

Lighthorne Parish Council

Draft Minutes of an Ordinary Meeting of the Parish Council held at the Village Hall on Tuesday, 9th October 2018 at 8pm

Present: Cllrs. A. Archer (Chairman), H. Archer, A. Smith, District Cllr. C. Mills (from 8.40pm), 6 members of the public.

1. Apologies for absence

County Cllr. Williams (illness) and Cllr. Steele (personal commitment).

2. To take any questions from the floor

A resident reported that the rubbish left by travellers has been cleared by residents. A request was made to ask residents to litter pick as they walk through the parish. A further request was made for someone to be appointed to clear debris from drains etc.

1 resident leaves the meeting.

A resident asked for the Parish Council's thoughts on extending the 30mph speed limit for the village. Cllr. Smith explained that we have made a request to County Cllr. Williams for funding from his delegated budget scheme but he has said that this doesn't qualify. Options are being explored. Where does the figure of £8,000 for this scheme come from? Cllr. Smith said that he was looking into this. Could the Parish Council pay for this? Cllr. Smith further explained that we need to establish the cost and the breakdown.

A representative from the Village Hall Committee asked Cllr. Smith if he has received the amended agreement. Cllr. Smith said that he doesn't recall receiving anything. The representative said that he would resend it.

A request was made for TPO's on the trees on the land at Old School Lane. The Ash tree was considered of particular importance. The land is very close to the conservation area.

ACTION: The Clerk to pass the request to the tree officer at the District Council.

Does the replacement sewage treatment plant need planning permission?

Cllr. Smith said that he has spoken to the contractor who has said that this is not an issue. The resident also pointed out that this is a sewage treatment plant and not a water treatment plant as specified in the minutes.

8.40pm District Cllr. Mills joins the meeting.

3. Declarations of interest

There were no interests declared.

4. Acceptance of the minutes of the previous meeting

The Clerk had circulated prior to the meeting draft minutes. 2 residents requested changes to the minutes. 1 requested wording to be changed relating to a resident being unable to get to the village hall. The clerk said that she has checked her notes and this is what the resident said at the meeting.

A second request was made for information relating to the monthly income received being recorded in the minutes. The clerk explained that there is no legal requirement for income to be recorded in the minutes. The Annual

Return, which is on the website, shows income for last year. She explained that her working hours just cover all of the legal requirements. The resident said that this wouldn't take much time. He urged the Chairman to ensure that this happens. The Chairman asked the Clerk if she could include income on the next agenda.

The second resident asked if the minutes could be changed to identify the resident who spoke about the Café. Cllr. Smith said that he has spoken to this resident who has no issues with the wording being changed to the proprietor. Councillors agreed that the minutes would be changed from a resident to the proprietor after the word Café. Cllr. Archer proposed that the minutes be approved with the above amendment, seconded Cllr. Smith and carried unanimously. The Chairman signed the minutes.

5. To consider the following planning applications

(i) 18/02826/TREE - Wintringham, Church Lane

Councillors agreed to raise no comments or objections.

(ii) 18/02111/FUL - Mousehole, Church Lane

No comments or objections.

(iii) 18/02396/FUL - Heath Farm House, Heath Farm Lane

No comments or objections.

(iv) 18/02749/VARY - Village Hall

Councillors agreed not to discuss as the Parish Council is the custodian.

(v) DISCN/00391/18 - Pound Green, Heath Farm Lane

It was noted that this information is not available on the website. The clerk was asked to enquire and circulate the information.

ACTION: Clerk to circulate information.

Planning notice 18/01968/FUL - 1 Old School Lane; granted

Planning notice 18/01653/LBC - Pratts Farm, Old School Lane; granted

Planning notice 18/01652/FUL - Pratts Farm, Old School Lane; granted

Planning notice 18/02182/TPO - land between Smithy Cottage and Stepping Stones; no objection

Planning notice 18/02144/TREE - Wishing Well House, Post Office Lane; no objection

6. District Council Matters

(i) To receive report

District Cllr. Mills reported that the MOP will be returning to Stratford next week and will be followed by the runaway MOP.

(ii) Planning enforcement investigation update - Home Farm (17/00558/CRIT)

ACTION: Cllr. Smith agreed to ask the District Council if the applicant has appealed.

(iii) Enforcement issues; Hill Farm update

District Cllr. Mills reported that enforcement has visited this site but no notice has been given.

(iv) Draft Local Industrial and Economic Development Strategy

No comments.

(v) Draft Statement of Community Involvement

Cllr. Smith reported that 25% of CIL is available to parishes which have a neighbourhood plan. Any resident can form a group to start the neighbourhood plan process.

(vi) Dog Fouling Notices

These have been passed to residents.

(vii) Overhead cables

District Cllr. Mills said that he has no information on this.

7. County Council Matters

(i) Footpath to Village Hall update

It was reported that the land identified by County Highways for a footway is owned by the resident.

(ii) Grit bin on Post Office Lane; new location needed

The Chairman reported that County Highways are looking for a new location since the previous location was on land owned by a resident.

8. Matters arising from previous meetings

(i) Defibrillator; update

The Chairman reported that the defibrillator has been sited on the Village Hall wall. He thanked Cllr. Steele for organising this.

(ii) Oak tree

It was agreed that we will not know whether this tree will survive until next Spring.

(iii) Wellesbourne/Kineton Community Forum

Cllr. Smith attended. He said that he would circulate the slides when they are available.

9. Parish Maintenance

(i) Sports Pavilion/Sports Ground; update

The tank has arrived. They will be starting work shortly. The contractor will be talking to the Café about access and parking.

10. Contracts and Finance

(i) Bank balance

The balances are as shown on the bank reconciliation.

(ii) Café lease update

Cllr. Smith said that he is still waiting for this. He emphasised that all the risk is on the Café. He said that the rent of £520 is being paid monthly. This will increase and equates to £37,320 over 5 years.

(iii) Grass maintenance contract map

Councillors agreed to try and incorporate the verges along Oberry Field into the contract for next year.

(iv) Bank reconciliation

A bank reconciliation had been circulated prior to the meeting. A copy is attached to these minutes.

(v) To consider a request from the Village Hall Committee for a donation
Councillors considered the request and agreed to grant £500 towards community services.

(vi) To authorise the signing of orders for payment

Cllr. Archer proposed that the following accounts be approved for payment, seconded Cllr. Smith and carried unanimously.

Payee	Amount
Mrs. C. Hill - Salary (August and September)	£379.70
Mr. N. Jenvey - grass maintenance	£810.00
e.on - street lighting	£292.67
Element Tree Care Commercial - removal of tree	£980.00
Lighthorne PCC - Churchyard maintenance	£350.00
Activate Energy Ltd - installation of defibrillator	£300.00

11. Correspondence

(i) emails from 2 residents requesting changes to the September minutes
See item 4.

(ii) Tree on the bank adjacent to Apple Tree Cottage
The Chairman reported that this tree is still alive.

(iii) CPRE Annual General Meeting; 2nd November
No one is available to attend.

(iv) Registration of Yew Tree Cottage
Noted.

(v) TAPSPG conference; 29th November
Circulated to councillors.

(vi) WALC Community Grant Fund
Details circulated to councillors.

12. Date of next meeting

13th November 2018

The Chairman closed the meeting at 9.45pm.