

Lighthorne Parish Council

Draft Minutes of an Ordinary Meeting of the Parish Council held at the Village Hall on Tuesday, 13th November 2018 at 8pm

Present: Cllrs. A. Archer (Chairman), H. Archer, A. Smith, L. Steele
8 members of the public.

1. Apologies for absence

County Cllr. Williams (illness) and District Cllr. Mills (personal commitment).

2. To take any questions from the floor

Now that digging has started on the sports ground could the allotments please be kept updated. A fence might need moving and the resident said that he would like to let allotment holders know before it happens.

Do we know if the County Council owns the path by Chestnut Cottage? The Clerk was asked to find out.

The gate on the play area is broken. Cllr. Steele said that she would look into this.

A resident asked if the company that supplied the tree has responded. Cllr. Steele said that she has chased them but has received no response.

The verge in Old School Lane is covered in mud and dangerous. It is residents parking on the verges. Cllr. Archer said that she would liaise with County Highways to see if they are able to assist.

A resident complained about the cars speeding through the village. Cllr. Steele said that she would ask JLR if they could come out in high viz jackets to look at the situation.

Various methods for traffic calming were discussed. Cllr. Smith said that he would ask for this to be discussed at the next Community Forum.

There is no signage for the bend. Cllr. Smith agreed to talk to County Highways about this.

3. Declarations of interest

Cllr. Smith declared a personal interest in item 5(iii) as a nearby landowner.

4. Acceptance of the minutes of the previous meeting

The minutes had been circulated prior to the meeting. Cllr. Steele proposed that the minutes be approved, seconded Cllr. Smith and carried unanimously. The Chairman signed the minutes. A resident asked if we could have more detail in the minutes in future.

5. To consider the following planning applications

(i) 18/02357/TREE - Stoneybank, The Bank

Councillors agreed to raise no comments or objections.

(ii) 18/02111/FUL - Fairfax

No comments or objections.

(iii) 18/02986/FUL - Lighthorne Rough, The Beeches

No comments or objections.

(iv) 18/03255/TREE - Wishing Well House, Post Office Lane

No comments or objections.

Planning notice 18/02396/FUL - Heath Farm House; withdrawn
Planning notice 18/02111/FUL - Mousehole, Church Lane; granted

6. District Council Matters

(i) To receive report

No new report.

(ii) Planning enforcement investigation update - Home Farm (17/00558/CRIT)
Cllr. Smith reported that he has asked the enforcement officer for an update on the removal of the hedge.

(iii) TPO request for land at Old School Lane

The clerk reported that the tree officer at the District Council requires some photographs. A resident agreed to send these to the clerk.

7. County Council Matters

(i) Grit bin on Post Office Lane; new location needed

Cllr. Archer reported that this is with County Highways.

(ii) WCC Minerals Plan Publication Consultation

No comments.

(iii) Stagecoach Bus Services

It was reported that this doesn't affect Lighthorne.

8. Matters arising from previous meetings

(i) Gaydon Liaison Committee update

The Chairman and Cllr. Archer attended. They were updated on the plans for HS2 which will involve local road closures over the next 2 months.

Information received will be put on our website.

9. Parish Maintenance

(i) Sports Pavilion/Sports Ground; update

The Chairman reported that work has started on replacing the sewage tank.

Cllr. Smith confirmed that he has contacted the Environment Agency but does not believe we require a licence.

(ii) Play area inspection report

Cllr. Steele reported that we have a couple of minor repairs that need sorting.

ACTION: Cllr. Steele to organise.

10. Contracts and Finance

(i) Bank balance

The treasurer account bank balance was reported as £15,754.66 with the business bank account at £10,919.95.

A resident asked for the income to be listed on the agenda.

(ii) Café lease; update

Cllr. Smith updated the meeting. We have been advised to have a rent review at 5 years. The tenant would like the ability to reassign the lease which our solicitor has confirmed is normal practice. The lease will be for 10 years with a 5 year break point for assigning the lease. A new tenant would be at the

discretion of the Parish Council. Cllr. Steele proposed that we accept these conditions, seconded Cllr. Archer and carried unanimously.

ACTION: Cllr. Smith to respond to our solicitor.

(iii) Grass maintenance contract map

This will be agreed in time for the new cutting season.

(iv) To consider the Village Hall agreement

The agreement had been circulated to councillors prior to the meeting. Cllr. Steele proposed that the agreement be approved, seconded Cllr. Archer and carried unanimously. The Chairman signed the agreement. A copy is attached to these minutes.

(v) Income - £520.00 (rent)

(vi) To authorise the signing of orders for payment

Cllr. Archer proposed that the following accounts be approved for payment, seconded Cllr. Smith and carried unanimously.

Payee	Amount
Mrs. C. Hill - Salary (October)	£189.85
Lighthorne Village Hall Committee - section 137	£500.00
e.on - street lighting	£98.62
Glasdon UK Ltd. - grit bin	£177.82
Wicksteed Leisure Ltd. - inspection report	£54.00

11. Correspondence

(i) Concern re. area next to garages and metal handrail

Cllr. Steele reported that the District Council has confirmed that the metal rail is the responsibility of Orbit Housing. District Cllr. Mills is liaising with Orbit. The area at the side of the garages is the responsibility of the new owners. The clerk was asked to try and contact them.

(ii) Chairman's festive open evening

The Chairman and Cllr. Archer will attend.

(iii) BP Pole installation

Councillors agreed that the installation of this pole had been made in an unsuitable location close to a ditch and outside a listed property. The clerk was asked to complain to British Telecom and also contact the County Council who would have agreed the location.

ACTION: The clerk to write to British Telecom and contact the County Council requesting an inspection of the site.

(iv) WALC AGM; 17th November

Unfortunately no councillors are able to attend.

12. Date of next meeting

11th December 2018

The Chairman closed the meeting at 8.55pm.