

# Lighthorne Parish Council

Draft minutes of an Ordinary Meeting of the Parish Council held in Lighthorne Village Hall on Tuesday, 14<sup>th</sup> November 2017 at 8pm

Present: Cllrs. A. Archer (Chairman), H. Archer, P. Reynolds, A. Smith, L. Steele, District Cllr. C. Mills (until 9.30pm)  
5 members of the public.

The Chairman welcomed Cllr. Hermione Archer to the council.

**1. Apologies for absence**

County Cllr. Williams.

**2. Mr. Stephen Kelly re. Lighthorne Lamb**

The Chairman welcomed Mr. Kelly to the meeting. He expressed concern about the amount of mud on the road from this site. Mr. Kelly explained that a water main has been damaged and this will be mended in the next couple of days which should help the situation. Mr. Kelly assured the Parish Council that the road would be cleaned every day when lorries are entering or leaving the site. The verges will be made good. Cllr. Steele mentioned that there is concern regarding the removal of trees and maintenance of the coppice. Mr. Kelly said that a landscaping plan will be presented to the Parish Council. It should be completed in the next 2 weeks. Another planning application has been lodged with the District Council. The hedgerow at the top of the plot will not be reinstated as this is a condition with the previous landowner who requires a boarded fence. A resident expressed concern regarding the trees that are adjacent to the site. The concern was noted by Mr. Kelly. There are no contamination issues on the site. Mr. Kelly agreed to attend the next Parish Council meeting with the landscaping plan.

The Chairman thanked Mr. Kelly for attending the meeting.

**ACTION: Mr. Kelly to attend December's meeting.**

Mr. Kelly and 3 members of the public left the meeting.

**3. To take any questions from the floor**

A resident asked if all the conditions had been met on the Farrier's Way development. Councillors explained that the planning officer would be able to answer the question.

1 member of the public leaves the meeting.

**4. Declarations of interest**

Cllr. Steele declared a pecuniary interest in item 11(v) as a recipient. The Chairman and Cllr. Archer declared pecuniary interests in item 11(v) if the purchase of the lock is to be agreed as the Chairman is a recipient. The item was advertised on a previous agenda but is yet to be approved.

**5. Acceptance of the minutes of the previous meeting**

The Clerk had circulated prior to the meeting draft minutes. Cllr. Steele proposed that they be accepted, seconded the Chairman and carried unanimously. The Chairman signed the minutes.

**6. To consider the following planning applications**

(i) 17/02703/FUL - Jaguar Land Rover

No comments or objections.

**ACTION: The Clerk to respond to the Planning Department**

(ii) 17/02655/FUL - Home Farm, Old School Lane

No comments or objections.

**ACTION: The Clerk to respond to the Planning Department.**

(iii) 17/02835/VARY - Jaguar Land Rover

No comments or objections.

**ACTION: The Clerk to respond to the Planning Department.**

Planning notice no. 17/02694/FUL - Aston Martin, Lagonda; granted  
Planning notice no. 17/01059/FUL - The Beeches, Lighthorne Rough Road; granted

**7. District Council Matters**

(i) To receive report

District Cllr. Mills reported that a CCTV operator has received an award.

Alcohol awareness week 13-19<sup>th</sup> November.

Blue badge holders are being scammed.

Cllr. Mills said that he is trying to arrange a meeting with Cllr. Saint to ask him why our comments on the parish village boundary review were not considered.

**ACTION: District Cllr. Mills to keep Cllr. Smith updated.**

(ii) Training

Cllr. Reynolds said that he would like to attend.

**ACTION: The Clerk to respond to the planning department.**

(iii) Long Marsden Garden Village consultation

Noted.

(iv) GLH Governance Meeting update

Cllrs. Steele and Smith attended. Cllr. Steele said that agreement had been reached that Lighthorne's boundary would remain the same.

**8. County Council Matters**

(a) To receive report

The Chairman read out County Cllr. Williams' report.

(b) Mountford Rise; blocked drains

The Chairman reported that County Cllr. Williams insists that this is a matter for Severn Trent and not County Highways. The Clerk confirmed that she has written to Severn Trent and is waiting for a reply.

**9. Matters arising from previous meetings**

(i) Defibrillator update

Cllr. Steele said that she has been advised to contact Warwickshire Ambulance Service outreach people for advice.

**ACTION: Cllr. Steele to follow up on this.**

## 10. Parish Maintenance

(i) Play area inspection

Cllr. Steele confirmed that the 2 pieces of equipment mentioned in the report will be rectified by the manufacturer.

## 11. Contracts and Finance

(i) Bank balance

The bank balances were reported as £21,914.09 and £7,545.98.

A letter was approved transferring £6,000 from the deposit account to the current account.

Cllr. Steele was appointed as the account checker.

(ii) Bank reconciliation

The Clerk had circulated, prior to the meeting, bank reconciliation up to 27<sup>th</sup> September 2017. A copy is attached to these minutes. The receipts and payments accounts were also circulated. They showed £50 over budget on grass maintenance and £50 over budget on churchyard maintenance.

Councillors agreed that the grass maintenance contract was weather dependent. On income VAT recoverable was £204.95 higher than budget.

(iii) Café lease update and to consider a rent

Cllr. Smith reported that the lease for the Café should be circulated to councillors prior to the next meeting. Councillors agreed that professional advice should be sought with regard to the rent.

**ACTION: Cllr. Smith to liaise with our solicitors regarding the lease and rent.**

9.30pm District Cllr. Mills leaves the meeting.

(iv) To consider purchasing equipment for the trim trail at a cost of £3600

Cllr. Steele explained that although this money is not budgeted for this year we should be receiving funding from the Oberry Fields development very shortly as the last house has been completed. This funding will cover the cost of the trim trail which had been agreed at an earlier meeting. Councillors agreed that there is a need for this equipment and it will be covered by the S106 from the developer. The Clerk confirmed that there is sufficient funding in the cemetery account to cover this expenditure until the S106 is received. This expenditure was approved.

**ACTION: Cllr. Steele to arrange for this equipment to be purchased and installed.**

9.33pm Cllr. Steele leaves the meeting

(v) To authorise the signing of orders for payment

Cllr. Smith proposed that the following accounts be approved for payment, seconded Cllr. Reynolds and carried unanimously.

<b>Payee</b>	<b>Amount</b>
Mrs. C. Hill - Salary (October)	£186.14
E.ON - street lighting	£86.77
Rainbow Garden Services - grass maintenance	£324.00
Glaxton UK Ltd. - replacement bin	£278.65
Ms. L. Steele - reimbursement for filing cabinet	£168.36
DJ Hewer Builders Ltd. - clearing the Broadwell	£1740.24

9.35pm Cllr. Steele returns to the meeting and the Chairman and Cllr. Archer leave the meeting.

Mr. A. Archer - reimbursement for the lock £9.85  
9.36pm The Chairman and Cllr. Archer return to the meeting.

**12. Correspondence**

(i) Jaguar Land Rover re. community work

Councillors agreed that there are a number of projects that they could assist with.

**ACTION: Councillors to compile a list of projects and pass to the Clerk to forward to Jaguar Land Rover.**

**13. To consider any other matters which the Chair decides urgent**

No matters were discussed.

**14. Date of next meeting**

Tuesday, 12<sup>th</sup> December at 8pm.

The Chairman closed the meeting at 9.40pm.