

## LIGHTHORNE PARISH COUNCIL

Minutes of an Ordinary Meeting Of Lighthorne Parish Council Held via Zoom On  
Tuesday 12<sup>th</sup> January 2020 At 8.00pm

**PRESENT:** Parish Councillors: CLLR SMITH(Chair), CLLR LANGHORN(Vice Chair), CLLR STANFORD and CLLR HUNTER

**IN ATTENDANCE:** 2 members of the public, CLLR C MILLS (Stratford District Council (SDC)), BOB MIDDLETON.

1. Apologies

Apologies had been received from Cllr Williams due to ill health

2. Declarations of interests and consideration of dispensation requests  
Cllr Stanford and Bob Middleton declared an interest in all matters pertaining to road safety at the junctions of Farrier's Way and Bishops Acre with the C96 Wellesbourne Road.

3. Acceptance of minutes from December

The minutes of the December meeting were accepted and agreed.

4. To consider the co-Option of a Parish Councillor

Bob Middleton proposed by Cllr Stanford, 2<sup>nd</sup> by Cllr Langhorn – appointed.

5. To consider the resignation of the Clerk and the appointment of the new Clerk

The resignation of the previous Clerk has been accepted. The Parish Council thanks the previous Clerk for his service and wish him well for the future. Cllr Smith proposed that Laura Newberry be appointed as the new Clerk, 2<sup>nd</sup> by Cllr Hunter. Agreed. Laura Newberry is the new Parish Clerk.

6. Matters arising from the minutes and previous meetings

i. Safe path to the Sports Ground.

No change since Christmas. We are informed by Richard Wain of Hawksmoor that they are having a meeting this week and the administration of the ecological reserve is on the agenda at that meeting. We hope to have an update for the February meeting.  
*Carried forward*

ii. Extending the 30mph speed limit beyond Oberry Fields.

The legal documents required have now been drafted and are with the Highways Dept. The “advert” is due out in early February. Cllr Stanford is seeking clarity on what the “advert” is. *Carried forward*

iii. Update on Village Hall future spending requirements.

The insurance policy at the Village Hall now excludes the risk of subsidence, there is however no current expectation of a need to repair the building. *Carried forward*

iv. Adoption of NALC template Standing Orders

Agreed to adopt the NALC template – no comments or revisions. The time sensitive ‘gaps’ need to be completed. Clerk to complete ready for February meeting. *Carried forward*

v. Update on resubmission of our 2019-2020 annual return.

The information is with the internal auditor and by next week it is hoped that it will be sent to the external auditor. We would like it confirmed what we are obliged to publish and to be consistent in presentation from here on. Account based on income and expenditure should be sufficient for LPC purposes. Internal auditor is charging a fixed fee of £100. *Carried forward*

vi. To consider a date for our next Parish Meeting.

The Annual Parish Meeting to be on Saturday 10<sup>th</sup> April at 6pm. The Annual Meeting of the parish Council will be on Tuesday 13<sup>th</sup> April at 7:30pm. *Item closed*

vii. Update on replacement pump for The Broadwell.

A replacement pump for the Broadwell has been obtained. Alan Ferguson is preparing a quote to fix the pump – and guard against theft. Paul Tait has volunteered to paint it once fitted. *Carried forward*

viii. Update on tree maintenance adjacent to Village Hall.

Maintenance on the tree in question is due to be completed in February. *Carried forward*

7. Public participation

No members of the public attended.

8. Planning

a) Applications for comment since last meeting

20/03513/TREE      Hill Cottage, The Bank      Fell Silver Birch      N/C

b) Decisions to note since last meeting

20/01654/REM      Land North of Moreton Morrell Lane      Granted

c) Enforcement

None

No issues to raise with SDC planners

9. Parish Council Reports: To receive reports on

i. COVID 19 update. There are people in the village shielding, they are identified. Wellesbourne is a vaccination hub – people will be notified by the NHS when they are due a vaccination.

ii. Playground – regular update - A new inspection is scheduled 13<sup>th</sup> January.

10. Reports from Ward Representatives of Stratford District Council and Warwickshire County Council

These reports have been made available on the Parish Council web site.

Cllr Mills added: SDC businesses claims are still being accepted. The lockdown scheme is to be paid from the 11<sup>th</sup> January.

The green waste service is now an ‘opt-in’ service and will cost £40 per year. If you sign up between 11<sup>th</sup> January and 28<sup>th</sup> February you will receive an early bird discount of £5. [www.stratford.gov.uk/gardenwaste](http://www.stratford.gov.uk/gardenwaste) or call 01789 260628. The service starts on 1<sup>st</sup> April and you will require a permit to place on your green bin.

Our nearest COVID testing centre is now located behind Stratford Leisure Centre – you can book a test online.

11. Financial Administration

a) Lighthorne cash book balances

Current account	£18,396.89
Allocated reserves account	£11,133.70
Total	£29,530.59

b) Income since last meeting

Allotment society rent for 2019-2020 and 2021-2022	£305.00
January rent from Pavillion Café	£690.00

c) Expenditure since last meeting

M Langhorn for purchase of Broadwell pump	£100.00
B Thornton for collection of Broadwell pump	£100.00
Ligthorne parochial church council – grant	£400.00
Reids playground maintenance	£3,468.00
Information Commissioner’s office – annual fee	£35.00
E-ON street lighting	£235.66
E-ON street lighting	£236.56

d) Agreeing accounts for payment

Erika Lilley – PC Xmas tree by Broadwell £50.00

Proposed by Cllr Langhorn, 2<sup>nd</sup> Cllr Smith. Agreed.

Budget for 2021-2022 agreed and Cllr Smith to publish spreadsheet.

Reserve allocation agreed and Cllr Smith to publish spreadsheet.

There will be no increase in the precept for 2021-2022.

12. Correspondence

Reports of damage to the grass verges outside the pavilion gates, as it is normally locked. Request to place boulders etc to discourage parking. Boulders approved to protect the grass verge. LPC will have ‘no parking’ signs made to be put up.

**THE CRICKET FIELD IS THE AIR AMBULANCE LANDING AREA. DO NOT BLOCK THE ENTRANCE/GATE TO THE PAVILLION UNDER ANY CIRCUMSTANCES**

Anyone wishing to obtain the code for the gate should contact Ben Thornton or LPC Clerk.

13. Other reports and items for future agendas

WALC “End of year financial procedures” seminar on 27<sup>th</sup> January Cllr Smith to attend.

14. Date of next meeting: Tuesday 9<sup>th</sup> Febraury 2021 at 7:30pm via Zoom

**MEETING CLOSED 21:15**