

Lighthorne Parish Council

Minutes of an Ordinary Meeting Of Lighthorne Parish Council Held On Tuesday 9th June 2020 At 8.00pm Via Zoom

PRESENT: Parish Councillors: CLLR A ARCHER (Chair), CLLR H ARCHER, CLLR J HUNTER, CLLR LANGHORN, CLLR SMITH and CLLR STANFORD

IN ATTENDANCE: CLLR C MILLS (Stratford District Council (SDC)), CLLR C WILLIAMS (Warwickshire County Council (WCC)) and MR I WILSON (Clerk).

1 Apologies

There were no apologies

2 Declarations of interests and consideration of dispensation requests

CLLR SMITH declared an interest in the payments to be agreed, as one of the transactions was a reimbursement to him.

CLLR STANFORD had previously declared an interest on the relocation of the 30mph speed limit, as a resident of Farriers Way, who is directly affected by this.

3 Acceptance of Minutes from March OGM

The minutes of the meeting held on 12th May were accepted and **agreed**.

4 Matters Arising from the minutes and previous meetings

- (i) Safe Path to Sports Ground – CLLR SMITH reported that he had just received notification of the granting of planning consent for the footpath. Whilst this is a significant and welcome step forward, it is by no means job done. The decision notice, as expected, advises consultation with WCC Rights of Way Team in order to establish the most appropriate status for the path. CLLR SMITH had therefore e-mailed that team.

It was noted that WCC had previously suggested the path may initially start out as a Permissive Path or an agreement between a parish council and landowner. Neither of these options safeguards the long term future of the path, but may offer the most expedient route to have a working path as soon as possible. For long term protection and maintenance the path should become a Dedication or a Public Footpath, both of which are public rights of way maintained by WCC. CLLR Smith suggested that the first two options are the means by which formal permission to commence are obtained, and that solicitors for the land owner will be involved. If LPC are presented with a legal agreement to sign the Parish Council may wish to obtain legal advice.

CLLR Smith reported that while the Parish Council had set aside enough funding to complete the most basic option, he would continue to pursue a grant from Severn Trent. It was noted that the Parish Council would miss the June grant assessment at Severn Trent as it could not submit the application until all permissions are in place. The next grant assessment is in September. Therefore, an accessible path for this summer seemed unlikely.

CLLR Smith would provide an update to those who have asked to be kept informed.

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This **action** is therefore carried forward to the next meeting, for any further update by CLLR SMITH.

- (ii) 30mph Speed Limit – Noted that payment had been received by WCC, but the cheque had not yet been banked.

This **action** is therefore carried forward to the next meeting.

5 Public participation

None

6 Planning

- (i) No new applications had been received for comment since last meeting:
- (ii) The following decisions had been received since the last meeting and these were noted:

<u>Reference</u>	<u>Status</u>	<u>Address</u>	<u>Proposal</u>
20/00665/LBC	Listed Building Consent Approved	1 Church Hill Court Lighthorne Warwick CV35 0AR	Proposed canopy style porch
20/00664/FUL	Permission with conditions	1 Church Hill Court Lighthorne Warwick CV35 0AR	Proposed canopy style porch
20/00810/FUL	Permission with conditions	2 Old School Lane Lighthorne CV35 0AX	Ground floor kitchen and family room extension to rear and side of property with flat roof.
20/00204/LBC	Listed Building Consent Approved	Yew Tree Cottage Post Office Lane Lighthorne CV35 0AP	Proposed internal and external alterations, including replacement dormer window, replacement windows, repositioning of window in west elevation, raising chimneys and replacement staircase.
20/00203/FUL	Permission with conditions	Yew Tree Cottage Post Office Lane Lighthorne CV35 0AP	Proposed replacement dormer window, fenestration alterations, and raising chimneys and new boundary fence.

7 Parish Council Reports

- (i) COVID-19 – CLLR Smith reported that The Hastings House prescription collection and delivery service is running smoothly, with 19 people using the service in the past week. The WhatsApp group for volunteers is relatively quiet, though volunteers and neighbourly support in the village is generally working well.

