

LIGHTHORNE PARISH COUNCIL

Minutes of The Annual Parish Council Meeting of Lighthorne Parish Council Held
via Zoom On Tuesday 4th May 2021 At 7.30pm

PRESENT: Parish Councillors: CLLR SMITH(Chair), CLLR LANGHORN(Vice Chair), CLLR STANFORD, CLLR MIDDLETON and CLLR SHEDDEN.
IN ATTENDANCE: 4 member of the public, CLLR C MILLS (Stratford District Council (SDC) from 8pm).

1. Apologies

Apologies had been received from Cllr Williams due to ill health. As this would have been Cllr Williams last meeting as County Councillor we thank him for all his hard work and support over the years, we wish him well in his retirement from County Politics.

2. Declarations of interests and consideration of dispensation requests

Cllr Stanford and Bob Middleton declared an interest in all matters pertaining to road safety at the junctions of Farrier's Way and Bishops Acre with the C96 Wellesbourne Road, and the planning application for Oberry Fields 21/00948/FUL.

3. Acceptance of minutes from March.

The minutes of the March meeting were accepted and agreed.

4. Informal acceptance on minutes from April.

The minutes of the April APM meeting were accepted and agreed.

5. Public Participation

A resident attended to raise concerns regarding speeding through the village and on routes to and from the village. The previous efforts to reduce speed limits and to oppose the 50mph signs were explained. It was queried whether WCC would consider reducing the speed limit to 40mph from the village to the B4100. LPC will look into traffic monitoring to establish a baseline. *Carried forward.*

A resident raised the issue of parking outside the gates at the cricket pavilion when the gates are locked, and whether 'parking spaces' outside of the gates could be looked into. It was explained that the code to the gate can be obtained to park safely and legally on the car park. There has previously been a sign on the gate with a number to call for access (no calls have been received), a new sign will be put on the gate. The fact of this sign will be advertised via email, on the LPC Facebook page, the LPC website, Parish Magazine and the LPC noticeboard – Clerk to do.

A resident raised concerns about any outdoor gym equipment at the cricket pavilion impeding the cricket team. It was explained that this is simply an idea at this stage which will have to be brought back to LPC if it is a possibility. The cricket team will be liaised with prior to any agreements as to its feasibility/location/ongoing maintenance etc.

A resident asked about the Calor Gas Rural Community Grant. This had been looked into, but we would not be able to attract the 5,000 plus votes to even be able to compete for funding. This was deemed a 'non-starter'. Alternative funds would be looked into.

A resident raised the issue of parking in the village and the increased problems being caused by more cars. LPC agreed to look into the possibility of encouraging parking on the opposite side to the pavement along Bishops Hill. This was simply an idea to be explored with WCC at this stage. *Carried forward.*

6. To elect a new Chairman and Vice Chairman

Cllr Langhorn nominated Cllr Smith for Chairman. Cllr Smith nominated Cllr Langhorn for Vice Chairman. Elected unanimously.

7. To review the delegation arrangements.

It was resolved to continue with the existing arrangements. *Item closed.*

8. To review the standing orders and financial regulations.

It was resolved to continue with the existing arrangements. *Item closed.*

9. To review representation on external bodies.

Representation by Cllr Smith and Laura Newberry with WALC re: Chairman/Clerk roles, Cllr Stanford with the Gaydon Forum & GLH meetings and Cllr Langhorn on the VHMC were confirmed. *Item closed.*

10. To confirm insurance arrangements.

Cllr Langhorn has compared quotes from Zurich and BHiB. He recommended changing providers to BHiB as their policy provided greater cover at a competitive premium. He recommended signing up for 3 years. **It was resolved** to follow Cllr Langhorn's advice. *Item closed.*

11. To review annual subscriptions.

It was resolved to continue with NALC/WALC annual subscriptions.

