that the Café changed to another supplier and it is looking like they haven't been given the best price. Councillors agreed that Cllr. Smith should pursue this with the new supplier since the property is owned by the Parish Council.

**ACTION: Cllr. Smith to follow up with the energy companies.**

Councillors agreed that they need to meet with Kalsa.

**ACTION: The Chairman to follow up on this.**

(ii) Broadwell; update on repairs

**ACTION: The Chairman to follow up on this.**

#### 11. **Contracts and Finance**

(i) Bank balance

The bank balances were reported as follows: £1 and £23,544.12.

(ii) New Bank Mandate form

Cllr. Smith signed the form. A copy is attached to these minutes.

(iii) To consider applying for legal advice in relation to leases for the sports pavilion/sports ground update

**ACTION: Cllr. Smith to meet with solicitors.**

(iv) To authorise the cancelling of one bank account

Councillors agreed that Lloyds Bank is having difficulty administering this system. This has resulted in the refusal of payments twice. It was agreed that the 'sweep' should be cancelled and replaced with current and deposit accounts. £10,000 should be transferred to the current account to meet future payments. By operating 2 accounts the parish could still benefit from interest. The Chairman and Cllr. Steele signed the letter cancelling the 'sweep' and transferring funds.

(v) To consider funding £350 towards the churchyard maintenance

Cllr. Steele proposed this funding, seconded Cllr. Smith and carried unanimously.

(vi) To consider the risk assessment

This had been circulated prior to the meeting. Councillors agreed that it should be approved.

(vii) To appoint an internal auditor

It was agreed that FMS (Warwick) Ltd. would be appointed as internal auditor.

(viii) To authorise the signing of orders for payment

Cllr. Steele proposed that the following accounts be approved for payment, seconded Cllr. Smith and carried unanimously.

<b>Payee</b>	<b>Amount</b>
Mrs. C. Hill - Salary (March)	£184.29
E.ON - street lighting	£74.22
Rainbow Garden Services - grass maintenance	£648.00
Lighthorne PCC - churchyard maintenance	£350.00
Warwickshire County Council - repairs to street light	£351.30

## **12. Correspondence**

(i) Proposed camping site at Hill Farm

Following the invitation from the applicant at the last meeting Cllr. Smith said that he has looked at the site. He advised the applicant to contact her neighbours.

(ii) Mountford Rise drainage issue

Cllr. Steele said that the water is not flowing at the moment. There was a nasty odour from a manhole cover which has been reported to Severn Trent. Cllr. Steele said that she is liaising with residents and will report any issues to Severn Trent.

## **13. To consider any other matters which the Chair decides urgent.**

No matters were discussed.

## **14. Date of next meeting**

Tuesday, 9<sup>th</sup> May at 7.45pm.

The Chairman closed the meeting at 9.45pm.