

Lighthorne Parish Council

Minutes of an Ordinary Meeting Of Lighthorne Parish Council Held On Tuesday 12th May 2020 At 8.00pm Via Zoom

PRESENT: Parish Councillors: CLLR A ARCHER (Chair), CLLR H ARCHER, CLLR J HUNTER, CLLR LANGHORN, CLLR SMITH and CLLR STANFORD

IN ATTENDANCE: CLLR C MILLS (Stratford District Council (SDC)), CLLR C WILLIAMS (Warwickshire County Council (WCC)) and MR I WILSON (Clerk).

1 Apologies

A member of the public provided apologies.

2 Declarations of interests and consideration of dispensation requests

CLLR STANFORD had previously declared an interest on the relocation of the 30mph speed limit, as a resident of Farriers Way, who is directly affected by this.

3 Acceptance of Minutes from March OGM

The minutes of the meeting held on 14th April were accepted and **agreed** subject to item 7(iii) (pavilion rent – payment holiday) being amended to reflect that it was agreed to waive April's rent and then no subsequent rent would be collected until the café is back up and running, the position would then be reviewed.

4 Matters Arising from the minutes and previous meetings

- (i) Safe Path to Sports Ground – CLLR SMITH reported that the planning application for the safe path has not met with any objections and consultation is now complete. 31 members of the public have submitted comments in support although one of these has a caveat withholding support unless the path can be secured as a public right of way. As always intended, CLLR SMITH will pursue this once all other impediments have been overcome. This application should be determined by 10th June. If granted, given the funds we have set aside, the only barrier to commencement will be securing land owner permission and approval from the County Ecologist to ensure no nesting birds are disturbed. CLLR SMITH will continue his efforts to secure land owner permission.

This **action** is therefore carried forward to the next meeting, for any further update by CLLR SMITH.

- (ii) 30mph Speed Limit – Noted that payment had received by WCC for the initial design and consultation. No date yet set for the work to be undertaken.

This **action** is therefore carried forward to the next meeting.

5 Public participation

None

6 Planning

- (i) applications had been received for comment since last meeting:

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<u>Reference</u>	<u>Consultation Expiry Date</u>	<u>Address</u>	<u>Proposal</u>
20/00676/FUL	07/05/2020	Lighthorne Pavillion Cafe Chesterton Road Lighthorne CV35 0AD	The construction of a hard surface footpath on agricultural land between Lighthorne Village and Lighthorne Sports Field, to include a 'kissing gate' suitable for wheelchair access at each end of the path, each to be installed on a compacted hardcore base to further aid accessibility whilst prevent the escape of livestock. The gates will be installed in existing hedgerow, which will necessitate an ecological assessment if installation takes place during nesting season.
20/01054/COUQ	26/05/2020	Glebe Farm Fosse Way Ashorne Warwick CV35 9AE	Prior approval notification for change of use of agricultural building to 1no. dwelling and associated operational development under parts Class Q(a) and Class Q(b).
20/00810/FUL	13/05/2020	2 Old School Lane Lighthorne CV35 0AX	Ground floor kitchen and family room extension to rear and side of property with flat roof.
20/00897/FUL	06/05/2020	Hill Farm Chesterton Road Lighthorne Warwick CV35 0AB	Change of use of land from agricultural to use for the siting of two camping pods for private use only in association with the dwellinghouse at Hill Farm (retrospective)

It was noted that the Parish Council had submitted their response between meetings as agreed for 20/00897/FUL, and 20/00676/FUL was the parish council application for the path to the sports pavilion, and agreed no representation for the other applications

(ii) There were two decisions to note since the last meeting:

20/00744/FUL - The Padock, 26 Mountford Rise – permission for single storey side extension granted with conditions.

20/00276/FUL - Home Farm Cottages – permission refused for conversion of a garage to a single dwelling and creation of two dormer windows.

7 Parish Council Reports

(i) COVID-19 – Volunteers

CLLR SMITH reported that the Hastings House prescription collections are operating smoothly and thanked a resident for handling distribution within Lighthorne village. It was noted that volunteering was working well throughout the parish. A Redlands resident had requested an emergency supply through another route. Our information leaflet was delivered to them in the hope that this will help avoid a repeat. The Parish Council formally thanked all village volunteers for going above and beyond in these difficult times.

The item is carried forward to our next meeting

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- (ii) Playground – CLLR LANGHORN reported that the playground remained closed and proposals for investment and improvement would be reviewed in due course

This item is carried forward to our next meeting

- (iii) Street lighting –CLLR LANGHORN reported that lamps by the tennis court and post office lane were not working. However, there was no desire from residents for these to be fixed at present. The clerk reminded councillors that WCC were only currently carrying out emergency repairs.

This item is carried forward to our next meeting

8 County Council and District Council Reports

- (i) CLLR MILLS provided an update on behalf of the District Council. It was noted that some of the waste sites would be re-opening, with others, including Wellesbourne, remaining closed for the time being. In terms of supporting the community SDC had delivered over 800 food parcels across the district and to support council staff laptops had been provided so that all staff who were able could work from home. With regard to the COVID-19 health crisis in the district cases were now decreasing. However, SDC was the fourth hardest hit district nationally economically and was expecting to lose approximately £8m worth of revenue primarily from tourism.
- (ii) CLLR WILLIAMS had provided a written report, circulated separately.

9 Correspondence

The following items were noted as received since the last meeting:

SDC – Chief Executive's COVID-19 update

SDC – New COVID-19 Business Grants

SDC – Remittance Advice – 1st instalment 2020/21 precept £7065

HMRC – COVID-19 Job Retention Scheme

Peter Reynolds – Request to administer grant application (Local 'Scrubbers' Hub)

Peter Stephenson – Tennis Court Maintenance (VAT administration)

WALC/PKF – Details of limited assurance review for 2019/20 external audit

- (i) SDC – COVID-19 Updates
- (ii) WCC – COVID-19 Updates
- (iii) WALC – COVID-19 Updates

Councillors supported the request from Peter Reynolds for LPC to administer the 'Scrubbers' grant application and the request from Peter Stephenson to administer the tennis court maintenance invoice for VAT reasons.

10 Financial Administration

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- (i) The following accounts were **agreed** for payment:

Clerk I Wilson Salary and Expenses (April 2020)	£340.00
Nick Jenvey (Grass Cutting – invoices 1215 & 1228)	£615.00
WALC (Annual subscription)	£235.00
Zurich Insurance (Annual Premium)	£507.55

It was noted that LPC were still in credit with Waterplus and that some additional grass cutting had been authorised for the grass cutting contractor on invoice 1228.

- (ii) It was noted that Total Parish Council balances to be carried forward at 12th May 2020 were £32953.41
- (iii) Councillors received the latest budget report. The Internal Audit for 2019/20 would now be arranged. CLLR SMITH asked that Councillors and the Clerk again complete forms for internet banking as Lloyds did not appear to have received the previous ones sent. CLLR SMITH had escalated a complaint with the bank

11 Date of Next Meeting

Tuesday 9th June 2020 via Zoom at 8:00pm. The Clerk was thanked for arranging the virtual parish council meetings during COVID-19.

MEETING CLOSED 20:35