

# Lighthorne Parish Council

Draft Minutes of an Ordinary Meeting of the Parish Council held at the Village Hall on Tuesday, 11<sup>th</sup> December 2018 at 8pm

Present: Cllrs. A. Archer (Chairman), H. Archer, A. Smith, L. Steele, District Cllr. C. Mills (from 8.25pm)  
8 members of the public.

- 1. Apologies for absence**  
County Cllr. Mrs. Seccombe (business commitment).
- 2. To take any questions from the floor**  
The Allotment Association has a new Chairman.
- 3. Declarations of interest**  
Cllr. Smith declared a personal interest in item 5(ii) as a nearby landowner.
- 4. Acceptance of the minutes of the previous meeting**  
The minutes had been circulated prior to the meeting. Cllr. Smith proposed that the minutes be approved, seconded Cllr. Archer and carried unanimously. The Chairman signed the minutes.
- 5. To consider the following planning applications**
  - (i) 18/03307/REM - land west of B4100 Banbury Road  
Cllr. Steele expressed concern at the height of some of the buildings. It was agreed that she would contact Lighthorne Heath Parish Council to find out if they share the same concerns as it affects Lighthorne Heath more than Lighthorne Parish. If the concerns are shared then the Parish Council agreed to object.  
**ACTION: Cllr. Steele to liaise with Lighthorne Heath Parish Council.**
  - (ii) 18/03341/FUL - The Beeches, Lighthorne Rough  
Councillors agreed to raise no comments or objections.
  - (iii) 18/02799/FUL (amendment) - 17 Verney Close  
No comments or objections.
  - (iv) Appeal: APP/J3720/W/18/3215187 - Home Farm, Old School Lane  
Noted.
  - (v) Appeal: APP/J3720/W/18/3208197 - Home Farm, Old School Lane  
Noted.

Planning notice 18/02986/FUL - The Beeches, Lighthorne Rough; withdrawn  
Planning notice 18/02799/FUL - 17 Verney Close; granted  
Planning notice 18/02749/VARY - Village Hall; granted
- 6. District Council Matters**
  - (i) To receive report  
The Chairman asked if we could await the arrival of District Cllr. Mills.
  - (ii) Planning enforcement investigation update - Home Farm (17/00558/CRIT)

Cllr. Smith said that he has followed up on this matter with the District Council. They have said that they are unable to process this matter formally. It will be reviewed once the appeal has been determined. Councillors agreed that this is unacceptable since the removal of the hedge is a criminal matter. Cllr. Smith was asked to question this response. He was also asked to request that District Cllr. Mills takes this forward for us.

**ACTION: Cllr. Smith to respond to the District Council and to seek assistance from District Cllr. Mills.**

(iii) TPO request for land at Old School Lane; photo requested  
A resident agreed to send the photographs to Cllr. Steele.

## **7. County Council Matters**

(i) Grit bin on Post Office Lane; new location needed

Cllr. Archer reported that County Highways are looking for a new location.

(ii) Old School Lane; verges

Cllr. Archer reported that County Highways are aware of the issue and are looking for a solution.

## **8. Matters arising from previous meetings**

(i) Chestnut Cottage; ownership of path

The Clerk reported that this path is not owned by the County Council.

(ii) Speeding vehicles; to request assistance from JLR

This has been requested. Our community Police Officer has said that she would attend at the same time as JLR.

(iii) Highways; signage on bend

Cllr. Smith said that he has suggested this signage to a possible contributor who believes that this will not reduce the speed of vehicles and will be unsightly. Cllr. Smith agreed to raise this with County Cllr. Mrs. Seccombe.

**ACTION: Cllr. Smith to liaise with County Cllr. Seccombe.**

## **9. Parish Maintenance**

(i) Sports Pavilion/Sports Ground; update

The Chairman said that the tank has been installed and is working.

Councillors agreed that the tank requires protecting from vehicles and will look at solutions. The contractor will be looking at mending the fence and sorting the land. The Café would like to lay road grit in the car park. Councillors agreed that this was a good idea.

