

Lighthorne Parish Council
Minutes of an Ordinary Meeting Of Lighthorne Parish Council Held via Zoom
On Tuesday 8th December 2020 At 8.00pm

PRESENT: Parish Councillors: CLLR SMITH(Chair), CLLR LANGHORN(Vice Chair),
CLLR STANFORD and CLLR HUNTER

IN ATTENDANCE: 1 member of the public, CLLR C MILLS (Stratford District Council (SDC)),

Due to the indisposition of the Clerk due to ill health these minutes have been produced by Cllr Langhorn.

1. Apologies

Apologies had been received from Cllr Williams due to ill health and I Wilson also due to ill health.

2. Declarations of interests and consideration of dispensation requests

Cllr Stanford declared an interest in all matters pertaining to road safety at the junctions of Farrier's Way and Bishops Acre with the C96 Wellesbourne Road.

3. Acceptance of Minutes from October OGM

The minutes of the November OGM were accepted and agreed.

4. HR consultation

Acknowledging its obligations as an employer the LPC confirmed its approval to secure time limited fee free HR consultancy from WALC.

5. Audit and annual return

Cllr Stanford in the absence of the Clerk agreed to progress the audit and completion of the annual AGAR 3 return.

6. Annual Parish Meeting

It was agreed, in light of restrictions imposed by the pandemic, and subject to any representation otherwise by member or members of the parish, that the Annual Parish meeting will be scheduled for a date (to be determined but ideally a Saturday) in April 2021. This will be held in the Village Hall if possible.

7. Replacement Pump at Broadwell

The meeting confirmed that the LPC will fund the costs of replacing one of the two antique village water pumps recently stolen from the Broadwell. A suitable replacement had been identified and arrangements provisionally made for its collection from Leicestershire. Expenditure of approximately £200 was advised and confirmed.

8. Tree works adjacent to Play area

The meeting confirmed the proposed works to and expenditure on tree works, required for safety, in the vicinity of the play area and Mountford Rise. Costs of £465 have been quoted and accepted.

9. Matters Arising from the minutes and previous meetings

i. *Safe Path to Sports Ground*

Whilst the future purpose of the land has been confirmed as an ecological reserve in line with the planning consents for GLH, formal transfer of ownership has not yet happened. No further update was available though it looks like the continuing delay will mean the opportunity to apply for a grant from Severn Trent in 2020 will be missed.

Item carried forward.

ii. *Extending 30mph speed limit beyond Oberry Fields*

Cllr Stanford reported that he had been advised by WCC that the legal process for progressing the speed limit change had just commenced.

Item carried forward.

iii. *Review of LPC Standing Orders*

Each Cllr agreed to review the model Standing Orders provided by NALC and advise comments, revisions etc to the Chairman for further review and adoption.

iv. *Village hall future funding requirements*

It is understood that the Village Hall Committee have measures in place to monitor future movement at the northern end of the Village Hall, and plan to re-assess next year. Cllr Langhorn confirmed that no immediate additional provision of allocated reserves beyond the current £5000 is required.

Item carried forward.

10. Public participation

A member of the public referred to previous and very recent communications, restated their various concerns and sought confirmation from Cllrs as to their individual position regarding the "Lighthorne Directory" and knowledge of Lighthorne history and past planning papers e.g Lighthorne Parish Plan and the Conservation Area Review.

Item closed.

11. Planning

i. *Applications for comment since the last meeting*

a) Planning Appeal 20/00897/FULL Hill Farm

The LPC confirmed its earlier submission to the inspector that it had no objection to this application but nevertheless placed on record its concerns that approval should not in any way increase the chances of a similar application to 17/01073/FUL being approved.

b) 20/01654/REM Land North Of Moreton Morrell Lane Lighthorne

The Parish Council maintains its objection on the grounds that the variance from the outline planning consent varies materially and in spirit to the original granted application. The meeting confirmed that Cllr Langhorn will represent the LPC at the expected SDC Planning Committee review in January 2021.

ii. *Decisions to note since the last meeting*

None.

12. Parish Council Reports

i. *COVID-19 update*

Cllr Smith reported that use of the prescription service has reduced significantly. The service will remain in place for those with a need. In light of no recent demand for the service this item will be dropped from the agenda.

ii. *Playground – regular update*

Cllr Langhorn reported that works to remove the old slide and install new equipment had been completed satisfactorily. However, the latest required annual inspection had not taken place as required and so new arrangements had been put in place. A new inspection is scheduled at the earliest opportunity in February 2021.

Item Closed.

iii. *Standing Orders – annual update of NALC*

As noted above due to absence by the Clerk this matter had not been progressed and review by Cllrs was agreed as the necessary first step.

Carried forward.

13. Reports from Ward Representatives of Stratford District Council and Warwickshire County Council

These reports have been made available on the Parish Council web site.

14. Financial Administration

In the absence of the clerk due to ill health this matter, in detail, was carried forward to the next meeting. It was noted that no new and recent outgoing payments had been made.

The LPC confirmed its agreement to use the payment of £500 made by Lloyds Bank to the LPC (as compensation for its many administrative errors with the council's accounts) to fund 'thank you' gifts to Alan and Hermione Archer on their retirement from the LPC and to remunerate Andy Smith for his significant, successful efforts in resolving the various problems with the account.

15. Correspondance

i. *Lighthorne Allotment Association*

Cllr Smith agreed to consult with the LAA and report back.

Carried forward.

16. Other Councillor reports:

Cllr Smith undertook to double check that our general insurance cover was in place and more generally to create a "check list" or guide for the clerk and Cllrs to ensure all functions and Standing Order obligations were carried out.

17. Date of next meeting: Tuesday 12th January 2021 at 8:00pm via Zoom

MEETING CLOSED 21:10