

Lighthorne Parish Council

Draft Minutes of an Ordinary Meeting of the Parish Council held at the Village Hall on Tuesday, 10th April 2018 at 8pm

Present: Cllrs. A. Archer (Chairman), H. Archer, P. Reynolds, A. Smith, L. Steele, County Cllr. C. Williams (until 9pm)

5 members of the public.

1. Apologies for absence

District Cllr. Mills (illness).

2. To take any questions from the floor

A resident reported that 3 allotment plots were flooded and the land on the far side of the hedge is water logged. The Chairman explained that the Parish Council is looking at investing in a new water treatment system. A local company might be assisting with this as they have a plan showing the land drains and the Chairman said that he would be meeting with them shortly and will mention this flooding.

A request was made for a small sign on the allotment gates.

ACTION: May agenda item.

Was the Pavilion Café granted planning permission to become a commercial business?

Cllr. Smith explained that the District Council is aware of the change of use as the Café has contacted them regarding business rates.

A resident said that the District Council did not consult with him regarding the planning application for the Verney Close garages. They bought the land from the District Council last year so they were fully aware of the ownership.

The arboriculture survey must have taken place on our land and we did not give permission. He has sent an email but has received no response.

Councillors suggested that he write to Robert Weeks, Head of Planning.

3. Declarations of interest

Cllr. Smith declared a pecuniary interest in item 5(iii) as the applicant. Cllr. Reynolds declared a personal interest in item 5(i) as a near neighbour.

4. Acceptance of the minutes of the previous meeting

The Clerk had circulated prior to the meeting draft minutes. Cllr. Steele proposed that they be accepted, seconded Cllr. Smith and carried unanimously. The Chairman signed the minutes.

5. To consider the following planning applications

(i) 18/00549/FUL - Home Farm, Old School Lane

Councillors agreed unanimously to object to this application since there is no difference between this application and the previous one which was objected to. It was also noted that Enforcement has provided no update on whether there will be action as a result of the removal of the ancient hedgerow nor has any mitigation measures been incorporated into this application.

ACTION: Cllr. Smith to prepare a draft, circulate to councillors for comments and submit.

(ii) 18/00872/TREE - Willowbrook

No comments or objections.

8.15pm Cllr. Smith leaves the meeting.

(iii) 18/00653/VARY - The Beeches, Lighthorne Rough

No comments or objections.

8.18pm Cllr. Smith returns to the meeting.

(iv) 18/00549/FUL - Curacy Farm

This application was discussed. Councillors agreed that they had no issues with the development but had concerns regarding flooding, highways and the impact of the large car park on the conservation area. The Clerk was asked to write to the Planning Department objecting.

ACTION: The Clerk to write to Planning.

Garages at Verney Close; update

The Chairman thanked Cllr. Reynolds for attending this meeting. The garages were approved at this meeting.

Neighbourhood Development Plan area

Noted.

6. District Council Matters

(i) To receive report

No new report.

(ii) Planning enforcement investigation update - Home Farm (17/00558/CRIT)

No update from the enforcement department. The new application doesn't take into consideration any of the concerns raised by this breach.

(iii) Section 106 funding from Oberry Fields development

It has been confirmed that the payment will be made when the dwellings are occupied. Cllr. Steele explained that we have spent this money which is why we are chasing it.

iv) Enforcement issues; Hill Farm update

No new report.

ACTION: District Cllr. Mills to request an update.

(v) Enforcement issues; Oberry Fields

It was explained to the Parish Council that some of the trees had to be removed. A new hedgerow has been planted.

(vi) Gypsy and Traveller sites

Noted. This is a call for sites and a consultation.

7. County Council Matters

(i) To receive report

A copy of County Cllr. Williams' report is attached to these minutes. County Cllr. Williams was asked if there are any plans for another bridge in Warwick. County Cllr. Williams said that he believes there are plans.

(ii) Home Farm culvert update

County Cllr. Williams said that this matter is for the locality officer and not a requirement for the flood defence team. Cllr. Steele reported that the flood defence team has requested that a survey takes place.

8. Matters arising from previous meetings

(i) Defibrillator update

County Cllr. Williams said that he has sent details of organisations that are providing grants to Gaydon Parish Council's chairman. Cllr. Steele explained that we have been asking for this information for several months and the information provided so far by you has been incorrect. County Cllr. Williams to forward grant information to Cllr. Steele.

ACTION: County Cllr. Williams to provide grant information to Cllr. Steele

(ii) Western Power box; map

Forwarded to Cllr. Steele.

(iii) Oak Tree plaque

Thanks to the resident for the wonderful event with the plaque. A very good turnout.

9pm County Cllr. Williams leaves the meeting.

9. Parish maintenance

(i) Sports Pavilion/Sports Ground update

The Cricket Club would like some additional days. Cllr. Smith agreed to liaise with the Café and the Cricket Club. The Cricket Club is liaising with the Dog Training Club. Cllr. Archer asked if the Dog Training Club had insurance. Cllr. Smith said that he understood that they did but would check.

ACTION: Cllr. Smith to check on the insurance details for the Dog Training Club.

10. Contracts and Finance

(i) Bank balance

The treasurer account bank balance was reported as £7,219.56 with the business bank account at £10,918.42.

(ii) Café lease update

Cllr. Smith reported that the Café is looking for a new solicitor. This may delay the signing of the lease.

(iii) Grass maintenance contract map

Cllr. Smith reported that he now has access to ordinance survey maps and will work with the Chairman in marking the grass cutting areas. He will also share with the allotments who might want to mark their area.

ACTION: Cllr. Smith and the Chairman to mark the map.

(iv) To consider approving the lease for the allotments

Cllr. Steele proposed that the lease be approved, seconded Cllr. Smith and carried unanimously. Councillors and a representative from the allotments signed the lease. A copy is attached to these minutes and a copy will be sent to the representative. A cheque for £160 was handed to the clerk in respect of the rent. A copy of the accounts was also provided.

(v) To authorise the signing of orders for payment

Cllr. Smith proposed that the following accounts be approved for payment, seconded Cllr. Reynolds and carried unanimously

Payee	Amount
Mrs. C. Hill - Salary (March)	£186.14
e.on - street lighting	£86.77
Cammock and Wilcox - emptying septic tank	£138.00
WALC - annual subscription	£200.00
Zurich Municipal - insurance for loss of business	£36.96
Warwickshire County Council - annual light maintenance	£211.86
Caden Building and Roofing Ltd - Septic tank work	£916.80

11. Correspondence

(i) Data Protection Act

The Clerk reported that it is still unclear whether we need an independent data protection officer.

(ii) email re. procedure

This email was briefly discussed and the Clerk was asked to respond to it.

ACTION: The Clerk to respond.

12. Date of next meeting

Tuesday, 8th May at 7.30pm.

The Chairman closed the meeting at 9.40pm.