**ACTION: Councillors to look at ways of protecting the tank. The Chairman to liaise with the Café regarding the surfacing of the car park.**

(ii) Play area inspection report

Cllr. Steele reported that repairs are being arranged.

8.25pm District Cllr. Mills joins the meeting.

A resident joined the meeting. He apologised for being late and asked if he might be permitted to speak under questions from the public. The Chairman asked if there were any objections to this request. There were no objections so the agenda was rearranged.

## **2. Questions from the public**

A resident expressed concern that the functions in the Village Hall are having a significant impact on residents from Mountford Rise. There are parking and noise issues. A representative from the Village Hall Committee said that there had been 15 functions in the last 12 months.

The resident explained that the extension would mean more bookings with a car park that is only capable of accommodating 10 cars. The representative said that the extension would not mean more bookings. He further explained that all people or groups booking the hall are asked to leave the hall quietly and not to park in Mountford Rise. Signs are erected by local groups when they arrange events and marshals are on duty when possible.

Is there land which could be used for parking? The Chairman explained that land had been highlighted but this has now been identified as development land.

Cllr. Smith asked if there could be a condition on the hiring agreement regarding marshals, signs, etc. He was told that most groups try to arrange marshals. This year the panto was a huge success due to the involvement of local schools and attracted visitors from outside the parish. This will be considered when the next panto is arranged.

It was reported that the Antelope Inn holds an event in the car park in the summer. The Chairman agreed to liaise with them.

The representative from the Village Hall Committee mentioned that residents from Mountford Rise do use the car park and this is only an issue when an event is going to be held. Cllr. Steele suggested that the residents are leafleted before the event.

The resident was asked to email the clerk if he experiences any more issues.

## **6. District Council Matters**

### **(i) To receive report**

District Cllr. Mills reported that a new executive director has been appointed at the District Council. He asked if the steps on Bishop's Hill were used. Cllr. Steele assured him that they were regularly used. Cllr. Mills said that he had used the steps on Bishop's Hill and didn't find the handrail very rough. He agreed to liaise with Orbit.

## **10. Contracts and Finance**

### **(i) Bank balance**

The treasurer account bank balance was reported as £15,860.34 with the business bank account at £10,919.95.

### **(ii) Café lease; update**

Cllr. Smith said that the lease has been updated. The use of the café out of hours requires our permission. Councillors agreed that private parties shouldn't need our authorisation. Cllr. Smith to liaise with our solicitor.

**ACTION: Cllr. Smith to liaise with our solicitor.**

### **(iii) Income - £584.00**

### **(iv) To accept the clerk's resignation**

The Clerk explained that due to increased workload she is no longer able to support Lighthorne. Councillors agreed that the vacancy should be advertised on the website and with WALC.

### **(v) To authorise the signing of orders for payment**

Cllr. Steele proposed that the following accounts be approved for payment, seconded Cllr. Smith and carried unanimously.

<b>Payee</b>	<b>Amount</b>
Mrs. C. Hill - Salary (November)	£189.85
e.on - street lighting	£95.43
Water Plus	£113.73
Water Plus	£9.04
Mr. N. Jenvey - grass cutting	£270.00

## **11. Correspondence**

(i) Lighthorne Village Hall Committee requesting a grant

The clerk reported that she has asked for information. A representative from the Village Hall Committee said that they have responded.

(ii) GLH settlement; archaeological works

Noted.

(iii) BT Pole installation

It was reported that a resident has arranged for BT to remove the pole.

(iv) GLH; invitation to meeting on 20<sup>th</sup> December

It was agreed that the Chairman and Cllr. Archer will attend.

(v) Lighthorne Allotments

The fence, plants and land has been damaged as a result of the installation of the tank. See item 9(i). The Clerk acknowledged receipt of the cheque for the rent.

(vi) River Mountford

Cllr. Steele said that Severn Trent have previously looked into this issue and explained that the drains need to be regularly cleared of leaves. The Clerk was asked to contact County Highways.

## **12. Date of next meeting**

8<sup>th</sup> January 2019

The Chairman closed the meeting at 9.40pm.