12. To set the meetings schedule for the year.

It was resolved that LPC will meet on the second Tuesday of every month at 7:30pm save in exceptional circumstances. *Item closed.*

13. To consider adopting the assets register.

It was resolved to adopt the assets register. *Item closed.*

14. To consider the Allotments Society Agreement.

It was resolved to agree the above. Cllr Smith or Clerk to sign after the meeting. *Item closed.*

15. To consider placing rocks on the grass verge outside the pavilion car park.

It was resolved that Cllr Langhorn would obtain feedback from Ben Thornton before taking this matter forward. The request was for safety reasons. *Carried forward.*

16. To consider cancelling the Parish Council Meeting for June 2021.

It was resolved to cancel June's meeting (unless exceptional circumstances apply) in light of the failure of the action in the High Court to extend the use of Zoom meetings for the foreseeable future and ongoing concerns over COVID. *Item closed.*

17. Allotment Association £500 grant.

LPC are pleased to announce that the Allotment Association were successful in receiving the £500 grant. This will be dealt with by the AA. *Item Closed.*

18. National Garden Scheme.

Lighthorne has 7 gardens in this years scheme on 6th June. There may be increased traffic in the village, but Lady Butler has offered a field to accommodate approx. 30 cars and the village hall car park has been booked for parking. *Item closed.*

19. Outdoor Gym at the pavilion field.

This is simply an idea at this stage. A full review of any plans brought to LPC for consideration will include liaison with the cricket club. *Item closed.*

20. To consider restoration of the Baker's Well.

It was resolved to have the restoration work undertaken. Payment was agreed. The possibility of a plaque to explain the history of the area would be looked into by Cllr Langhorn. *Carried forward.*

21. To arrange clearing of a blocked drainage pipe at The Broadwell.

It was resolved that Cllr Langhorn would obtain a quote for the work, which it was agreed should be completed. Payment for the same agreed in principle. *Carried forward.*

22. To consider traffic calming measures to counteract GLH traffic.

See comments under public participation.

23. To consider creating a new residents 'welcome' information pack.

It was resolved that the Clerk and Cllr Shedden would put such a pack together for distribution to new residents. *Item closed.*

24. To consider requesting a curb to run along Old School Lane at the junction with the main road.

It was resolved that the Clerk would contact WCC to investigate the possibility of such a curb. A resident requested that a rustic curb be considered rather than an urban style curb. *Carried forward.*

25. Deterring parking on the village green.

It was resolved that small signs would be purchased asking people not to park on the green at the Broadwell. Payment for the same was agreed. *Item closed.*

26. Agreeing the AGAR.

The AGAR and supporting documents have been reviewed by all Cllrs. A vote of thanks was noted to Trevor Gill for all his help, advice and hard work. **It was resolved** that the AGAR was agreed and could be signed by the Clerk and Cllr Smith after the meeting (due to COVID preventing it being signed at the meeting). *Item closed.*

27. Matters arising from the minutes and previous meetings

- a. Safe path to the Sports Ground.

SDC advise that the ecological reserve need not be operational until 1,000 GLH houses are occupied, and it will remain the current landowners property for an anticipated further 5 years. Permission has been obtained from the landowner in principle on the proviso that the footpath is fenced off from the rest of the land. Quotes for such fencing are being obtained. The price of the scheme will be increased due to this. Cllr Smith is submitting amended grant applications and amended applications for CIL funding on this basis. A new slightly amended route for the

footpath might have to be applied for, the feasibility of the suggested route to be looked into and discussion with the landowner thereafter. *Carried forward*

b. Extending the 30mph speed limit beyond Oberry Fields.

Jagpreet Liddar from WCC has confirmed the position of the 30mph sign. It is anticipated that they should be moved in July. Cllr Stanford is looking into the possibility of match funding for the cost. *Carried forward*

c. Update on Village Hall future spending requirements.

Nothing new to report this month. *Item closed.*

d. Update on replacement pump for The Bakers Well.

The new pump has been installed, secured and painted the pump. *Item closed*

e. Review of street lighting in the village, repairs and LED upgrades.

WCC should have replaced the 3 new lamps on Chesterton Road today but failed to do so. Cllr Langhorn to pursue. *Carried forward.*

f. Review of insurance broker and policy.

See item 10. *Item closed.*

g. Bus shelter repairs.

A repair of the bus shelter has been completed. It is anticipated that the bus shelter has approx. 5 years life left in it. *Item closed.*

h. Creation of steps in the playground.

