

# Lighthorne Parish Council

Minutes of an Ordinary Meeting Of Lighthorne Parish Council Held On Tuesday 14<sup>th</sup> April 2020 At 8.00pm Via Zoom

**PRESENT:** Parish Councillors: CLLR A ARCHER (Chair), CLLR H ARCHER, CLLR J HUNTER, CLLR LANGHORN and CLLR SMITH

**IN ATTENDANCE:** CLLR C MILLS (Stratford District Council (SDC)), CLLR C WILLIAMS (Warwickshire County Council (WCC)) and MR I WILSON (Clerk).

1 Apologies

CLLR STANFORD provided apologies due to technical problems, though he joined briefly by phone. A member of the public also provided apologies.

2 Declarations of interests and consideration of dispensation requests

CLLR STANFORD had declared an interest on the relocation of the 30mph speed limit, as a resident of Farriers Way, who is directly affected by this.

3 Acceptance of Minutes from March OGM

The minutes of the meeting held on 10<sup>th</sup> March were accepted and **agreed**

4 Matters Arising from the minutes and previous meetings

(i) Safe Path to Sports Ground – CLLR SMITH reported that there had been no significant progress since the last meeting.

- The planning application remained on hold pending formal permission to proceed with the path. CLLR SMITH reported that he had received a call from Richard Wain of Hawksmoor shortly before the meeting saying that we can proceed with the planning application. CLLR SMITH will now instruct SDC Planning to proceed with the planning application as submitted. In parallel with this CLLR SMITH will continue to liaise with Richard Wain to secure formal permission to proceed once planning consent is obtained.
- CLLR SMITH also reported that he had been informed by the Severn Trent Community Fund that consideration of applications had now been suspended due to the coronavirus, with directed donations continuing on a limited basis. Normal service would resume when possible. CLLR SMITH will prepare an application for funding ready for submission as soon as the suspension of applications is lifted, and planning and owner permissions are received.

This **action** is therefore carried forward to the next meeting, for any further update by CLLR SMITH.

(ii) 30mph Speed Limit – CLLR ARCHER reported that payment had been sent to WCC for the initial design and consultation. However, this cheque had not yet been banked and there was no indication when the scheme would commence. The clerk would follow this up with WCC.

This **action** is therefore carried forward to the next meeting.

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## 5 Public participation

None

## 6 Planning

(i) Four applications had been received for comment since last meeting,:

<u>Reference</u>	<u>Comments by:</u>	<u>Address</u>	<u>Proposal</u>
<a href="#">20/00744/FUL</a>	16/04/2020	The Paddock 26 Mountford Rise Lighthorne CV35 0AY	Single storey side extension and terrace
<a href="#">20/00665/LBC</a>	21/04/2020	1 Church Hill Court Lighthorne Warwick CV35 0AR	Proposed canopy style porch
<a href="#">20/00664/FUL</a>	16/04/2020	1 Church Hill Court Lighthorne Warwick CV35 0AR	Proposed canopy style porch
<a href="#">20/00428/FUL</a>	16/04/2020	Red Brick Building Pipers Bath Moreton Morrell	Demolition of existing building and erection of a new building for agricultural and equestrian purposes.

The meeting agreed that there should be no representation for each of these.

Since issuing the agenda application 20/00810/FUL, 2 Old School Lane for ground floor kitchen and family room extension to rear and side of property with flat roof had been received and the meeting agreed that there should be no representation.

(ii) There was one decision to note since last meeting: Decision Issued 11/03/2020: 20/00137/VARY - Land North Of Moreton Morrell Lane Lighthorne View. Variation of conditions 6 and 21 of planning permission reference 17/03344/OUT (dated 8 March 2018), to vary the approved plans to reduce the west visibility splay of the access from 140 to 59m and to re-locate the access to the site approximately 5m west. Variation permitted with conditions

## 7 Parish Council Reports

(i) COVID-19 – Volunteers

CLLR SMITH reported that it was pleasing to see so many agreeing to be listed as volunteers available to respond to requests for help from neighbours:

- The chair of the residents association at Redlands Park, has posted details of the prescription collection services on the two notice boards at Redlands.
- Those in outlying isolated properties will hopefully have received the parish magazine with insert.
- There is also a WhatsApp group for volunteers, and this shows several examples of people checking up on others and exchanging

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information.

- There is also a Lighthorne Parish Community group on Facebook, which has attracted 55 members since it was created on 29th March. The Parish Council e-mail list is now up to 39 members.

The prescription collection and delivery service for Hastings House is running relatively smoothly, with 20 collected and delivered last Friday. CLLR HUNTER has volunteered to help with prescriptions from the Red Horse Surgery in Kineton.

A resident, on his own initiative, is orchestrating a further survey within Lighthorne village with the aim of spreading the word on available assistance, and discovering anyone of particular vulnerability.

Cllr Williams has clarified the process for those identified by the NHS as clinically vulnerable. Such people should be receiving direct support from the NHS.

- (ii) COVID-19 – Parish Council Meetings and Scheme of Delegation (circulated separately):

The clerk reported that legislation had now been passed to allow Ordinary Parish Council Meetings to be held ‘virtually’ and both the annual parish council and annual assembly meetings should be postponed until the council could next meet in person. The scheme of delegation to allow the council to operate without meeting in person was **agreed** and formally adopted by the Parish Council.

This item is now closed

- (iii) Pavilion Rent – update on rent holiday

The meeting **agreed** that there would be no requirement for the tenant to pay any rent until the business was back up and running. A decision would then be taken as to whether this was a deferral or a waiver of the obligation. The clerk would inform the tenant in writing.

This item is now closed pending consideration when the business is back up and running

- (iv) Playground – CLLR LANGHORN reported that the playground was now closed and proposals for investment and improvement would be put on hold

This item is carried forward to our next meeting

- (v) Street lighting –CLLR LANGHORN reported that lamps by the tennis

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court and post office lane were not working. However, there was no desire from residents for these to be fixed at present. The clerk reminded councillors that WCC were only currently carrying out emergency repairs.

This item is carried forward to our next meeting

## 8 County Council and District Council Reports

- (i) CLLR MILLS provided an update on behalf of the District Council. He had previously circulated updates from SDC (see item 9(i)). The Chief Executive continued to provide regular updates and CLLR MILLS would continue to circulate these as appropriate. CLLR MILLS highlighted that over 300 food parcels had been produced by SDC and housing association tenants had been assured that they would not be pursued for rent arrears
- (ii) CLLR WILLIAMS update is included under the COVID-19 volunteers update item 7(i) and WCC COVID-19 update under item 9(iii)

## 9 Correspondence

The following items were noted as received since the last meeting:

- (i) SDC – COVID-19 Updates
- (ii) WCC – COVID-19 Updates
- (iii) WALC – COVID-19 Updates

## 10 Financial Administration

- (i) The following accounts were **agreed** for payment:

Clerk I Wilson Salary and Expenses (March 2020)	£340.00
Nick Jenvey (Grass Cutting)	£290.00
Paul Tait (Notice Board)	£ 13.00

- (ii) It was noted that Total Parish Council balances to be carried forward at 14th March 2020 were 27947.68 which Includes £690 March Pavilion Rent
- (iii) Councillors received the latest budget report. It was **agreed** to submit the VAT reclaim for 2019/20 as soon as possible.

## 11 Date of Next Meeting

Tuesday 12<sup>th</sup> May 2020 via Zoom at 8:00pm

**MEETING CLOSED 20:35**