

LIGHTHORNE PARISH COUNCIL

Minutes of an Ordinary Meeting Of Lighthorne Parish Council Held via Zoom On
Tuesday 9th March 2020 At 7.30pm

PRESENT: Parish Councillors: CLLR SMITH(Chair), CLLR LANGHORN(Vice Chair), CLLR STANFORD, and CLLR MIDDLETON

IN ATTENDANCE: 1 member of the public, CLLR C MILLS (Stratford District Council (SDC)), NATALIE SHEDDEN.

1. Apologies

Apologies had been received from Cllr Williams due to ill health.

2. Declarations of interests and consideration of dispensation requests
Cllr Stanford and Bob Middleton declared an interest in all matters pertaining to road safety at the junctions of Farrier's Way and Bishops Acre with the C96 Wellesbourne Road.

3. Acceptance of minutes from February

The minutes of the February meeting were accepted and agreed.

4. Resignation of John Hunter

Our thanks to Cllr Hunter for his contribution and hard work.

5. To consider co-opting Natalie Shedden

It was resolved to co-opt Natalie Shedden unanimously.

6. Public Participation

A resident attended to raise concerns on behalf of several residents regarding noise nuisance at a property in the village. Advice given regarding proper channels of complaint.

7. To consider adopting the Transparency Code and publishing LPC Transparency code.

It was resolved to adopt the Code and publish on the website. *Item closed.*

8. To consider adopting the scheme of delegation

It was resolved to adopt the Scheme and publish on the website. *Item closed.*

9. To consider adopting the publications Scheme.

It was resolved to adopt the Scheme and publish on the website. *Item closed.*

10. To consider placing a regular update in the parish magazine and agree funding.

It was resolved to place 4 inserts of 2 pages in the Parish Magazine and an annual subscription of £200 was agreed. Cllr Stanford to prepare the newsletter for the April edition. *Item closed.*

11. To consider a new date in May for the Annual Parish Council Meeting.

It was resolved that the Annual Parish Council Meeting would be held on Tuesday 11th May 2021 at 7:30pm by zoom. The Annual Parish Meeting will be held on the 10th April at 6pm by zoom. *Item closed.*

12. Matters arising from the minutes and previous meetings

- a. Safe path to the Sports Ground.

No significant change since February. SDC advise that the ecological reserve need not be operational until 1,000 GLH houses are occupied. A management company has yet to be appointed to run the reserve. All the Parish Council need is land owner permission to proceed. Cllr Smith continues to lobby vigorously for progress on this. *Carried forward*

- b. Extending the 30mph speed limit beyond Oberry Fields.

Cllr Stanford and Cllr Middleton are meeting Jagpreet Liddar from WCC on Friday 12th March to confirm the position of the 30mph sign. *Carried forward*

- c. Update on Village Hall future spending requirements.

Nothing new to report this month. *Carried forward*

- d. Update on replacement pump for The Bakers Well.

The pump has been installed. Paul Tait and Cllr Langhorn have kindly offered to paint the pump. *Carried forward*

- e. Update on tree maintenance adjacent to Village Hall.

Maintenance on the trees in question has been completed. *Item closed.*

- f. Review of street lighting in the village, repairs and LED upgrades.

WCC surveyed the wrong lamps but will return to survey the correct lamps. It is anticipated that 3 new lamps will be required at £300 per unit on Chesterton Road. WCC have also been asked to consider the feasibility of lighting in the bus shelter, a response is still awaited. *Carried forward.*

g. To consider adopting the risk assessment.

It was resolved to adopt the assessment and publish on the website. *Item closed.*

h. Review of insurance broker and policy.

Quotes from alternative providers are being obtained. *Carried forward.*

i. To consider publishing the list of Councillors assigned responsibilities.

It was resolved to publish on the website. *Item closed.*

j. Census 2021

Census day is March 21st 2021. Some Councillors have received the Census letter with their unique code, but some had not. It was noted that the Census could be completed without a letter by simply visiting the website and filling in the relevant details. *Item closed.*

k. Standing water on Church lane.

WCC attending and resolved the issue. *Item closed.*

l. Bus shelter repairs.

Concerns about the integrity of the bus shelter raised, given that all of the front supports are rotted through and the frame is rotted through at the bottom. Alan Ferguson has quoted for repair options - £110 approved to cover the work. Clerk to obtain quotes for potential replacement bus shelter should this become required. *Item carried forward.*

m. Creation of steps in the playground.

Alan Ferguson has provided a quote for simple board and gravel steps at £320 – approved. *Item carried forward.*

13. Planning

a. Applications for comment since last meeting

i. 21/00609/TREE Whitegates prune/fell 2 trees

ii. 21/00476/TREE 17.02.21 Bishops Farm

b. Decisions to note since last meeting

c. Enforcement

No issues to raise with SDC planners

14. Parish Council Reports: To receive reports on
 - a. COVID 19 update. Prescription collections ongoing. Vaccinations ongoing.
 - b. Playground – Regular checks, no dog fouling, old gate being kept shut.
15. Reports from Ward Representatives of Stratford District Council and Warwickshire County Council

These reports have been made available on the Parish Council web site.

2. 16. Financial Administration

- a. Lighthorne cash book balances
 - i. Current account £13,545.09
 - ii. Allocated reserves account £17,499.94
 - iii. Total £31,045.03
- b. Income since last meeting
 - i. February rent from Pavillion Café £690.00
 - ii. WALC return of overpaid fee £36.00
 - iii. VAT reclaim £2,068.75
- c. Expenditure since last meeting
 - i. Clerks wages 35 hours @ £13.78 £482.30 pending
 - ii. Previous clerks wages £TBC pending
 - iii. Arnold Baker – Local Council Administration £127.00 – paid
 - iv. FMS Warwick Ltd Audit Fee £200 – paid
 - v. Village Green Tree Surgeons, tree pruning £465.00 – paid
 - vi. WALC training, Council Powers, L Newberry. £18.00 - pending
- d. Agreeing accounts for payment
 - i. none

It was resolved to pay all.

- i. It was noted that VAT reclaims are only accepted if over £100 – relevant if LPC submits quarterly VAT returns. *Carried forward.*

17. Correspondence

A resident has raised concerns as to whether over hanging boughs on Bishops Hill are dangerous. Trees are being assessed by a tree surgeon as to whether they are dangerous and work is required. *Carried forward.*

Allotment Association have requested that overhanging trees be cut back.

A request for a donation from Marie Curie has been received. LPC have the power to make charitable donations. **It was resolved** that it is not the role of the PC to make non-local donations using public funds. *Item closed.*

A resident made a referral to working parties that Mike Rigby used to organise to assess pot holes, trees, verge damage, etc. These were then reported en masse to the appropriate authorities. This was agreed to be an excellent idea and all Councillors and the clerk were happy to be part of periodic teams (as well as regularly monitoring the situation). The first team would be put together once Covid and the weather allowed. *Carried forward.*

18. Other reports and items for future agendas

The Allotment Association agreement is due for renewal in April. Historically the rent paid LPC has approximated 40% of the rent received from plot holders, but has been expressed as a fixed sum. It is suggested that they phrase it as “40% of plot rental income goes to LPC” . The possibility of adding a minimum amount e.g. £120 was discussed. For April agenda. An awkward gate latch was also reported and Cllr Smith may have fixed the problem. For April agenda. *Carried forward.*

19. Date of next meeting: Tuesday 13th April 2021 at 7:30pm via Zoom

MEETING CLOSED 21:00