

Lighthorne Parish Council

Minutes of an Ordinary Meeting Of Lighthorne Parish Council Held at Lighthorne Village Hall,
Lighthorne, Warwickshire On Tuesday 10th March 2020 At 8.00pm

PRESENT: Parish Councillors: CLLR A ARCHER (Chair), CLLR H ARCHER, CLLR J HUNTER, CLLR LANGHORN, CLLR STANFORD and CLLR SMITH

IN ATTENDANCE: Eight members of the public, CLLR C MILLS (Stratford District Council (SDC)), CLLR C WILLIAMS (Warwickshire County Council (WCC)) and MR I WILSON (Clerk).

1 Apologies

No apologies had been received

2 Declarations of interests and consideration of dispensation requests

CLLR STANFORD declared an interest on the relocation of the 30mph speed limit, as a resident of Farriers Way, who is directly affected by this.

3 Acceptance of Minutes from January and February OGMs

The minutes of the meeting held on 14th January were accepted and **agreed** subject to item 4 (v) being amended to state that Cllr Smith was in discussion only with the developer and not the landlord regarding the path to the sports ground.

The minutes of the meeting held on 11th February were **agreed** and accepted.

4 Matters Arising from the minutes and previous meetings

- (i) Safe Path to Sports Ground – CLLR SMITH reported that a planning application in respect of the safe path has been submitted on behalf of the Parish Council. However, at the request of the developers' representative who is negotiating to obtain formal permission to proceed, this application is on hold pending that formal permission. Whilst the application remains on hold we can withdraw and receive a refund for the application fee, should it become clear that formal permission will not be forthcoming.

The representative continues to reassure us that the principle is sound and that delays are caused by illness among various parties rather than any objections. An application to the Severn Trent Community Fund is on hold until both planning consent and land owner permission is secured, as these are both pre-requisites for an application.

This **action** is therefore carried forward to the next meeting, for any further update by CLLR SMITH.

- (ii) 30mph Speed Limit – CLLR A ARCHER reported that councillors had met with WCC Highways and asked that they did not proceed with the traffic calming gateway features and had been assured that they would not be installed. However, 24 hours later they had been installed. Further discussions with WCC Highways had ensued and it had been **agreed** that these would be moved in due course and put in storage for a later date. CLLR A ARCHER was therefore **actioned** to write to WCC Highways and receive written confirmation of this

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In terms of moving the 30mph speed limit CLLR A ARCHER reported that consultation, survey and work to do this would need to be funded by the Parish Council as WCC Highways had not deemed an extension to the 30mph zone necessary at the time of the planning applications, and therefore SDC did not place any S106 obligation on the developer for this purpose. The meeting noted as had been previously discussed at earlier meetings that parish councillors were in favour of funding this in principle, subject to receiving a sensible summary of costs before committing.

CLLR SMITH reported that WCC Highways would do legal survey work prior to police consultation on the scheme and this would require a down payment to WCC of £1,000 in order to start the process, with a likely cost of about £3,000 to complete the legal work and Police consultation. It was also noted that formal police consultation could not be taken forward unless this was paid. CLLR LANGHORN reported that WCC officers were sympathetic to the proposal. CLLR LANGHORN proposed seconded by CLLR SMITH to initially set aside £3,000 in the 2020/21 budget to cover the project. It was **agreed** to include this provision in the budget and authorise £1,000 to be paid immediately to cover the first set of fees.

This **action** is therefore carried forward to the next meeting.

5 Public participation

A member of the public reported that the replacement Oak Tree is being delayed due to restrictions in place on moving trees as a result of COVID-19.

6 Planning

(i) Two applications had been received for comment since last meeting,:

20/00276/FUL – Home Farm Cottages, conversion of a garage to a single dwelling and creation of two dormer windows. CLLR SMITH had prepared and circulated the Parish Council's objection in advance of this meeting and it was **agreed** to submit this objection

20/00426/DDT – Dead Dangerous Tree Notification, The Old Rectory. It was **agreed** to provide no representation on this application.

(ii) There were no decisions to note since last meeting:

7 Parish Council Reports

(i) Playground – CLLR LANGHORN reported that the dog fouling problem had been resolved. Quotes would be obtained for replacing the slide in due course, though there was a provision in the 2020/21 budget for this.

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This item is carried forward to our next meeting

- (ii) Street lighting – CLLR A ARCHER reported that the broken ones had now been replaced and repaired. CLLR LANGHORN reported that the replacement of streetlights remains an on-going project, with the parish council looking to replace the current sodium lights with LED lights over time, in order to reduce consumption and charges.

This item is carried forward to our next meeting

- (iii) DPI forms – All councillors had now returned their declaration of interest forms to SDC.

This item is now closed.

8 County Council and District Council Reports

- (i) CLLR WILLIAMS (WCC) had sent a report ahead of the meeting (attached)
- (ii) CLLR MILLS provided an update on behalf of the District Council (attached)

9 Correspondence

The following items were noted as received since the last meeting:

SDC – County Lines Exploitation Event 10th March 2020
SDC – DPI forms for Parish Councillors
Planning Inspectorate – Appeal Decision Lighthorne Rough
APP/J3720/X/19/3237267
SDC - Mayors Fashion and Gin Fundraiser 12th March 2020
Lynda Lewis – Response to PC Report re: 30mph extension
SDC – New Street Name Consultation; Home Farm Close

10 Financial Administration

- (i) The following accounts were **agreed** for payment:

CLLR Smith (re-imburement for planning application fee)	£ 256.00
Clerk I Wilson Salary and Expenses (February 2020)	£ 208.00
WCC (30mph scheme initial fees)	£1000.00
WCC Streetlights Replacement (re-issue)	£1328.69
Paul Tait (Village Notice Board)	£ 45.99

The following accounts were noted as being paid between meetings

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WCC (Footway light maintenance)	£ 210.81
Paul Tait	£ 77.62
Wadsworths Solicitors (safe document storage)	£ 36.00
WALC (Training)	£ 30.00
Clerk I Wilson Salary and Expenses (January 2020)	£ 277.10

- (ii) It was noted that Total Parish Council balances to be carried forward at 10th March 2020 was £20,076.00, which includes income received of £520 for Pavilion café rent in February.
- (iii) Councillors received the latest budget report and discussed the budget for 2020/21, including the level of allocated reserves. It was **agreed** that £3,000 should initially be included in 2020/21 for the traffic scheme and £5,000 should be allocated in reserves to village hall repairs

This provided £17,237 unallocated reserves for the Parish Council at the end of 2020/21, this would provide for recommended reserves based on 50% of the Parish Council precept of just over £7,000 and a contingency for considering the traffic calming scheme when the full cost was known (report attached).

11 Date of Next Meeting

Tuesday 14th April 2020 at 8:00pm at Lighthorne Village Hall

MEETING CLOSED 22:05