The item is carried forward to our next meeting

- (ii) Playground – CLLR LANGHORN reported that the playground remained closed. However, in the meantime he was working with a resident to secure and tidy an adjoining garden ahead of the playground being allowed to re-open. The playground will re-open when restrictions on using play equipment are lifted. It was noted that the contractor was still cutting the

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grass in the playground.

This item is carried forward to our next meeting

- (iii) Street lighting –CLLR LANGHORN reported that his recent survey had identified more lights in the parish than were currently recorded on the parish asset register. The meeting discussed whether the asset register matched WCC inventory for repair and maintenance, it was noted that where a small number of street lights were not being maintained this may be because the residents were happy with this situation. CLLR LANGHORN also reported that the tree which had been obstructing a streetlight previously reported to WCC had now been removed.

This item is carried forward to our next meeting

8 County Council and District Council Reports

- (i) CLLR MILLS provided an update on behalf of the District Council (report attached). The meeting noted that Orbit Housing had been active in the district of late, with the CEO working on outstanding actions during the pandemic. Councillors were encouraged to contact Orbit CEO if there was anything residents wanted Orbit to deal with. CLLR MILLS would provide CEO contact details.

The meeting discussed whether there was a grant that the café owner could apply for to cover loss of business during the pandemic. CLLR MILLS would forward details of SDC funding available to those in the hospitality sector who had not been covered by previous schemes during COVID-19.

- (ii) CLLR WILLIAMS provided a written report, circulated separately.(report attached). Noted that WCC reserves were being depleted by the current situation and they County Council would be looking at having an emergency budget to cover lost income later this year.

CLLR WILLIAMS also reported that the County Council was the local co-ordinator for COVID-19 test and trace for an area including Coventry, Solihull and Warwickshire.

CLLR WILLIAMS reported that while and recycling centres were starting to re-open by appointment Wellesbourne recycling centre remained closed. Country parks in the county were now starting to re-open as COVID-19 restrictions eased..

9 Correspondence

The following items were noted as received since the last meeting:

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WALC – Weekly Newsletter (Includes latest SDC Briefing)
Peter Stephenson – Lighthorne Sports Club quote for cleaning and repairing tennis court
WCC – Locality Celebrating Communities
SDC – Letter from CLLR Harvey on SDC current financial position
SDC – Parish and Partner Briefing 22/5/2020
Zurich Insurance – Receipt of annual payment
JLR – Consultation in lieu of community forum

The meeting noted the quote for tennis court repairs and confirmed the previous agreement to make payment on behalf of the tennis club for court repairs so that VAT could be reclaimed for the community. It was noted that the tennis club would reimburse the parish council and ensure there wasn't any negative cash flow impact.

10 Financial Administration

(i) The following accounts were **agreed** for payment:

Clerk I Wilson Salary and Expenses (May 2020)	£340.00
Nick Jenvey (Grass Cutting – invoices 1240 & 1254)	£675.00
Andy Smith (email list service re-imburement)	£ 9.87

It was noted that LPC were still in credit with Waterplus and there was no charge outstanding with E-ON for electricity.

(ii) It was noted that Total Parish Council balances to be carried forward at 9th June 2020 were £33513.90

(iii) Councillors received the latest budget report. The meeting discussed future funding for the Village Hall and agreed it would be good to get a clear idea of what may be necessary, and what may be desirable, with reasonably accurate costings. CLLR Smith would arrange a discussion with the Village Hall Committee.

This action is therefore carried forward to the next meeting.

(iv) CLLR SMITH asked that Councillors and the Clerk again complete forms for internet banking as Lloyds did not appear to have received the previous ones sent. CLLR SMITH had escalated a complaint with the bank.

11 Date of Next Meeting

Tuesday 14th July 2020 via Zoom at 8:00pm.

MEETING CLOSED 20:45