

Lighthorne Parish Council

DRAFT Minutes of an Ordinary Meeting Of Lighthorne Parish Council Held On Tuesday 13th
October 2020 At 8.00pm Via Zoom

PRESENT: Parish Councillors: CLLR A ARCHER (CHAIR), CLLR H ARCHER and CLLR HUNTER, CLLR LANGHORN CLLR SMITH and CLLR STANFORD

IN ATTENDANCE: CLLR C MILLS (Stratford District Council (SDC)), MR I WILSON (Clerk) and five members of the public

1 Apologies

Apologies were received and accepted from C WILLIAMS (Warwickshire County Council (WCC)) who was unable to attend due to ill health.

2 Declarations of interests and consideration of dispensation requests

CLLR STANFORD had previously declared an interest on the relocation of the 30mph speed limit, as a resident of Farriers Way, who is directly affected by this.

3 Acceptance of Minutes from September OGM

The minutes of the September OGM were accepted and **agreed**.

4 Matters Arising from the minutes and previous meetings

- (i) Safe Path to Sports Ground – CLLR SMITH reported that now that the sale of the main parcels of land for development has been completed, focus can move to the Managed Ecological Reserve. It is hoped that permission for the Safe Path will emerge from this soon. A management company will be appointed for the reserve, at which point ownership of the land will transfer to them. This management company will be consulted to ensure the Safe Path is complementary to their plans.

An application for funding for the path has been submitted to SDC. Success or failure should be determined by February 2021. In the meantime it is hoped that an application for funding can finally be submitted to the Severn Trent Community Fund before their December consideration of applications. CLLR SMITH apologised to residents that it had not been possible to complete this in summer 2020 as originally had been hoped.

This **action** is therefore carried forward to the next meeting, for any further update by CLLR SMITH.

- (ii) 30mph Speed Limit – CLLR STANFORD reported that he had asked WCC highways to provide a detailed invoice for the work to support any further payment. The matter was currently progressing through the legal process, but when a schedule for the work is agreed CLLR STANFORD will meet with County Highways at the site to ensure the parish council understand what they are going to do and where, including ensuring if possible that the gates are moved, at WCC's cost.

This **action** is therefore carried forward to the next meeting.

- (iii) Village Hall Future Funding – Councillors confirmed the setting aside of £5,000 this year to start building a reserve against the expectation of

Lighthorne Parish Council

DRAFT Minutes of an Ordinary Meeting Of Lighthorne Parish Council Held On Tuesday 13th October 2020 At 8.00pm Via Zoom

substantial works on the Village Hall being necessary at some point. Future allocations to this reserve will be considered. The reserve will be released for major works subject to receipt of a formal assessment and at least two competitive quotations.

CLLR LANGHORN advised that the Village Hall Committee is planning some small scale remedial works in the short term, and will keep an eye on any further movement in the northern end of the Village Hall. It was noted that CLLR LANGHORN would be joining the village hall committee and would continue to monitor the situation for the parish council

This **action** is therefore carried forward to the next meeting.

5 Public participation

A resident reminded councillors that a new Neighbourhood watch co-ordinator had taken over. The parish council thanked the previous co-ordinator for all his hard work to support the scheme.

6 Planning

- (i) The following applications had been received for comment since last meeting:

<u>Reference</u>	<u>Date Valid</u>	<u>Consultation Expiry Date</u>	<u>Address</u>	<u>Proposal</u>
20/01654/REM	25/06/2020	01/10/2020	Land North Of Moreton Morrell Lane Lighthorne	Reserved matters relating to layout, scale, appearance and landscaping linked to application 20/00137/VARY

Noted that the parish council had commented on this application ahead of the consultation expiry date, these comments are published on the SDC planning portal.

- (ii) The following decisions had been received since the last meeting and these were noted:

<u>Reference</u>	<u>Decision Date</u>	<u>Status</u>	<u>Address</u>	<u>Proposal</u>
20/01719/FUL	29/09/2020	Application Withdrawn	14 Mountford Rise Lighthorne CV35 0AY	installation of disabled access platform lift (partially retrospective)
20/01851/VLBC	24/09/2020	Variation of LBC Granted	Bishops Farm Old School Lane Lighthorne CV35 0AU	Variation of condition 2 (approved plans) to change the floor material of Listed Building Consent 19/02328/LBC (date of decision 1/11/2019). Original description of development 'Repairs to existing Barn;

Lighthorne Parish Council

DRAFT Minutes of an Ordinary Meeting Of Lighthorne Parish Council Held On Tuesday 13th
October 2020 At 8.00pm Via Zoom

<u>Reference</u>	<u>Decision Date</u>	<u>Status</u>	<u>Address</u>	<u>Proposal</u>
				Removal of cement pointing from Farmhouse facades & repoint with hydraulic lime mortar; Repairs & repointing with hydraulic lime mortar to external wall that runs from North to South along the eastern courtyard. Remove existing asbestos covered timber store workshop.
20/02138/TREE	15/09/2020	Tree Works Approved	Lowbrook Lighthorne Warwick CV35 0AR	-T1 cypress - Fell. -T2 cypress - Fell. -T3 ash - Fell. -T4 blue Atlas cedar - Fell. -T5 cypress - Fell.