Work has been completed. *Item closed.*

i. Assessment of over-hanging tree boughs on Bishops Hill

An assessment of trees both on Bishops Hill and at the allotments was undertaken. There are dangerous boughs in need of works on Bishops Hill – Clerk to liaise with the property owner. **It was resolved** that the tree works at the allotments were necessary, finance authorised. *Carried forward.*

j. Working parties to assess pot holes, trees, verges, drains etc.

It was resolved that Cllrs would discuss and arrange a mutually convenient date for the first working party. *Carried forward.*

28. Planning

a. Applications for comment since last meeting

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|------|---------------|------------------|--|
| i. | 21/01011/FUL | Stone House | No comment |
| ii. | 21/00592/FUL | Pipers Bath Farm | No comment |
| iii. | 21/00948/FUL | Oberry Fields | Qualified Objection, to be removed if conditions put in place to alleviate concerns about parking, scale of operation and signage. |
| iv. | 21/00588/FUL | Hill Cottage | No comment |
| v. | 21/00858/COUR | Glebe Farm | No comment |

b. Decisions to note since last meeting

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|-----|---------------|--------------|---------|
| i. | 21/00476/TREE | Bishops Farm | Granted |
| ii. | 21/00609/TREE | Whitegates | Granted |

c. Enforcement

No issues to raise with SDC planners at time of agenda. Complaints have been made regarding large scale soil/stone/earth moving operation at Hill Farm, enquiries made with SDC as to the legality of the same. *Carried forward.*

29. Parish Council Reports: To receive reports on

- a. COVID 19 update. Prescription collections ongoing. Vaccinations ongoing.
b. Playground – Regular checks, no dog fouling, old gate being kept shut.

30. Reports from Ward Representatives of Stratford District Council and Warwickshire County Council

These reports have been made available on the Parish Council web site. Due to ill health there is no WCC report this month.

31. Financial Administration

d. Lighthorne cash book balances

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|------|----------------------------|------------|
| i. | Current account | £19,985.39 |
| ii. | Allocated reserves account | £17,500.22 |
| iii. | Total | £30,496.61 |

e. Income since last meeting

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|------|--------------------------------|-----------------|
| i. | April rent from Pavilion Café | £690.00 |
| ii. | May rent form Pavilion Café | £690.00 pending |
| iii. | Allotments Society Annual Rent | £150.00 |
| iv. | Precept from SDC | £7,065.00 |

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| f. Expenditure since last meeting | |
| i. Clerks wages for February 35 hours @ £13.78 | £482.30 |
| ii. Clerks wages for March 30 hours @ £13.78 | £413.40 |
| iii. Clerks wages for April 30 hours @ £13.78 | £413.40 |
| iv. WALC for training | £18.00 |
| v. Nick Jenvey Grass Cutting 10 March | £335.00 |
| vi. Nick Jenvey Grass Cutting 3 April | £335.00 |
| vii. Mid Fosse Parish Magazine Annual Fee | £200.00 |
| viii. Acuto Baker's Well pump replacement | £125.00 |
| ix. WALC and NALC annual subscription | £236.00 |
| x. Paint for Baker's well, Paul Tait | £10.00 |
| g. Agreeing accounts for payment | |
| i. Nick Jenvey grass cutting 13/14 April | £335.00 |
| ii. Ian Wilson final wages & expenses payment | £375.00 |

It was resolved to pay all.

32. Correspondence

A resident raised concerns that members of the community are still not being reached. LPC believe that with the combination of a group email, website, facebook page, noticeboard and regular updates in the parish magazine, we are doing all we can to reach all residents. It was noted that only 43 residents have asked to be updated by email in spite of a leaflet requesting email addresses having been delivered to every property a few years ago and regular invites via publications.

33. Other reports and items for future agendas

A new Baby and Toddler Group are preparing to start meeting once COVID regulations allow. LPC have already obtained a £400 grant for them. Cllr Langhorn to liaise and report at July meeting how they are progressing and how the grant can be passed on to them. *Carried forward.*

34. Date of next meeting: Tuesday 13th July 2021 at 7:30pm.

MEETING CLOSED 21:40.