It was noted that while the application at Mountford Rise (20/01719/FUL) had been withdrawn the structure still remained in place.

There were no enforcement issues raised.

7 Parish Council Reports

- (i) COVID-19 – CLLR SMITH reported that The last two weeks saw have seen only one household each week requiring prescription collection. Erika Lilley & Cllr Smith will continue prescription collections for those unable to collect, while there is a need.

The item is carried forward to our next meeting

- (ii) Playground – CLLR LANGHORN reported that playground works were due to commence at the start of next week, he would meet the contractors on site and ensure that there was minimal impact to local residents while the work was carried out. It was expected that the work would take between one and two weeks.

This item is carried forward to our next meeting

- (iii) The Broadwell – Noted that the weeds had been cleared and tidied up and it was looking good
- (iv) Annual Newsletter – The meeting discussed the production of the annual parish council newsletter. Councillors were reminded that the parish council were providing a quarterly update in the parish magazine and this could sign post further information included in the parish council website.

It was suggested that an annual update would duplicate this information. It was **agreed** to expand the quarterly update to cover the information that would have previously been included in the annual newsletter and include contact details for all councillors so that residents could ask any questions.

Lighthorne Parish Council

DRAFT Minutes of an Ordinary Meeting Of Lighthorne Parish Council Held On Tuesday 13th
October 2020 At 8.00pm Via Zoom

It was **agreed** that CLLR LANGHORN would draft the latest update and CLLR STANFORD would draft the update in quarter 3

- (v) Unitary Authority – CLLR SMITH will attend the WCC briefing on 20/10/2020 and update councillors

This item is carried forward to our next meeting

- (vi) Site Allocations Plan (SAP) – CLLR LANGHORN provided an update on the recent briefing by SDC, he had also circulated a copy of the presentation to all councillors. A new draft of the plan had been approved by SDC cabinet and would be going to the next full council meeting for approval. Once approved SDC would carry out formal public consultation. The new draft of the plan did not identify any sites in the Lighthorne parish area.

- (vii) Training – Noted the upcoming WALC events, particularly ‘People, Plans and Precept’ on 24/10/2020. CLLR SMITH would attend this event.

This item is carried forward to our next meeting.

8 County Council and District Council Reports

- (i) CLLR MILLS provided an update on behalf of the District Council (report previously circulated). Noted the following:
- COVID-19 cases increasing across SDC area
 - Funding provided by SDC for self-employed and homeless impacted by COVID-19
 - Full council meeting to discuss SAP (see item 7(vi))
- (ii) CLLR WILLIAMS had provided a written report on behalf of the County Council (report previously circulated). The report was noted by councillors

9 Correspondence

The following were noted:

WCC - Faster Broadband Project Update 9/2020
WCC – NHS Track and Trace App
WALC – Holding Parish Council Meetings
WCC – Community Grants Application
Gaydon Community Forum – Agenda September Meeting
Dept of Transport – Proposed Stopping up of Highway at Verney Close
WRCC – Energy Oil Saving Syndicate
WCC – COVID-19 testing demand and capacity update

Lighthorne Parish Council

DRAFT Minutes of an Ordinary Meeting Of Lighthorne Parish Council Held On Tuesday 13th
October 2020 At 8.00pm Via Zoom

10 Financial Administration

- (i) The following accounts were **agreed** for payment:

Clerk I Wilson Salary and Expenses (September 2020)	£ 355.00
Nick Jenvey (Grass Cutting)	£ 690.00
Proludic (Playground Equipment)	£4320.00
E-ON (Streetlights)	£ 121.76

- (ii) It was noted that Total Parish Council balances to be carried forward were £38319.04
- (iii) Councillors received and considered the latest budget report as at the end of September 2020 (circulated separately) along with updates circulated by CLLR LANGHORN. The meeting agreed these updates and the revised version circulated by CLLR LANGHORN was agreed as the budget position and forecast as at 13th October 2020.

Councillors noted income received since the last meeting from pavilion rent of £1390.00 received 5/10/2020 and SDC second precept instalment for 2020/21 £7,065 received 28/10/2020. The meeting also noted that £1574 had been received this year from the Community Infrastructure Levy (CIL)

CLLR LANGHORN suggested increasing the donation to the church from the budgeted £350 per annum to £400 per annum. This increase in the donation was unanimously **agreed** by councillors.

11 Other Councillor Reports

CLLR LANGHORN reported that the new baby and toddler group had been set up and as previously agreed was being supported by the parish council and village hall committee, the parish council having applied to the County Councillor's grant fund for support.

Councillors also noted that the water leak in the village had been reported to Severn Trent

12 Councillors Alan Archer and Hermione Archer

Alan and Hermione were resigning as parish councillors at the end of this meeting. The council and all others present formally thanked Alan and Hermione for all their hard work as parish councillors and wished them all the best for the future.

13 Date of Next Meeting

Lighthorne Parish Council

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Tuesday 10th November 2020 via Zoom at 8:00pm. The council will elect a new chair and vice-chair at the start of the meeting as this is the last meeting for CLLR A ARCHER and CLLR H ARCHER.

MEETING CLOSED 21:00